

# College of Business Administration

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 Departments: Accounting, Finance, Information and  
 Decision Sciences, Managerial Studies (includes:  
 Entrepreneurship, Management, Marketing)

## Introduction

The College of Business Administration is a research-based institution located in the heart of Chicago that cultivates a spirit of entrepreneurship through real-world experience. The CBA is one of the top ten comprehensive urban public business schools in the country and a market leader in undergraduate business and management education. The undergraduate program offers a diverse student body and access to rigorous programs that develop the skills necessary to become the business leaders of the future. Over 2,200 undergraduate students annually pursue majors in seven areas: accounting, entrepreneurship, finance, information and decision sciences, management, and marketing. UIC's proximity to the urban business community in Chicago affords substantial opportunities to stay connected with the pace of business issues throughout a student's educational experience.

Two unique aspects of business education at UIC are access to rigorous academic programs and the diversity of the students. The breadth and depth of the faculty and the quality of their research and scholarly work are evidenced by publications in the leading journals in their fields. The rigor of the curriculum and the faculty's research interests have led to the development of honors business courses and a leadership academy. In addition, the college has established excellence in teaching as a primary objective. Students will be joined by a group of peers whose diversity of backgrounds significantly enhances the learning experience and exchange of ideas.

In addition to course work in the major area, the curriculum includes core courses in all functional areas of business, and supporting course work in mathematics, communications, statistics, and information systems. This program allows CBA graduates go on to pursue management and leadership positions in business and nonbusiness settings, or start and own their own businesses. The undergraduate program provides students with the skills necessary for a successful career in business and is also an excellent preparation for graduate training in business, law, or any business-related discipline.

## Semester Hour Requirement

The College of Business Administration minimum semester hour requirement is 120–121 semester hours for all degree programs.

Degree Program	Department	Degree Conferred	Total Hours
Accounting	Accounting	BS in Accounting	121
Entrepreneurship	Managerial Studies	BS in Entrepreneurship	120
Finance	Finance	BS in Finance	120
Information and Decision Sciences	Information and Decision Sciences	BS in Information and Decision Sciences	120
Management	Managerial Studies	BS in Management	120
Marketing	Managerial Studies	BS in Marketing	120

The College of Business Administration provides leadership in the creation and transmission of knowledge as one of the largest and best undergraduate business programs in the Chicago area. This outstanding education is enhanced through high quality graduate programs, rigorous and innovative theoretical and applied research, active professional development programs, and an array of research and outreach centers.

## Accreditation

The College of Business Administration is accredited by AACSB International—The Association to Advance Collegiate Schools of Business. AACSB International accreditation represents the highest standard of achievement for business schools worldwide. Institutions that earn accreditation confirm their commitment to quality and continuous improvement through a rigorous and comprehensive peer review. AACSB accreditation is the hallmark of excellence in management education.

## Degree Requirements

To earn a College of Business Administration degree from UIC, students need to complete University, college, and department degree requirements. General University and college degree requirements for all College of Business Administration students are outlined below. Students should consult the academic department section for major course requirements.

### Semester Hour Requirement (See below)

The College of Business Administration minimum semester hour requirement is 120–121 semester hours for all degree programs.

### General Course Requirements

#### Basic Education Requirements

Students should take English 160 and 161, Mathematics 160 and 165, and Economics 130 and 218 as early as possible, since these courses are prerequisites for most of the business core courses.

Courses	Hours
<b>Business Administration Orientation</b>	
BA 100—Business Administration Orientation <sup>a</sup>	1 <sup>a</sup>
<b>English</b>	
ENGL 160—Academic Writing I: Writing for Academic and Public Contexts <sup>b</sup>	3
ENGL 161—Academic Writing II: Writing for Inquiry and Research <sup>b</sup>	3
BA 200—Managerial Communication	3
<b>Mathematics</b>	
MATH 160—Finite Mathematics for Business	5
MATH 165—Calculus for Business <sup>c</sup>	5
<b>Economics</b>	
ECON 130—Principles of Economics for Business	5

ECON 218—Microeconomics: Theory and Business Applications	4
Advanced Quantitative Skills course	3
<b>Total Hours</b>	<b>31</b>

<sup>a</sup> BA 100 is a one-semester-hour course for incoming freshmen that is required for graduation. The one hour counts in the calculation of tuition, full- or part-time enrollment status, and financial aid eligibility. The one hour does not count towards the 120-21 hours necessary to graduate.

<sup>b</sup> Minimum grades of C must be earned in these courses.

<sup>c</sup> Mathematics 180 may be taken in place of Mathematics 165.

**General Education Requirements**

Subject Area	Hours
Analyzing the Natural World course <sup>a</sup>	5
Exploring World Cultures course <sup>a</sup>	3
Understanding the Creative Arts course <sup>a</sup>	3
Understanding the Individual and Society course <sup>a</sup>	3
Understanding the Past course <sup>a</sup>	3
Understanding U.S. Society course <sup>a</sup>	3
<b>Total Hours<sup>b</sup></b>	<b>20</b>

<sup>a</sup> Students should consult the General Education section of the catalog for a list of approved courses in this category.

<sup>b</sup> MATH 160, MATH 165, and ECON 130 are required courses listed in the preceding Basic Education Requirements table. These courses are approved General Education Core courses and count toward the University's minimum General Education Core requirement.

**Electives**

Human nutrition, kinesiology, military science, and music skills courses cannot count in this category.

Courses	Hours
Electives—9 hours of Electives to bring the General Course Requirements hours to a total of at least 60	9
<b>Total Hours</b>	<b>9</b>
<b>Total Hours—General Course Requirements</b>	<b>60</b>

**Business Course Requirements**

**Business Core**

Courses	Hours
<b>Accounting</b>	
ACTG 210—Introduction to Financial Accounting	3
ACTG 211—Introduction to Managerial Accounting	3

**Finance**

FIN 300—Introduction to Managerial Finance	3
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**Information and Decision Sciences**

IDS 200—Introduction to Management Information Systems	4
IDS 270—Business Statistics I	4
IDS 355—Operations Management	3

**Management**

MGMT 340—Introduction to Organizations	3
MGMT 350—Business and Its External Environment	3

**Marketing**

MKTG 360—Introduction to Marketing	3
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**Integrative Course—Competitive Strategy**

**Choose one of the following courses<sup>a</sup>:**

ACTG 495, ECON 495, FIN 495, IDS 495, MGMT 495	4
<b>Total Hours</b>	<b>33</b>

<sup>a</sup> These courses have the same prerequisites—senior standing and completion of all other Business Core courses. Students may take the integrative course in any department, not necessarily in their major.

**The Major and Business Electives**

Courses	Hours
<b>Choose a major from the following areas:</b>	<b>27–28</b>
Accounting, Economics, Entrepreneurship, Finance, Information and Decision Sciences, Management, and Marketing. The major consists of 27–28 hours of major courses and business electives. The exact number of business electives varies by department.	
<b>Total Hours</b>	<b>27–28</b>
<b>Total Hours—Business Course Requirements</b>	<b>60–61</b>

**Other Course Requirements**

**Advanced Quantitative Skills**

At least 3 hours must be chosen from the following list. Finance majors must take either ECON 346 or IDS 371; and IDS majors must take IDS 371.

Approved Courses	Hours
<b>Economics (ECON)</b>	
346—Econometrics	3

**Information and Decision Sciences (IDS)**

371—Business Statistics II	3
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**Philosophy (PHIL)**

102—Introductory Logic	3
210—Symbolic Logic	3
211—Inductive Logic and Decision Making	3

**Business Administration Orientation Requirement**

All entering freshmen in the college must successfully complete BA 100—Business Administration Orientation during the fall semester. BA 100 is a one-semester-hour course required for graduation. This first-year experience course is designed to help students successfully transition from high school to a university environment. BA 100 includes an introduction to study strategies and techniques as well as an orientation to resources available at UIC. Students will be given an overview of the CBA majors and careers in business. Students will complete a group project and presentation on a career path in business. Additionally, this course provides ample opportunities to connect with other students, faculty, staff, and organizations and activities on campus.

**Foreign Language Requirement**

The College of Business Administration requires at least two years of a single foreign language in high school with minimum grades of C as a criterion for admission. Students who are admitted with a deficiency in this area must take two semesters of a single foreign language at the college level with minimum grades of C or prove proficiency in a foreign language.

**General Education Core**

General Education at UIC is designed to serve as a foundation for lifelong learning. Students are required to complete a minimum of 24 semester hours in the General Education Core with at least one course from each of the following categories:

- I. Analyzing the Natural World
- II. Understanding the Individual and Society
- III. Understanding the Past
- IV. Understanding the Creative Arts
- V. Exploring World Cultures
- VI. Understanding U.S. Society

For a description and a list of courses for each General Education Core category, students should consult the General Education section of the catalog. Information on

meeting the General Education requirements for each College of Business Administration degree program is detailed in the previous section on *General Course Requirements*.

### **General Education Proficiencies—University Writing Requirement**

A minimum grade of C in English 160 and 161 is a degree requirement. Transfer students who have taken the equivalent of English 160 and/or 161 at other institutions may only receive graduation credit for these courses if they earned minimum grades of C.

### **Mathematics Requirements**

Business students must register for a mathematics course each semester until the required MATH 160 and MATH 165 courses are completed. After completing the required math courses, students must enroll in IDS 270. Some students may be required to take prerequisite math courses prior to enrolling in the required math courses. Credit earned for these prerequisite courses will not count toward the hours required for graduation, and the grades earned are not included in the grade point average (GPA). Students may place anywhere in this sequence: MATH 075, 090, 160, and 165. Satisfactory grades are required in MATH 075 and 090 to progress to the next math course. Please note that MATH 160 is not a prerequisite for MATH 165.

### **Other Requirements**

#### **Course Work Limitations**

Courses that duplicate previous course work do not count toward graduation, nor do courses in which failing grades are received. Furthermore, credit earned in the following courses does not count towards graduation: Business Administration 100 and 289; English as a Second Language courses; English 070 and 071; Mathematics 075, 090, 118, 121, 140, and 141; kinesiology, human nutrition, and military science courses; and foreign language courses taken to fulfill a deficiency in the CBA foreign language additional graduation requirement. The only exception is that students may earn 3 semester hours of credit in English 070 or 071 and a waiver of English 160 if written authorization is received from the Department of English. BA 100, BA 289, ESL courses, MATH 075, MATH 090, and Academic Skills Program courses do not carry academic credit and will not be used in computing the grade point average, but will be used for the purpose of determining full- or part-time status, and for financial aid eligibility.

#### **Grade Point Average (GPA) Requirement**

In addition to meeting all University requirements for the degree, students must earn a minimum cumulative GPA of 2.00/4.00 in each of the following to qualify for graduation: (1) all courses taken at the University of Illinois at Chicago; (2) all courses (UIC and transfer) counted toward the degree; and (3) in the major.

#### **Graduation Declaration/Filing to Graduate/Degree Completion**

The College of Business Administration is dedicated to assisting students with the achievement of both their academic and professional goals in a timely manner. One semester before graduation, CBA students must meet with their academic advisor to complete a graduation check. When students register for their final semester of courses, they will also declare their intent to graduate online using *Student Self-Service*. The deadline to declare graduation in the *Student Self-Service* system is the end of the third week (fall and spring) or second week (Summer Session 2) of the term in which graduation is sought. Failure to complete

these two steps may delay the awarding of the degree to the next semester. A final review of the records will be made following the close of the term.

Students completing all degree requirements for their declared major will need permission from their college to enroll in additional undergraduate courses. See online catalog <http://www.uic.edu/ucatalog/GR.shtml> for a complete description of this policy.

### **Enrollment Residence Requirement**

The following college enrollment residence requirements apply to all CBA students:

- Once a student has reached junior standing (earned 60 semester hours of college credit), he/she must earn at least 60 additional semester hours at an accredited four-year institution. The college and department enrollment residence requirements must also be fulfilled.
- The last 30 hours of course work must be taken in enrollment residence at UIC. Furthermore, at least 30 of the 60 semester hours in the *Business Course Requirements* section of the curriculum must be taken in enrollment residence at UIC.
- At least two-thirds of the credit required for a departmental major must be completed at UIC.
- Concurrent attendance at the University of Illinois at Chicago and another collegiate institution or enrollment during the summer at another institution, when approved by the student's college, does not interrupt the UIC enrollment residence requirement for graduation.

## **College Policies**

### **Academic Load**

To be considered a full-time student during the fall and spring semesters, a student must be registered for a minimum of 12 semester hours. For Summer Session 1 (Four-Week) and Summer Session 2 (Eight-Week), UIC considers a total aggregate of 6 semester hours as the minimum number necessary to constitute full-time enrollment. A maximum of 18 semester hours may be taken in a semester (12 hours between the two summer sessions). To complete a CBA degree within four years, a student must take an average course load of 15–16 hours per semester. Students requiring prerequisite math or English courses should plan to attend summer school to ensure timely graduation and meet this goal. For each hour of registered course work, students should expect to complete three hours of homework, studying, and reading.

### **Academic Probation and Dismissal Rules**

Students' academic status will be based on their semester or cumulative grade point average. Students are in "good standing," "on probation," or "dismissed." Students can check their academic status after each semester on *UIC Web for Student*. Students who are on academic probation or who have been dismissed are informed of their status by letter from the college following the end of the semester.

### **Probation Rules**

Students will be placed on academic probation in any term in which they earn either a cumulative or semester grade point average of less than 2.00/4.00. They will then be expected to earn at least a 2.00/4.00 semester grade point average and to raise their cumulative grade point average to a 2.00/4.00 to achieve good academic standing.

Academic probation at UIC can only be removed by successfully completing additional course work at UIC. Probation is broken down as follows.

The following rules are applied to determine the academic status of a student on probation:

1. A student in good academic standing is placed on semester probation for any semester in which less than a 2.00/4.00 GPA is earned, but the UIC Cumulative GPA is 2.00 or higher (Warning Status).
2. A student in good academic standing is placed on academic probation in any semester in which the UIC Cumulative GPA falls below a 2.00/4.00.
3. A student currently on academic probation is continued on academic probation (unless dismissed from the University) until both the cumulative GPA and the UIC GPA are raised to 2.00/4.00.

CBA Undergraduate Programs determines the conditions of probation. In addition to specifying the grade point average, the college may require the completion of specific courses, limit the number of hours for which students register, and exclude students from taking certain courses while on probation.

All students on probation are required to adhere to the following terms of probation (academic restrictions). Failure to do so will result in registration holds and possible academic dismissal.

1. Students must meet with their academic advisor to complete an academic contract. The contract will include any requirements and/or restrictions for the student's next semester.
2. Students must schedule an appointment with their CBA academic advisor two additional times during the semester to discuss their academic progress for the term.
3. Students cannot register for more than 12 hours of course work for the semester (6 hours during the summer term).
4. Students must seek tutoring in their weak subject areas, i.e. math, accounting, economics, statistics, etc. Tutoring is available in the College of Business Administration Undergraduate Programs Office, during the fall and spring semesters, the Honors College, the Mathematical Science Learning Center, as well as many other support programs on campus.

**Dismissal Rules**

1. If a student is on academic probation, the student may be dismissed in any term in which he/she fails to meet the grade point average required by the probation status and in which the cumulative grade point average in courses taken at UIC is less than 2.00/4.00.
2. If a student is on academic probation, the student may be dismissed in any term in which he/she fails to meet the grade point average required by

the probation and in which the combined transfer and UIC grade point average is less than 2.00/4.00.

3. If the student fails to make any significant progress toward a degree, the student may be dismissed from the college, and is therefore ineligible to enroll at the University in subsequent semesters.
4. The student may be dismissed in any term in which he or she fails to comply with the conditions set by the College of Business Administration.

**Change of Course Schedule—Dropping Courses**

Undergraduate students may drop courses using *Student Self-Service* through the end of the second week of classes for fall and spring semesters, the first Wednesday of Summer Session 1, or the first Friday of Summer Session 2. During weeks 3 through 10 of the fall and spring semesters (first Thursday through the second Wednesday of Summer Session 1 or weeks 2 through 5 of Summer Session 2) students may drop courses with the permission of their major college. If the drop occurs between 0 and 2 weeks in fall and spring, there will be no notation on the transcript. If the drop occurs during weeks 3 through 10 in fall and spring (first Thursday through the second Wednesday of Summer Session 1 or weeks 2 through 5 of Summer Session 2), a W is noted on the transcript. Undergraduate students may drop a maximum of 4 UIC individual courses that result in a W notation on their transcript during their entire undergraduate degree program.

To avoid difficulty, CBA suggests that students do the following:

- Meet with a CBA academic advisor each semester to plan a manageable course schedule and stay on track for graduation.
- Get feedback from their instructors before the drop deadline to determine if they are succeeding in their classes.
- Give careful consideration before using this option early in their academic career.

**Change of Major**

Students are encouraged to discuss their options for majors within the College of Business Administration with faculty, career advisors, and academic advisors. Changing a major is done by making an appointment with an academic advisor.

**Class Attendance**

CBA's expectation is that students will attend all classes because it is necessary for achieving academic success. Each instructor may establish specific attendance requirements for his/her course. The instructor is responsible for making

PROBATION LEVEL	CONDITIONS	CONSEQUENCES	REMEDY
Semester Probation	Semester GPA is below 2.00/4.00, but the UIC cumulative GPA is 2.00 or higher	Warning status is assigned.	Must meet with an advisor to discuss academic difficulties and seek tutoring, if necessary.
Academic Probation	UIC cumulative GPA is below 2.00/4.00	Academic restrictions enforced until required GPA level is achieved.	Must meet with an advisor to discuss their academic progress, sign an academic contract, and seek tutoring in difficult subjects. Students are required to meet with an academic advisor three times each semester until they are no longer on probation.
Dismissed	UIC cumulative GPA is considerably below 2.00/4.00	Student is dismissed from the University.	Student will not be allowed to register for classes at UIC.

the attendance policy clear to the students. An instructor cannot drop a student from a course due to nonattendance. It is the student's responsibility to make certain that all courses are added and dropped properly by the published deadlines.

### **Closed Courses**

Courses close because a maximum enrollment capacity is placed on each course. This limit cannot be exceeded due to safety and environmental regulations. It is necessary that students register at their assigned time to ensure the preferred course schedule.

### **College Level Examination Program (CLEP)**

The College of Business Administration accepts a maximum of 30 semester hours of CLEP (College Level Examination Program) credit toward the degree requirements. Examinations may provide credit if approved by the college. CLEP credit will be awarded toward the CBA degree requirements based on the description and content of the exam, permission from the college, and the score earned on the exam. A minimum score of 65 is required. The CBA does not accept CLEP for English composition or foreign language credit. CLEP exams are regularly administered on campus by the Office of Testing Services at (312) 996-0919.

### **Course Prerequisites**

Students must meet all course prerequisites. The most up-to-date prerequisites for courses are listed in the current semester's *Schedule of Classes*. Prerequisites are put on courses to ensure students' success in the course and to maximize understanding and comprehension of the academic material. Students who do not meet published prerequisites may be dropped from the course.

### **Credit/No Credit Option**

Students may elect to take courses on the credit/no credit option under the following conditions:

1. Students must be on clear academic status, not on academic probation;
2. Students must be enrolled full-time at UIC;
3. Only one course per semester may be taken on the credit/no credit option;
4. A maximum of 21 semester hours of credit/no credit course work can be earned at UIC. Courses that may not be taken on the credit/no credit option include:
  - English 160, 161, and Business Administration 200;
  - Economics 130, 218;
  - Mathematics 160, 165;
  - Business Core courses;
  - Courses taken to satisfy a requirement of a particular major, i.e., the advanced quantitative skills requirement for Finance, and Information and Decision Sciences majors;
  - Major business courses;
  - Business elective courses;
  - Any accounting course if the student is majoring in Accounting.

To elect this option, students must complete a credit/no credit form in the CBA Undergraduate Programs office. They must be submitted to 1118 UH by 4:15 p.m. (the close of business) on the tenth day of instruction (or the first Friday of Summer Session 1 or the second Friday of Summer Session 2).

### **Double Major, Double Degrees, and Second Bachelor's Degree**

#### **Double Major**

This option is not available in the College of Business Administration.

#### **Double Degrees**

This option is not available in the College of Business Administration.

#### **Second Bachelor's Degree**

Applicants who have already earned a bachelor's degree must apply to the graduate program <http://www.uic.edu/cba/lgradbiz>.

### **Graduate-Level Courses for Undergraduate Credit**

The College of Business Administration prohibits undergraduate students from registering for graduate-level courses and the use of graduate-level credit applied toward the undergraduate degree. Students should understand that graduate-level courses taken by an undergraduate student are not applicable toward a future graduate or professional degree.

### **Independent Study**

Students are required to contact an instructor in their major field of study to propose a topic for independent study. If approved, a Request for Independent Study Form must be completed and approved by the academic department before registering for an independent study course. In addition, if the course is to be applied toward the major, a formal petition must be approved by the department head and the Undergraduate Programs Office of the college. Students should consult the department office for specific procedures regarding enrollment in independent study courses.

### **Petition Procedure**

Students who want to make formal requests or appeal college policies do so by using a petition process. The CBA has various types of petitions available for different types of appeals, requests, or clarifications of policies and requirements. Petition forms and advice for completing these forms are available in the Undergraduate Programs Office in 1118 UH or on the CBA Web site <http://www.uic.edu/cba/ugrad/academicinfo.html>.

### **Proficiency Examinations**

Students interested in earning proficiency credit should contact the department for information concerning eligibility and availability of a proficiency exam. This is subject to the University, college, and departmental policy on proficiency examinations. Proficiency credit cannot be earned by CBA students for major-level courses, nor can proficiency credit earned for a foreign language be used towards the degree. A student who earns proficiency credit is given the amount of credit toward graduation regularly allowed in the course. Proficiency credit is not considered an interruption of the enrollment residence requirement, nor a satisfaction of the last 30-semester-hour enrollment residence requirement for graduation.

### **Required Advising for Registration Approval**

Each semester, all Accounting majors, who have started taking major-level accounting courses, are required to meet with an academic advisor and an assigned faculty advisor in their major department prior to receiving approval to register. Students on academic probation must also meet with an academic advisor prior to registering for the next semester. Registration holds will not be removed from the student's account until these conditions have been met.

**Repeat Policy for Standard Graded Courses**

Students may repeat a course to increase their knowledge of the subject matter. There are circumstances under which repeating a course is advisable and to a student’s advantage. There are also circumstances where repeating a course may disadvantage a student and narrow a student’s options. The College of Business Administration requires students to discuss any plan to repeat a course with their academic advisor before they register to repeat the course.

Courses with A, B, or C grades may not be repeated. Courses with D or F grades may be repeated once with written permission. In all cases, the original grade for the course and the grade for each repeat will appear on the transcript. The original grade will be calculated into the grade point average, unless the student initiates a request for *Repeating a Course with Grade Point Average Recalculation* as described below. Only one registration for the course counts toward the total number of credits required for graduation. A course cannot be repeated after receiving credit in a course for which the repeat course is a prerequisite.

To repeat a course more than once requires written permission from the student’s college. Students who have been dismissed may not appeal on the grounds of intention to repeat courses. Certain courses may not be repeated; students should consult their college before repeating a course.

**Repeating a Course with Grade Point Average Recalculation**

**Important Note:** Grade point average recalculation for a repeated course is **not** automatic. The student must initiate a request in the college office as outlined below.

For the grade point average recalculation policy to apply, a student must declare to his or her college the intent to repeat a course for a change of grade before reenrolling in the course. The course must be repeated within three semesters of the receipt of the original grade, and it must be taken at UIC. Only one registration for the course counts toward the total number of credits required for graduation.

Undergraduate students are allowed grade point average recalculation in up to four repeated courses. Under the course repeat policy, all courses taken and their grades appear on the transcript in the semester in which they were taken. Under the grade point average recalculation policy, the grade earned the first time the course is taken will be dropped from the calculation of the cumulative GPA and the grade(s) earned when the course is repeated will be used in the calculation. This rule holds, even if the second grade is lower than the first. If a course is repeated more than once, the first grade is not counted in the GPA, but all other grades for that course are calculated in the cumulative GPA.

**Transferring**

**Intercollege Transfer Students**

UIC students from other colleges may apply for transfer to the College of Business Administration. Admission is competitive and based on space availability. The College of Business Administration holds biweekly information sessions for students who wish to transfer into the college. Information on application procedures and deadlines is available at these sessions and in 1118 UH. Call (312) 996-2700 to sign up for an intercollege transfer information session.

The following is a list of the minimum criteria needed to be **considered** for admission:

- Students must have a minimum UIC grade point average of 2.50/4.00 and a cumulative grade point average (UIC and transfer) of 2.50/4.00 in 36 or more semester hours of course work to have their records reviewed by the college.
- Students on academic probation or dismissal status will not be considered for admission.
- Students must successfully complete MATH 160 and 165 with minimum grades of C.

**Transfer Students from Other Colleges and Universities**

Admission into the college is competitive. The college reserves the right to adjust admissions criteria based on number of applications received and space availability.

The following guidelines list the minimum requirements to be **considered** for admission to the College of Business Administration:

- At the time of application,\* a student must have completed a minimum of 24 semester hours (36 quarter hours) of credit with at least a 2.50/4.00 GPA.
- At the time of enrollment,\* a student must have completed a minimum of 36 semester hours of credit with at least a 2.50/4.00 GPA.

*\*It is highly recommended that students complete their required Academic Writing courses, Finite Math, and either Business Calculus or Calculus I with minimum grades of C by the time of enrollment at UIC.*

**Transferring Out of the College of Business Administration**

Students should follow the process of the receiving college when requesting a transfer out of the College of Business Administration.

**Minors**

The College of Business Administration offers the following minors. Completion of one of these programs will be noted on the official UIC transcript upon graduation.

Minor	Department	Hours
Business Operations	Information and Decision Sciences	12
Business Statistics	Information and Decision Sciences	12
International Business	Interdepartmental	15
Management Information Systems	Information and Decision Sciences	12

**Academic Advising**

Academic advisors are located in the CBA Undergraduate Programs Office located on the 11th floor of University Hall. Office hours are Monday through Thursday, from 8:30 to 4:45 and Friday, 8:30 to 4:30. Additional information can be found online [http://www.uic.edu/cba/ugrad/academic\\_services/cbacontact.html](http://www.uic.edu/cba/ugrad/academic_services/cbacontact.html).

**Advising Policy**

The CBA Undergraduate Programs Office provides academic advising regarding course selection and registration, transfer credit, academic probation, and progress made toward the degree. It is the student’s responsibility to make certain that the degree requirements are fulfilled. The college strongly recommends that all students meet with an advisor each semester to plan a manageable course schedule to stay on track for graduation.

## Required Advising

Students must see an advisor for any of the situations listed below:

- All new students must attend an Orientation session to meet with an advisor and register for classes.
- All beginning freshmen must meet with their academic advisor each semester during their first year.
- All new transfer students are assigned an advisor and must meet with them during their first semester.
- Juniors and seniors majoring in Accounting are required to meet with a college advisor prior to meeting with an assigned faculty advisor in the Accounting department each semester.
- Students on academic probation and whose UIC GPA is below 2.00 must meet with an advisor three times each semester until the probationary status has been cleared.
- All graduating seniors are required to meet with an advisor for a graduation check the semester before they plan to graduate. See *Graduation Declaration/Filing to Graduate/Degree Completion* in this section of the catalog for information on filing to graduate.

Individual academic advising is by appointment. General questions can be answered by phone and e-mail. Students faced with an emergency situation should contact the director of academic services at (312) 996-2700.

## Policies to Ensure Academic Progress

- Meet with an academic advisor each semester to facilitate academic success and stay on track for graduation.
- It is recommended that students enroll in a manageable course load of 12–13 hours the first semester of the freshman year. After the first semester, to complete the degree within four years, a student must enroll in an average course load of 15–16 hours per semester every semester after their first. The maximum course load is 18 hours per semester (12 hours between the two summer sessions).
- Students must choose courses for which they meet the prerequisites. Current prerequisites are listed in the *Schedule of Classes* or on the UIC Web site.
- Students must enroll in a math or statistics course each semester until the sequence is completed.
- English 160 and 161 should be completed by the end of the freshman year with minimum grades of C.
- Economics 130 should be completed during the first semester in which a student is enrolled for Mathematics 160 or Mathematics 165.
- IDS 200 should be completed after the first semester of the freshman year or during the sophomore year.
- IDS 355 should be completed the semester after IDS 200 and IDS 270 credit is earned.
- Finance and Information and Decisions Science majors should complete the advanced quantitative skills course after IDS 270 credit is earned.

## Academic Honors

### College Honors

College Honors are awarded when a student graduates and are noted on both the diploma and transcript. To qualify for College Honors, students must do the following:

1. Complete the degree requirements.
2. Earn a minimum of 60 semester hours of credit at UIC.
3. Achieve a minimum UIC cumulative grade point average of 3.50.

### Dean's List

Students are eligible for the Dean's List if they have completed a minimum of 12 graded hours, or 6 graded hours during the summer term, and if they earn a term grade point average of 3.50 or higher. Although the grade point average excludes courses taken on the credit/no credit option, a student who fails a course taken under this option is ineligible for the Dean's List.

### Department Honors

Department Honors are awarded when a student graduates and are noted on the UIC official transcript. Department honors are awarded if the student meets the grade point average criteria listed below:

**Distinction:** Overall GPA of 3.25 and major GPA of 3.25

**High Distinction:** Overall GPA of 3.50 and major GPA of 3.50

**Highest Distinction:** Overall GPA of 3.75 and major GPA of 3.75

## Special Programs and Opportunities

### Undergraduate Programs

- The CBA keeps its students informed of news and deadlines through the CBA listserv. CBA students are expected to check their UIC e-mail account daily for updates.
- The CBA awards approximately \$500,000.00 in scholarships per year. Applications are submitted online in January with the deadline in early February. Two letters of recommendation are required to complete the application. Scholarship recipients are notified in April and the scholarship awards are distributed in the next fall semester. The information about applying can be found online [http://www.uic.edu/cba/ugrad/academic\\_services/scholarship.html](http://www.uic.edu/cba/ugrad/academic_services/scholarship.html).
- Student organizations related to each of the business majors provide opportunities for students to interact with faculty, alumni, and corporate professionals. Some of the CBA student organizations are: Accounting Club, Beta Alpha Psi, Beta Gamma Sigma, Collegiate Finance Organization, Collegiate Entrepreneurship Organization, Economics Club, Latino Association of Business Students, American Marketing Association, Management Club, National Association of Black Accountants, Information and Decision Sciences Organization, INFORMS, Investment Society, National Asian-American Society of Accountants. UIC has over 300 registered student organizations. Organizations can be found at <http://www.uic.edu/depts/chcc/programs/Campus/Files/>.
- The CBA newsletter is published four times a year and is available on the Web site to inform students about policies, events, scholarships, and Dean's List recipients and other CBA-related news.

- The CBA offers Honors business courses each semester. Students must either be a member of the Honors College or have a cumulative GPA of 3.40 to take these courses. The Honors courses provide an enhanced classroom experience and more contact and interaction with the professor. The Honors Course Designation will be noted on the official UIC transcript.
- Business students may opt to live on the Business or Entrepreneurship floors of the residence halls which provide an opportunity to connect, study, and socialize with other business students. Special programs are delivered by the college in the residence hall.
- The college offers students the unique opportunity to participate in the Leadership Academy Speaker series. Notable authors and business executives are invited to speak and interact with CBA students on a regular basis.
- The CBA Tutoring Program is available to business students in the areas of accounting, finance, math, and statistics.

### Career Services

The Undergraduate Business Career Center encourages students to participate in many activities that are designed to inform them of their career options.

- Career advisors can help students gain career preparation and planning skills that they can use throughout their careers.
- Internship Training Seminars improve students' understanding of their skills, values, and interests and are held every two weeks.
- Resume development and mock interviews help maximize each student's opportunity for employment.
- The Corporate Internship Program exposes students to professional organizations through full-time and part-time paid internships. Students gain hands-on experience with corporate, nonprofit, and governmental clients in their fields of study.
- Students can meet hundreds of company representatives and learn about employment trends, salary ranges, and corporate cultures through CBA student organization presentations and at campus job fairs.

Career advising services include:

- Self-assessment instruments and interpretation assistance
- Career path and job market information
- Resume and cover letter reviews
- Informational interview recommendations
- Networking skill building
- Interview performance development
- Job search strategy planning
- Salary negotiation advice

The Undergraduate Business Career Center is located on the 11th floor of University Hall. More information can be found online <http://www.uic.edu/cba/ugrad/businesscareercenter.html> or by phoning (312) 996-2700.

### Academic Options

- The CBA offers Honors business courses each semester. Students must either be a member of the Honors College or have a cumulative GPA of 3.40 to take these courses. The Honors courses provide an enhanced classroom experience and more contact and interaction with the professor. The Honors Course Designation will be noted on the official UIC transcript.
- The UIC Study Abroad Program provides students the opportunity to take courses in universities around the world. Courses must be reviewed and approved by the College of Business Administration for credit towards graduation.
- A Certificate in Entrepreneurial Studies is available to students in the College of Business Administration interested in the area of small business. This is an excellent opportunity for students to choose their major electives with an academic objective.
- Students may pursue Minors in: International Business, Management Information Systems, Business Operations, or Business Statistics.

### Honor Code

As an academic community, the College of Business Administration at the University of Illinois at Chicago is committed to providing an environment in which teaching, learning, research, and scholarship can flourish and in which all endeavors are guided by academic and professional integrity. All members of the college community—students, faculty, staff, and administrators—share the responsibility of insuring that high standards of integrity are upheld so that such an environment exists.

In pursuit of these high ideals and standards of academic life, students will be expected to respect and uphold the UIC College of Business Administration Honor Code throughout their academic life at UIC. They will be expected to maintain the highest moral and ethical standards in all academic and business endeavors and to conduct themselves honorably as responsible members of the college academic community. This includes the following:

- Not to seek unfair advantage over other students, including but not limited to giving or receiving unauthorized aid during completion of academic requirements;
- To represent fact and self truthfully at all times;
- To respect the property and personal rights of all members of the academic community.

Violations of the Honor Code are just causes for discipline under the University of Illinois at Chicago *Student Disciplinary Policy*, and all allegations of Honor Code violations shall be handled pursuant to that Policy.

### Student Organizations

Student groups, such as intramural sports teams, local and national chapters of fraternities and sororities, ethnic clubs, and academic and preprofessional organizations provide students with outlets for participating in activities which augment the educational experience. Many organizations are affiliated with the College of Business Administration, and include the following: Accounting Club; Beta Alpha Psi; Beta Gamma Sigma, National Association of Black Accountants (NABA); American Marketing Association (UIC Chapter); Economics Club; Collegiate Entrepreneurship Organization; Collegiate Finance Organization; The Information and Decision Sciences

Organization (IDSO); INFORMS Student Chapter; Investment Society, Latino Association of Business Students (LABS); the Management Club; and the National Asian-American Society of Accountants.

### Beta Gamma Sigma

The College of Business Administration annually invites the upper 7 percent of the junior class and the upper 10 percent of the senior class to accept membership in Beta Gamma Sigma, the national scholastic honor society in the field of business administration. Inductees must have completed at least 30 semester hours at UIC and are chosen on the basis of their UIC and cumulative grade point averages.

### Sample Business Major Curriculum

A sample four-year program in the College of Business Administration follows. Check individual major requirements for variations; some departments have fewer business electives and more required courses.

**Note:** Courses marked with \* may be taken in any semester in any order.

#### Freshman Year

First Semester	Hours
BA 100—Business Administration Orientation <sup>a</sup>	1 <sup>a</sup>
ENGL 160—Academic Writing I: Writing for Academic and Public Contexts	3
MATH 160—Finite Math for Business	5
ECON 130—Principles of Economics for Business	5
<b>Total Hours</b>	<b>13</b>

<sup>a</sup>BA 100 is a one-semester-hour course, but the hour does not count toward the total hours required for graduation.

Second Semester	Hours
ENGL 161—Academic Writing II: Writing for Inquiry and Research	3
MATH 165—Calculus for Business	5
ECON 218—Microeconomics: Theory and Business Applications	4
IDS 200—Introduction to Management Information Systems	4
<b>Total Hours</b>	<b>16</b>

#### Sophomore Year

First Semester	Hours
IDS 270—Business Statistics I	4
ACTG 210—Introduction to Financial Accounting	3
BA 200—Managerial Communication	3
General Education Core course*	5
<b>Total Hours</b>	<b>15</b>

Second Semester	Hours
ACTG 211—Introduction to Managerial Accounting	3
MGMT 340—Introduction to Organizations	3
MKTG 360—Introduction to Marketing	3
General Education Core course*	3
Elective*	3
<b>Total Hours</b>	<b>15</b>

#### Junior Year

First Semester	Hours
MGMT 350—Business and Its External Environment	3
Advanced Quantitative Skills	3
FIN 300—Introduction to Managerial Finance	3
General Education Core course*	3
General Education Core course*	3
<b>Total Hours</b>	<b>15</b>

Second Semester	Hours
IDS 355—Operations Management	3
General Education Core course*	3
Major course	3
Major course	3
Elective*	3
<b>Total Hours</b>	<b>15</b>

#### Senior Year

First Semester	Hours
Major course	3
Major course	3
Major course	3
General Education Core course*	3
Business Elective or Major course	3
<b>Total Hours</b>	<b>15</b>

Second Semester	Hours
Major course	3
Business Elective or Major course	3
Business Elective or Major course	3
Elective*	3
Integrative course	4
<b>Total Hours</b>	<b>16</b>

## DEPARTMENT OF ACCOUNTING

2305 University Hall (UH)  
(312) 996-2650

<http://accounting.cba.uic.edu/>

Administration: Department Head, Peter Chalos  
Undergraduate Programs, 1118 University Hall

### Department Mission Statement

Consistent with the mission of the College of Business Administration and the University of Illinois at Chicago, the Department of Accounting is committed to quality in its educational programs, research pursuits, and service to the community.

### Educational Mission

Education is a vital objective of the department. The department serves an ethnically diverse, largely self-supporting, and primarily first-generation student body. The department will deliver the most cost-effective, quality accounting education in the Chicago Metropolitan area.

Undergraduate students will be well prepared for professional careers and certification candidacy. Students will be encouraged to complete all degree requirements in a timely fashion through a coordinated program of faculty advising and staff counseling. Internships will be used as an additional vehicle to prepare students for the professional expectations of the work place.

The department will provide advanced study and synergistic programs through its graduate offerings, including the Master of Science in Accounting, joint Master of Science in Accounting/Master of Business Administration, and the Master of Business Administration (accounting specialization). Graduate education will play an increasingly important role in the department, consistent with the 150-hour Illinois CPA examination requirement.

Students admitted to CBA degree programs must show the potential and capacity to successfully complete all graduation requirements. Graduates must demonstrate proficiency in contemporary management skills, such as

information technology, communication techniques, and teamwork. The program will promote a perspective of the global economy and cultural diversification necessary for the worker of the 21st century.

**Research Mission**

Commitment to research is an integral component of the Department of Accounting. The department features an academically respected and professionally qualified faculty who actively produce and support basic and applied research. Faculty research and teaching expectations emphasize individual strengths, interests, and stages of career development through a coordinated program of peer review, support, and counsel.

**Service Mission**

Faculty will pursue external service activities which enhance departmental visibility, reputation, and presence at the local, national, and international levels. Service to the students, college, and University is expected internally. Service that enhances the University’s urban mission will be encouraged.

**Accreditation**

The accounting program is accredited by AACSB International—The Association to Advance Collegiate Schools of Business.

**BS in Accounting**

Accounting is a system for measuring and reporting the financial position and performance of a variety of entities to interested parties.

These organizations include business firms, governmental units, and nonprofit organizations. Users of financial information include management, stockholders, and creditors. The scope of the accounting discipline is broad and varied. Specific functional areas are as follows: financial accounting, managerial accounting, governmental and nonprofit accounting, international accounting, auditing, information systems, and taxation. The department also offers business law courses.

**Degree Requirements**

To earn a Bachelor of Science in Accounting degree from UIC, students need to complete University, college, and department degree requirements. The Department of Accounting degree requirements are outlined below. Students should consult the *College of Business Administration* section for additional degree requirements and college academic policies.

<b>BS in Accounting Degree Requirements</b>	<b>Hours</b>
General Course Requirements	60
Business Core	33
Major Requirements	19
Business Electives	9
<b>Total Hours—BS in Accounting</b>	<b>121</b>

**General Course Requirements**

See *General Course Requirements* in the *College of Business Administration* section for the list of courses needed to meet this requirement.

**Business Core**

See *Business Core* in the *College of Business Administration* section for the list of courses needed to meet this requirement.

**Major Requirements**

<b>Courses</b>	<b>Hours</b>
ACTG 315—Intermediate Financial Accounting I	3
ACTG 316—Intermediate Financial Accounting II	3
ACTG 326—Cost Accounting	3
ACTG 435—Auditing	4
ACTG 445—Federal Income Tax I	3
ACTG 474—Accounting Information Systems	3
<b>Total Hours—Major Requirements</b>	<b>19</b>

**Business Electives**

<b>Courses</b>	<b>Hours</b>
<i>At least three courses from the following list:</i>	9
ACTG 355—Business Law (3)	
ACTG 417—Advanced Financial Accounting (3)	
ACTG 446—Federal Income Tax II (3)	
ACTG 456—Business Law II (3)	
ACTG 465—Governmental and Nonprofit Accounting (3)	
ACTG 475—Database Accounting Systems (3)	
ACTG 484—International Accounting (3)	
ACTG 485—Valuation and Analysis of Internet and New Media Companies (3)	
ACTG 494—Special Topics in Accounting (1–4)	
<b>Total Hours—Business Electives</b>	<b>9</b>

It is recommended that students who intend to sit for the CPA exam take ACTG 355, 417, 446, and 456. Furthermore, before taking 300-level accounting courses, students should have completed IDS 200 and 270, as well as ECON 130.

**Sample Course Schedule**

See *Sample Business Major Curriculum* in the *College of Business Administration* section.

**Distinction**

See *Academic Honors* in *College of Business Administration* section.

**DEPARTMENT OF FINANCE**

2433 University Hall (UH)  
(312) 996-2980  
<http://www.uic.edu/cba/cba-depts/finance/>  
Administration: Head, Gilbert W. Bassett Jr.  
Administrative Assistant, Debbie Reed  
Undergraduate Programs, 1118 UH

**Department Mission Statement**

The Department of Finance is a major unit within the College of Business Administration, justified by the strong student demand for majoring and concentrating in finance. The department aspires to be a leader in the areas of the financial services industry that are centered in Chicago. This will be accomplished by research-oriented faculty emphasizing the most innovative and fastest developing areas of finance, including risk management, insurance, derivatives, real estate, banking, and global financial markets.

The department’s teaching mission will be accomplished by pursuing the following objectives:

- Provide strong professional training for careers in finance.
- Be the primary source of undergraduate students to the financial services industry in the Chicago area.

- Expand the department’s MBA course offerings in recognition of being the preeminent concentration in that curriculum.
- Introduce curriculum specializations, primarily at the undergraduate level, designed for specific areas of the financial services industry such as global finance, derivatives, risk management, insurance, real estate, government finance, banking, and portfolio strategy.
- Use contemporary information technology in the learning process.
- Draw upon other departments for interdisciplinary teaching areas, including accounting, information technology, and actuarial science.

**BS in Finance**

The finance curriculum explores the principles of financial analysis and control of individual business firms. It applies these principles to financial management, the valuation and selection of securities, and the influence of the monetary and banking system on economic activity.

**Degree Requirements**

To earn a Bachelor of Science in Finance degree from UIC, students need to complete University, college, and department degree requirements. The Department of Finance degree requirements are outlined below. Students should consult the *College of Business Administration* section for additional degree requirements and college academic policies.

Finance majors should pass Finance 300 with a grade of C or better by the spring semester of their sophomore year in order to complete the department courses required for the major and to take advantage of the available career path groups listed below.

<b>BS in Finance Degree Requirements</b>	<b>Hours</b>
General Course Requirements	60
Business Core	33
Major Requirements	18
Business Electives	9
<b>Total Hours—BS in Finance</b>	<b>120</b>

**General Course Requirements**

See *General Course Requirements* in the *College of Business Administration* section for the list of courses needed to meet this requirement.

**Business Core**

See *Business Core* in the *College of Business Administration* section for the list of courses needed to meet this requirement.

**Major Requirements**

<b>Courses</b>	<b>Hours</b>
FIN 310—Investments	3
FIN 320—Managerial Finance	3
Twelve additional hours of 300- or 400-level courses in the Department of Finance. See lists below for career path suggestions.	12
<b>Total Hours—Major Requirements</b>	<b>18</b>

**Business Electives**

<b>Courses</b>	<b>Hours</b>
Nine hours at the 200-, 300-, or 400-level chosen from courses in the College of Business Administration with a maximum of three hours at the 200-level. See lists below for career path suggestions.	9
<b>Total Hours—Business Electives</b>	<b>9</b>

**Course Suggestions for Finance Careers**

Students may select courses based upon their interests and career goals. The finance electives shown below are grouped into logical career-path alternatives. *Students may, however, elect any combination of business courses to fulfill the elective requirement.*

**Corporate Financial Analysis**

This area is designed to introduce the student to the work of the financial officer of a company, who must be knowledgeable about financial statements, financial characteristics, and financial strategies of different types of firms.

<b>Courses</b>	<b>Hours</b>
FIN 444—Small Business Finance	3
FIN 495—Competitive Strategy Business Core Requirement	4
ACTG 315—Intermediate Financial Accounting I (Business Elective)	3
ACTG 316—Intermediate Financial Accounting II (Business Elective)	3

**Investment Management**

This area is an introduction to the theory and practice of managing investments. The professional investment manager must be aware of the vast range of investments that are now available in the modern economy, as well as the methods used to hedge risks.

<b>Courses</b>	<b>Hours</b>
FIN 412—Portfolio Management	3
FIN 415—Fixed Income Securities	3
FIN 416—Options and Futures Markets	3
FIN 431—Theory and Structure of Financial Markets	3
FIN 494—Special Topics in Finance: Theory and Structure of Contract Exchanges	3
FIN 494—Special Topics in Finance: Investment Banking	3

**Banking and Financial Markets**

This area traditionally was “money and banking,” but now banking and financial markets are far more elaborate and complex. The student is introduced to the structure and functions of the modern financial system. This area is a must for those interested in banking and related fields.

<b>Courses</b>	<b>Hours</b>
FIN 415—Fixed Income Securities	3
FIN 430—Introduction to Money and Banking	3
FIN 431—Theory and Structure of Financial Markets	3
FIN 494—Special Topics in Finance: Investment Banking	3
ECON 339—Monetary Theory (Business Elective)	3

**Global Finance**

This area is an introduction to the firm’s financial management in a global context. The central course is Finance 442, which covers the international monetary system, financial markets, management of foreign investments, and exchange risks.

<b>Courses</b>	<b>Hours</b>
FIN 415—Fixed Income Securities	3
FIN 416—Options and Futures Markets	3
FIN 442—International Finance	3
FIN 494—Special Topics in Finance: Theory and Structure of Contract Exchanges	3
ACTG 484—International Accounting (Business Elective)	3
ECON 333—International Economics (Business Elective)	3

**Real Estate**

Real estate represents a significant portion of the assets held both by firms and by households. The area in real estate introduces the student to legal, economic, and financial aspects of real estate in the context of the Chicago metropolitan area.

Courses	Hours
FIN 371—Introduction to Urban Real Estate	3
FIN 472—Real Estate Finance	3
FIN 494—Special Topics in Finance: Municipal Finance	3
ECON 332—Urban Economics (Business Elective)	3
ECON 475—Real Estate Markets and Valuation (Business Elective)	3

**Risk Management and Insurance**

This area is intended to prepare students for careers in the insurance industry or in areas of the financial industry that involve financial risk management.

Courses	Hours
FIN 416—Options and Futures Markets	3
FIN 465—Property and Liability Insurance	3
FIN 466—Life and Health Insurance	3
FIN 473—Introduction to Risk Management	3

**Sample Course Schedule**

See *Sample Business Major Curriculum* in the *College of Business Administration* section.

**Distinction**

See *Academic Honors* in the *College of Business Administration* section.

**DEPARTMENT OF INFORMATION AND DECISION SCIENCES**

2402-2404 University Hall (UH)  
 (312) 996-2676  
[idsdept@uic.edu](mailto:idsdept@uic.edu)  
<http://www.uic.edu/cba/cba-depts/ids/>  
 J. Christopher Westland, Professor and Head,  
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[bryanta@uic.edu](mailto:bryanta@uic.edu)  
 Undergraduate Programs: 1118 UH  
 Faculty Advisor: Dr. Sid Bhattacharyya,  
[sidb@uic.edu](mailto:sidb@uic.edu)

The Department of Information and Decision Sciences offers instruction in the application of computer and mathematical techniques to the analysis of problems of business and management. This involves three major interrelated disciplines: computer information systems, operations management and research, and statistics.

Majors in Information and Decision Sciences take courses that give a thorough background in each of the three disciplines and an up-to-date knowledge of one or more of the disciplines chosen by the student. This will enable a graduate of the program to bring an analytical approach to the solution of management problems and to find employment in fields, such as information systems development, operations and production management, and statistical data analysis. The program also provides ideal preparation for graduate study leading to the MS in Management Information Systems, Master of Business Administration, and other advanced degrees.

Students are also referred to *Statistics and Operations Research* in the *College of Liberal Arts and Sciences* section of the catalog.

**BS in Information and Decision Sciences**

**Degree Requirements**

To earn a Bachelor of Science in Information and Decision Sciences degree from UIC, students need to complete University, college, and department degree requirements. The Department of Information and Decision Sciences degree requirements are outlined below. Students should consult the *College of Business Administration* section for additional degree requirements and college academic policies.

BS in Information and Decision Sciences Degree Requirements	Hours
General Course Requirements	60
Business Core	33
Major Requirements	18
Business Electives	9
<b>Total Hours—BS in Information and Decision Sciences</b>	<b>120</b>

**General Course Requirements**

See *General Course Requirements* in the *College of Business Administration* section for the list of courses needed to meet this requirement.

**Business Core**

See *Business Core* in the *College of Business Administration* section for the list of courses needed to meet this requirement.

**Major Requirements**

Courses	Hours
<i>One of the following courses:</i>	3
IDS 201—Business Computing I (3)	
IDS 331—Business Analysis Using Spreadsheets (3)	
IDS 406—Business Systems Project	3
IDS 410—Business Database Technology	3
Nine additional hours of 300- or 400-level courses from the IDS department.	9
<b>Total Hours—Major Requirements</b>	<b>18</b>

**Business Electives**

Courses	Hours
Any three 300- or 400-level CBA courses.	9
<b>Total Hours—Business Electives</b>	<b>9</b>

A course can be used to satisfy only one area of required or elective courses.

**Sample Course Schedule**

See *Sample Business Major Curriculum* in the *College of Business Administration* section.

**Distinction**

See *Academic Honors* in *College of Business Administration* section.

## DEPARTMENT OF MANAGERIAL STUDIES

2231 University Hall (UH)  
(312) 996-2680

<http://www.uic.edu/cba/cba-depts/ms>

Administration: Department Head, Mark Shanley  
Undergraduate Programs: 1118 UH

The Department of Managerial Studies offers a Bachelor of Science in Entrepreneurship, a Bachelor of Science in Management, and a Bachelor of Science in Marketing.

### BS in Entrepreneurship

The field of entrepreneurship provides knowledge of new venture opportunities, methods for creating and growing enterprises, and the role of entrepreneurship and young or smaller firms in economic development and the world economy. The program will help prepare students to create their own ventures, work in professional sectors that serve small or young businesses, or contribute significantly to the success of businesses in which they are employed.

#### Degree Requirements

To earn a Bachelor of Science in Entrepreneurship degree from UIC, students need to complete University, college, and department degree requirements. The degree requirements are outlined below. Students should consult the *College of Business Administration* section for additional degree requirements and college academic policies. Students who wish to pursue the entrepreneurship degree may seek individual advising on their programs of study through the Undergraduate Programs.

BS in Entrepreneurship Degree Requirements	Hours
General Course Requirements	60
Business Core	33
Major Requirements	18
Business Electives	9
<b>Total Hours—BS in Entrepreneurship</b>	<b>120</b>

#### General Course Requirements

See *General Course Requirements* in the *College of Business Administration* section for the list of courses needed to meet this requirement.

#### Business Core

See *Business Core* in the *College of Business Administration* section for the list of courses needed to meet this requirement.

#### Major Requirements

Courses	Hours
ENTR 454—Introduction to Entrepreneurship	3
ENTR 464—Entrepreneurial Consulting	3

**Students must complete 12 hours from the following two groups of courses:** 12

##### Group 1:

**At least six credit hours from the following:**

FIN 444—Small Business Finance (3)
ENTR 430—Family Business Management (3)
MKTG 475—Product Management (3)

##### Group 2:

**The remainder of the twelve hours from the following:**

ACTG 326—Cost Accounting (3)
ACTG 355—Business Law I (3)
ACTG 456—Business Law II (3)
ACTG 485—Valuation and Analysis (3)
ECON 322—Managerial Economics (3)

ECON 323—Business Conditions Analysis (3)
ECON 329—Industrial Organization (3)
ECON 331—Labor Economics (3)
IDS 410—Business Database Technology (3)
IDS 413—Internet Technology and Management (3)
MKTG 462—Marketing Research (3)
MKTG 473—The Personal Selling Effort in Marketing (3)
MKTG 474—Advertising and Sales Promotion (3)
MGMT 453—Human Resource Management (3)
MGMT 465—Compensation and Reward Systems (3)
MGMT 467—Impact of Technological Change (3)

**Total Hours—Major Requirements 18**

In addition to the specific courses listed above, the CBA frequently offers specialized sections of courses that include a strong emphasis on entrepreneurship; special topics courses (e.g., Principles of Internet Marketing, Real Estate Entrepreneurship, and the Kauffmann Internship Program); and specially designed independent studies in entrepreneurship that can also count toward the degree. Some of these courses have multiple prerequisites, which will require careful planning when scheduling courses.

#### Business Electives

Courses	Hours
Nine hours at the 300- or 400-level chosen from courses in the College of Business Administration. It is strongly recommended that students choose electives from the courses listed above, which are particularly related to entrepreneurship.	9
<b>Total Hours—Business Electives</b>	<b>9</b>

#### Sample Course Schedule

See *Sample Business Major Curriculum* in the *College of Business Administration* section.

### BS in Management

The field of management is concerned with the effective organization, development, and administration of business and other organizations. Students receive both theoretical and practical preparation for a variety of responsible managerial and specialist positions. The degree program in management emphasizes analytical thinking for effective decision making and broad preparation for leadership positions. Employment opportunities include general management positions in manufacturing, distribution, and service industries; staff positions in human resources management and industrial relations departments; and management positions in transportation and physical distribution.

#### Degree Requirements—Management

To earn a Bachelor of Science in Management from UIC, students need to complete University, college, and department degree requirements. The Department of Managerial Studies degree requirements are outlined below. Students should consult the *College of Business Administration* section for additional degree requirements and college academic policies.

BS in Management Degree Requirements	Hours
General Course Requirements	60
Business Core	33
Major Requirements	18
Business Electives	9
<b>Total Hours—BS in Management</b>	<b>120</b>

#### General Course Requirements

See *General Course Requirements* in the *College of Business Administration* section for the list of courses needed to meet this requirement.

**Business Core**

See *Business Core* in the *College of Business Administration* section for the list of courses needed to meet this requirement.

**Major Requirements**

Courses	Hours
MGMT 445—Organizational Analysis and Practice	3
MGMT 452—Organizational Behavior	3
MGMT 453—Human Resource Management	3
Three management courses from the lists below	9
<b>Total Hours—Major Requirements</b>	<b>18</b>

Students must complete 9 hours chosen from courses listed below. Students may select the courses based upon their interests and career goals. The management electives shown below are grouped into logical career-path alternatives. Students may, however, elect any three courses to fulfill the elective requirement.

**Human Resources Management and Managerial Skills**

Courses	Hours
MGMT 454—Labor-Management Relations	3
MGMT 463—Negotiation and Conflict Resolution	3
MGMT 465—Compensation and Reward Systems	3
MGMT 466—Managerial Effectiveness through Diversity	3

**Organization and Strategic Management**

Courses	Hours
MGMT 460—Business, Society, and the Global Economy	3
MGMT 467—Impact of Technological Change	3
MGMT 471—Management and Organizational Development	3
MGMT 480—Transportation Systems Management	3
MGMT 481—Managerial Logistics	3

**Cross-Listed Course**

Courses	Hours
MGMT 447—Organizations	3

**Business Electives**

Courses	Hours
Nine hours from courses in the College of Business Administration. Students may choose ECON 221—Macroeconomics in the World Economy: Theory and Applications or any CBA courses at the 300- or 400-level.	9
<b>Total Hours—Business Electives</b>	<b>9</b>

**Sample Course Schedule**

See *Sample Business Major Curriculum* in the *College of Business Administration* section.

**BS in Marketing**

Marketing involves several business activities that are performed in the process of getting goods and services from producer to the ultimate consumer. These activities include product management, pricing, promotion, and distribution. The Bachelor of Science in Marketing provides students not only with an understanding of those activities that comprise marketing but also with the tools and concepts they will need to make sound decisions in the area. Thus, courses are provided in marketing research, consumer behavior, analytical techniques in marketing, and marketing strategy to name a few. Several elective courses are also available to the student who desires a

broader view of the area. The basic objective of the curriculum is to produce a student who has a sound understanding of theory and a keen sense of how to apply it in practice.

**Degree Requirements—Marketing**

To earn a Bachelor of Science in Marketing degree from UIC, students need to complete University, college, and department degree requirements. The Department of Managerial Studies degree requirements are outlined below. Students should consult the *College of Business Administration* section for additional degree requirements and college academic policies.

BS in Marketing Degree Requirements	Hours
General Course Requirements	60
Business Core	33
Major Requirements	18
Business Electives	9
<b>Total Hours—BS in Marketing</b>	<b>120</b>

**General Course Requirements**

See *General Course Requirements* in the *College of Business Administration* section for the list of courses needed to meet this requirement.

**Business Core**

See *Business Core* in the *College of Business Administration* section for the list of courses needed to meet this requirement.

**Major Requirements**

Courses	Hours
MKTG 461—Consumer Market Behavior	3
MKTG 462—Marketing Research	3
MKTG 465—Marketing Management	3
Nine additional hours selected from among the nonrequired 400-level courses in Marketing, except MKTG 499—Independent Study in Marketing.	9
<b>Total Hours—Major Requirements</b>	<b>18</b>

**Business Electives**

Courses	Hours
Nine hours from courses in the College of Business Administration. Students may choose ECON 221—Macroeconomics in the World Economy: Theory and Applications or any CBA courses at the 300- or 400-level.	9
<b>Total Hours—Business Electives</b>	<b>9</b>

**Sample Course Schedule**

See *Sample Business Major Curriculum* in the *College of Business Administration* section.

**Distinction**

See *Academic Honors* in *College of Business Administration* section.

## MINORS

Undergraduate Programs Office  
1118 University Hall (UH)  
(312) 996-2700  
<http://www.uic.edu/cba>  
Undergraduate Programs Web site:  
<http://www.uic.edu/cba/ugrad>

### Minor in Business Operations

Streamlining business operations, coordinating complex supply chains, and managing customer relations have become critical success factors in business administration. The Business Operations minor trains students in these skills and makes them marketable. The minor program is open to majors from other units and colleges. Students must submit a request form to Undergraduate Student Services (1118 University Hall) to enroll. Students must also consult their home colleges about the acceptability and applicability of the Information and Decision Sciences course credit toward their degree. Registration for most IDS courses is restricted to students in the Department of Information and Decision Sciences; therefore students must register through the Department of Information and Decision Sciences (2402 University Hall). A minimum cumulative grade point average of 2.50/4.00 is required for admission to and completion of the minor field.

#### Requirements for the Minor

Required Courses	Hours
<b>The minor requires 12 hours (4 courses) from the list below:</b>	12
IDS 312—Business Project Management (3) <sup>a</sup>	
IDS 331—Business Analysis Using Spreadsheets (3) <sup>b</sup>	
IDS 420—Business Model Simulation (3) <sup>c</sup>	
IDS 435—Organization Models and Methods (3) <sup>d</sup>	
IDS 437—Stochastic Methods (3) <sup>e</sup>	
IDS 446—Decision Analysis (3) <sup>f</sup>	
IDS 450—Advanced Operations Management (3) <sup>g</sup>	
IDS 454—Introduction to Supply Chain Management (3) <sup>h</sup>	
<b>Total Minimum Hours—Minor in Business Operations</b>	<b>12</b>

**Nonbusiness students will be required to take three Business Core courses (IDS 200, IDS 270, and IDS 355) or their equivalents as prerequisites to complete the minor.**

IDS 200—Introduction to Management Information Systems	4
IDS 270—Business Statistics <sup>i</sup>	4
IDS 355—Operations Management <sup>†</sup>	3

<sup>a</sup> The prerequisite for IDS 312 is IDS 200.

<sup>b</sup> The prerequisite for IDS 331 is IDS 200. Recommended background is ACTG 110.

<sup>c</sup> The prerequisite for IDS 420 is credit or concurrent registration in IDS 331 or IDS 355.

<sup>d</sup> The prerequisites for IDS 435 are IDS 355 and MATH 205 or the equivalent.

<sup>e</sup> The prerequisite for IDS 437 is IDS 355 and IDS 371.

<sup>f</sup> The prerequisite for IDS 446 is IDS 371.

<sup>g</sup> The prerequisite for IDS 450 is IDS 355.

<sup>h</sup> The prerequisite for IDS 454 is IDS 355.

<sup>i</sup> The prerequisite for IDS 270 is MATH 160 or MATH 165.

<sup>†</sup> The prerequisites for IDS 355 are IDS 200, IDS 270, ENGL 161, and ECON 218.

#### Enrollment Residence Requirement in the Minor

A student must complete at least one-half of the course work required for the minor field in residence at the University of Illinois at Chicago. A 2.50 grade point average is required for all work completed for the minor at UIC.

### Minor in Business Statistics

Data mining, data analytics, forecasting, business intelligence analysis, and quality control have been transformed by the needs of the new business operations and the availability of sophisticated information systems. The Business Statistics minor trains students in these areas and makes them more marketable. The minor program is open to majors from other units and colleges. Students must submit a request form to Undergraduate Student Services (1118 University Hall) to enroll. Students must also consult their home colleges about the acceptability and applicability of the Information and Decision Sciences course credit toward their degree. Registration for most IDS courses is restricted to students in the Department of Information and Decision Sciences; therefore, students must register through the Department of Information and Decision Sciences (2402 University Hall). A minimum cumulative grade point average of 2.50/4.00 is required for admission to and completion of the minor field.

#### Requirements for the Minor

Required Courses	Hours
<b>The minor requires 12 hours (4 courses):</b>	
IDS 371—Business Statistics II <sup>a</sup>	3
<b>Selective Courses: Select 9 hours from the following:</b>	
IDS 460—Survey Sampling: Theory and Methods (3) <sup>b</sup>	9
IDS 462—Statistical Software for Business Applications (3) <sup>c</sup>	
IDS 472—Business Data Mining (3) <sup>d</sup>	
IDS 476—Business Forecasting Using Time Series Methods (3) <sup>e</sup>	
IDS 478—Regression Analysis (3) <sup>f</sup>	
<b>Total Minimum Hours—Minor in Business Statistics</b>	<b>12</b>

**Nonbusiness students will be required to take two Business Core courses (IDS 200 and IDS 270) or their equivalents as prerequisites to complete the minor.**

IDS 200—Introduction to Management Information Systems	4
IDS 270—Business Statistics <sup>g</sup>	4

<sup>a</sup> The prerequisites for IDS 371 are IDS 270 and MATH 165.

<sup>b</sup> The prerequisite for IDS 460 is IDS 371.

<sup>c</sup> The prerequisite for IDS 462 is IDS 371 or consent of the instructor.

<sup>d</sup> The prerequisite for IDS 472 is IDS 371 or the equivalent.

<sup>e</sup> The prerequisite for IDS 476 is IDS 371 or ECON 346.

<sup>f</sup> The prerequisite for IDS 478 is IDS 371.

<sup>g</sup> The prerequisite for IDS 270 is MATH 160 or MATH 165.

#### Enrollment Residence Requirement in the Minor

A student must complete at least one-half of the course work required for the minor field in residence at the University of Illinois at Chicago. A 2.50 grade point average is required for all work completed for the minor at UIC.

## Minor in International Business

The College of Business Administration offers a Minor in International Business for undergraduate students. The minor is an option that students may choose if they wish to complement their major field of study with knowledge in the area of international business. The minor requires 15 hours as distributed below:

### Requirements for the Minor

Required Courses	Hours
ECON 221—Macroeconomics in the World Economy: Theory and Applications <sup>a</sup>	3
<b>Three courses<sup>a</sup> selected from the following:</b>	9
ACTG 484—International Accounting (3) <sup>b</sup>	
ECON 333—International Economics (3)	
ECON 334—Economic Development (3)	
FIN 442—International Finance (3) <sup>b</sup>	
MGMT 460—Business, Society, and Global Economy (3)	
MKTG 469—International Marketing (3)	
<b>One course<sup>c</sup> from the following list courses:</b>	3
ANTH 101—World Cultures: Introduction to Social Anthropology (3)	
ANTH 214—Sex and Gender in World Cultures (3)	
POLS 130—Introduction to Comparative Politics (3)	
POLS 184—Introduction to International Relations (3)	
SOC 225—Racial and Ethnic Groups (3)	
SOC 268—Introduction to Comparative Sociology (3)	
<b>Total Hours—Minor International Business</b>	<b>15</b>

<sup>a</sup> No more than six of the twelve hours of business courses required for the minor may be counted toward the major requirements. The remaining hours may be counted toward the business electives requirement. For example, a student majoring in Economics may count ECON 333 and ECON 334 toward the required courses in economics; other business courses from the above list are counted toward the student's business electives.

<sup>b</sup> ACTG 484 and FIN 442 have a prerequisite course that is not included in the Business Core.

<sup>c</sup> Students should consult the General Education section of the catalog to determine if which of these courses are approved General Education courses.

Students are encouraged to use their nine elective hours to take courses that would complement the required courses listed above, e.g., additional General Education courses in the field of international studies and courses in a foreign language. Depending on the major, completion of this minor may bring the total number of semester hours to over 120.

## Minor in Management Information Systems

Information systems are transforming business management. They have become critical to performing almost every function of business. The Management Information Systems minor trains students in the software, tools, and systems that are widely used across business. Students develop database and system design skills, computing and programming skills, including Internet technologies, process analysis, modeling, simulation, and problem solving skills. The minor program is open to majors from other units and colleges. Students must submit a request form to the Undergraduate Student Services (1118 University Hall) to enroll. Students must also consult their home colleges about the acceptability and applicability of the Information and Decision Sciences course credit toward their degree. Registration for most IDS courses is restricted to students in the Department of Information and Decision Sciences; therefore students must register through the Department of Information and Decision Sciences (2402 University Hall). A minimum cumulative grade point average of 2.50/4.00 is required for admission to and completion of the minor field.

## Requirements for the Minor

The minor requires 12 hours (4 courses) distributed as follows:

Required Courses	Hours
<b>Programming Course: Select 3 hours from the following:</b>	3
IDS 201—Introduction to Business Programming (3) <sup>a</sup>	
IDS 331—Business Analysis Using Spreadsheets (3) <sup>b</sup>	
<b>Systems Course: 3 hours</b>	
IDS 410—Business Database Technology <sup>c</sup>	3
<b>Selective Courses: Select 6 hours from the following:</b>	6
IDS 312—Business Project Management (3) <sup>d</sup>	
IDS 400—Advanced Business Programming Using Java (3) <sup>e</sup>	
IDS 401—Business Object Programming Using Java (3) <sup>f</sup>	
IDS 405—Business Systems Analysis and Design (3) <sup>g</sup>	
IDS 406—Business Systems Project (3) <sup>h</sup>	
IDS 412—Distributed Business Systems (3) <sup>i</sup>	
IDS 413—Internet Technology and Management (3) <sup>j</sup>	
IDS 420—Business Model Simulation (3) <sup>k</sup>	
IDS 422—Knowledge Management Systems (3) <sup>l</sup>	
IDS 454—Introduction to Supply Chain Management (3) <sup>m</sup>	
IDS 472—Business Data Mining (3) <sup>n</sup>	

**Total Minimum Hours—Minor in Management Information Systems** **12**

**Nonbusiness students will be required to take one Business Core course (IDS 200) or its equivalent as a prerequisite to complete the minor.**

IDS 200—Introduction to Management Information Systems 4

<sup>a</sup> The prerequisites for IDS 201 are IDS 200 and MATH 160 or the equivalent.

<sup>b</sup> The prerequisite for IDS 331 is IDS 200. Recommended background is ACTG 110.

<sup>c</sup> The prerequisite for IDS 410 is IDS 201 or IDS 331.

<sup>d</sup> The prerequisite for IDS 312 is IDS 200.

<sup>e</sup> The prerequisite for IDS 400 is IDS 201 or IDS 331 or a programming course in mathematics or computer science, or consent of the instructor.

<sup>f</sup> The prerequisite for IDS 401 is IDS 201 or the equivalent.

<sup>g</sup> The prerequisite for IDS 405 is IDS 201.

<sup>h</sup> The prerequisite for IDS 406 is knowledge of programming and databases or consent of the instructor.

<sup>i</sup> The prerequisites for IDS 412 are IDS 201 or IDS 330; and credit or concurrent registration in IDS 410.

<sup>j</sup> The prerequisites for IDS 413 are IDS 201 and IDS 410.

<sup>k</sup> The prerequisite for IDS 420 is credit or concurrent registration in IDS 355; or credit or concurrent registration in IDS 331 or the equivalent.

<sup>l</sup> The prerequisite for IDS 422 is IDS 410 or consent of the instructor.

<sup>m</sup> The prerequisite for IDS 454 is IDS 355.

<sup>n</sup> The prerequisite for IDS 472 is IDS 371 or the equivalent.

### Enrollment Residence Requirement in the Minor

A student must complete at least one-half of the course work required for the minor field in residence at the University of Illinois at Chicago. A 2.50 grade point average is required for all work completed for the minor at UIC.