

UIC

UNIVERSITY
OF ILLINOIS
AT CHICAGO

Undergraduate Catalog *2009*2011

Undergraduate Catalog. This publication is a record of the 2009–2011 academic years. It is for informational purposes only and does not constitute a contract. The information was current at the time of publication. Faculty assignments and programs listed are subject to change, and individual departments and units should be consulted for further information. Courses listed in this publication are subject to revision without advance notice. Courses are not necessarily offered each term or each year. Individual departments or units should be consulted for information regarding regularity of course offerings. The catalog is on the Web, see <http://www.uic.edu/ucatalog/>.

Volume 39, June 1, 2009

Office of Academic and Enrollment Services (MC 103)
University of Illinois at Chicago
601 South Morgan Street
Chicago, Illinois 60607-7128

Nondiscrimination Statement. The commitment of the University of Illinois to the most fundamental principles of academic freedom, equality of opportunity, and human dignity requires that decisions involving students and employees be based on individual merit and be free from invidious discrimination in all its forms.

The University of Illinois will not engage in discrimination or harassment against any person because of race, color, religion, sex, national origin, ancestry, age, marital status, disability, sexual orientation including gender identity, unfavorable discharge from the military or status as a protected veteran and will comply with all federal and state nondiscrimination, equal opportunity and affirmative action laws, orders, and regulations. The nondiscrimination policy applies to admissions, employment, access to and treatment in the University programs and activities.

University complaint and grievance procedures provide employees and students with the means for the resolution of complaints that allege a violation of this Statement. Members of the public should direct their inquiries or complaints to the appropriate equal opportunity office.

Policy Council

Revised May 31, 2005

Chancellor's Statement of Commitment for Persons with Disabilities.

Guided by the belief that people with disabilities are assets to the University, UIC is committed to full inclusion and participation of people with disabilities in all aspects of University life. We seek to provide an academic, social, and physical environment that makes disabled people integral to the diversity of perspectives that is vital to an academic community.

UIC supports the principles of universally accessible design, alternative communication formats, and the expression of disability community and pride. At all levels of the University, UIC promotes equal opportunity, fair treatment, and the elimination of barriers for qualified individuals with disabilities.

Office for Access and Equity. For additional information or assistance with the equal opportunity, affirmative action, and harassment policies and procedures of the University of Illinois at Chicago, please contact:

Office for Access and Equity
Title IX, ADA, and 504 Coordinator
717 Marshfield Building (MC 602)
809 South Marshfield Avenue
Chicago, Illinois 60612-7207
<http://www.uic.edu/depts/oae>
(312) 996-8670

Public Formal Grievance Procedures University of Illinois at Chicago

I. Introduction

These procedures have been implemented to address complaints of discrimination on the basis of age and/or disability in any activity, policy, rule, standard, or method of administration that is related to the operation of University's programs.

II. Eligibility

These procedures may be used by any member of the public who alleges age (Under the Age Discrimination Act) or disability (Under Title II of the Americans with Disabilities Act) discrimination on the basis of class. However, anyone who wishes to challenge a decision made about them by an agent of the University of Illinois at Chicago (UIC) in the course of their employment or enrollment at UIC must utilize the UIC Academic Grievance Procedures.

III. Definitions

A. Grievance: A written statement submitted by a Grievant identifying the activity, policy, rule, standard or method of administration he/she claims to be discriminatory on the basis of age and/or disability and explaining the manner in which that activity, policy, rule, standard or method of administration discriminates. All Grievances must be signed by the Grievant and must outline the Grievant's allegations in as much detail as possible.

B. Grievant: Any member of the public who submits a Grievance.

C. Grievance Officer: The assigned investigator of the UIC Office for Access and Equity can be contacted at the address below:
Office for Access and Equity (MC 602)
809 South Marshfield Avenue, Room 718
Chicago, IL 60612-7207
(312) 996-8670, Fax (312) 413-0055
www.uic.edu/depts/oae

D. Appeals Officer: The Associate Chancellor for Access and Equity or his/her designee.

E. Days: Any reference to "days" herein shall refer to business days (excluding weekends and federal holidays).

F. Record: The complete record of a Grievance will consist of the original Grievance and any supporting information or documentation submitted with that Grievance, the Grievance Officer's findings, the Appeal (if any) and any additional information or documentation submitted with the Appeal, the Appeal Officer's findings, and any communications and notices relative to the Grievance. The Record will be maintained for at least five (5) years following the final decision.

IV. Grievance Process

Filing of the Grievance: The Grievant must file his/her Grievance with the Grievance Officer no later than ten (10) days after he/she becomes aware of the offending activity, policy, standard or method of administration.

Investigation: The Grievance Officer shall conduct an appropriate investigation of the issues raised in the Grievance. The Grievant shall be given an opportunity to submit any relevant evidence he/she may have to support the Grievance. Within fourteen days (14) of submission of the Grievance, the Grievance Officer shall issue his/her findings. In the event the Grievance Officer finds evidence of discrimination in the activity, policy, standard or method of administration, he/she shall make recommendations for change(s) and shall coordinate the efforts for change(s) with the department/unit/college whose activity, policy, standard or method of administration is at issue. Furthermore, in the event that the individual was adversely affected by a decision made pursuant to a discriminatory process, policy, activity, standard or method of administration, the individual will be given the opportunity for the decision to be reconsidered according to the revised process, policy, etc. In those cases where the Grievance Officer finds no evidence of discrimination, he/she shall send written notice of that finding to the Grievant within that 14-day time period. Said notice shall inform the Grievant of his/her right to appeal the finding to the Appeals Officer within five (5) days of receipt of the notice.

Appeal: An appeal of the Grievance Officer's findings must be in writing and must state the basis for the appeal, providing any additional evidence or information that may support the Grievant's claim of discrimination. The Appeals Officer shall review the Grievance Officer's record and any information/evidence submitted with the Appeal and shall issue findings within ten (10) days of receipt of the appeal. In the event the Appeals Officer finds evidence of discrimination in the activity, policy, standard or method of administration, he/she shall make recommendations for changes. In those cases where the Appeals Officer finds no evidence of discrimination, he/she shall send written notice of that finding to the Grievant within that 10-day time period. There shall be no further levels of review or appeal beyond the Appeals Officer.

Deviation from the Process: Upon proof of extenuating circumstances, the Chancellor and only the Chancellor may approve a deviation from these procedures (e.g., extension of a deadline).

Effective date of policy is September 1, 2005.

Contents

University Information

How to Use the Catalog	vi
Board of Trustees and Administrative Officers	1
UIC Organization Chart	2
Welcome to UIC	3
Admissions	5
Admission Requirements and Application Procedures	5
Alternative Admission Programs	8
Alternative Sources of Credit	9
Registering and Enrolling in Courses at UIC	10
Accessing and Using my.UIC	10
E-mail is the Official Method of Campus Communication	10
Disability Resource Center	10
New Students	10
All Students	11
Alternative Sources of Credit for Continuing Students	15
Rights under the Family Educational Rights and Privacy Act	15
Student Tuition and Fees	17
Tuition	17
Fees	20
Assessments	20
<i>CampusCare</i> Student Health Benefit Program	21
Payment of Tuition and Fees	21
Encumbered Students	21
Refunds	22
Regulations Governing the Determination of State Residence Status for Admission and Assessment of Tuition	22
Financial Aid	25
Applying for Financial Aid	25
Determining Financial Need	26
Satisfactory Academic Progress (SAP) for Financial Aid	27
Major Financial Aid Programs at UIC	28
Academic Standing	31
Semester Hours	31
Class Standing	31
Credit by Examination	31
Grading and the Grade Point System	33
Full- and Part-Time Enrollment Status	34
Probation and Dismissal Rules	34
Academic Planning and Progress	35
Essential Online Resources for Students	35
Planning for Academic Success	35
University Library	36
Academic Computing and Communications Center	37
Summer Session Office	38
Office of Special Scholarship Programs	39
Study Abroad Office	39
Reserve Officers' Training Corps	39
Academic Support Services	41
The Savvy Student's Guide to UIC	45
General Education	49
Overview	49
General Education Program	49
General Education Core	49
General Education Proficiencies	49
Analyzing the Natural World	50
Understanding the Individual and Society	51
Understanding the Past	53
Understanding the Creative Arts	55
Exploring World Cultures	57
Understanding U.S. Society	60
University Degree Requirements, Graduation, and Commencement	63
University Degree Requirements	63
Policies Affecting Degree Requirements and Graduation	63
Graduation with Honors	65
Commencement	65

College and Department Information

College of Applied Health Sciences	67
Accreditation	67
Degree Requirements	67
College Policies	69
Preprofessional Studies	72
Minors	73
Academic Advising	73
Department of Biomedical and Health Information Sciences	74
BS in Health Information Management	74
Department of Kinesiology and Nutrition	76
BS in Kinesiology	76
Minor in Kinesiology	79
BS in Nutrition	79
Minor in Nutrition	82
College of Architecture and the Arts	83
Accreditation	83
Degree Requirements	83
College Policies	85
Minors	88
Academic Advising	88
School of Architecture	88
BS in Architecture	88
School of Art and Design	90
BFA in Art Education	91
BFA in Electronic Visualization	93
BFA in Graphic Design	95
BFA in Industrial Design	96
BFA in Moving Image	97
BFA in Photography	98
BFA in Studio Arts—Painting and Sculpture	99
Minor in Studio Arts	101
Department of Art History	101
BA in Art History	101
Minor in Art History	102
Department of Performing Arts	103
BA in Music	103
Minor in Music	108
BA in Theatre	108
BFA in Performance	111
Minor in Theatre	112
College of Business Administration	113
Accreditation	113
Degree Requirements	113
College Policies	115
Minors	118
Academic Advising	118
Department of Accounting	121
BS in Accounting	122
Department of Finance	122
BS in Finance	123
Department of Information and Decision Sciences	124
BS in Information and Decision Sciences	124
Department of Managerial Studies	125
BS in Entrepreneurship	125
BS in Management	125
BS in Marketing	126
Minors	127
College of Education	129
State Teacher Certification	129
Admission to the Elementary Education Program	130
Degree Requirements (BA in Elementary Education)	131
College Policies	133
Academic Advising	135
Secondary Education Program	136
College of Engineering	139
Accreditation	139
Degree Requirements	140
College Policies	141
Minors	143
Academic Advising	144
Department of Bioengineering	145
BS in Bioengineering	145
Minor in Bioengineering	147

Department of Chemical Engineering	147	Department of English	205
BS in Chemical Engineering.....	147	BA with a Major in English.....	205
Minor in Chemical Engineering.....	149	Minor in English.....	206
Department of Civil and Materials Engineering	149	BA in the Teaching of English.....	206
BS in Civil Engineering.....	149	Minor in the Teaching of English.....	207
Minor in Civil Engineering.....	151	Department of Gender and Women's Studies	208
Department of Computer Science	152	BA with a Major in Gender and Women's Studies.....	208
BS in Computer Science.....	152	Minor in Gender and Women's Studies.....	208
Minor in Computer Science.....	158	Department of Germanic Studies	209
Minor in Information Technology.....	158	BA with a Major in Germanic Studies.....	209
Department of Electrical and Computer Engineering	158	Minor in Germanic Studies.....	210
BS in Electrical Engineering.....	158	BA in the Teaching of German.....	210
Minor in Electrical Engineering.....	161	Minor in the Teaching of German.....	211
BS in Computer Engineering.....	161	Department of History	211
Minor in Computer Engineering.....	163	BA with a Major in History.....	211
BS in Engineering Physics.....	163	Minor in History.....	212
Department of Mechanical and Industrial Engineering	165	BA in the Teaching of History.....	212
BS in Mechanical Engineering.....	166	International Studies	213
Minor in Mechanical Engineering.....	167	Minor in International Studies.....	213
BS in Industrial Engineering.....	168	Jewish Studies Program	213
Minor in Industrial Engineering.....	170	Minor in Jewish Studies.....	213
BS in Engineering Management.....	170	Latin American and Latino Studies Program	214
College of Engineering—Additional		BA with a Major in Latin American	
Interdisciplinary Programs	171	and Latino Studies.....	214
Minor in Environmental Engineering.....	171	Minor in Latin American and Latino Studies.....	215
Minor in International Studies.....	172	Department of Mathematics, Statistics, and	
Minor in Materials Engineering.....	172	Computer Science	215
Honors College	173	BS with a Major in Mathematics.....	215
Admission to the College.....	173	Minor in Mathematics.....	216
College Requirements.....	173	BS in the Teaching of Mathematics.....	216
College Policies.....	173	BS in Mathematics and Computer Science.....	217
Honors Societies.....	173	Minor in Mathematics and Computer Science.....	218
College of Liberal Arts and Sciences	177	Moving Image Arts	219
Degree Requirements.....	177	Minor in Moving Image Arts.....	219
College Policies.....	181	Native American Studies	219
Preprofessional Studies.....	185	Minor in Native American Studies.....	219
Minors.....	185	Neuroscience	220
Academic Advising.....	186	BS in Neuroscience.....	220
Department of African American Studies	188	Department of Philosophy	221
BA with a Major in African American Studies.....	188	BA with a Major in Philosophy.....	221
Minor in African American Studies.....	188	Minor in Philosophy.....	222
Department of Anthropology	189	Department of Physics	222
BA with a Major in Anthropology.....	189	BA with a Major in Physics.....	222
Minor in Anthropology.....	190	Minor in Physics.....	223
Minor in Geography.....	190	BS in the Teaching of Physics.....	223
Asian Studies	190	Minor in the Teaching of Physics.....	224
Minor in Asian Studies.....	190	BS in Physics.....	224
Biochemistry	191	Department of Political Science	225
BS in Biochemistry.....	191	BA with a Major in Political Science.....	226
Department of Biological Sciences	193	Minor in Political Science.....	226
BS with a Major in Biological Sciences.....	193	Department of Psychology	227
Minor in Biological Sciences.....	194	BA with a Major in Psychology.....	227
Department of Chemistry	194	Minor in Psychology.....	229
BA with a Major in Chemistry.....	194	Religious Studies	229
Minor in Chemistry.....	195	Minor in Religious Studies.....	229
BS in the Teaching of Chemistry.....	195	Department of Slavic and Baltic Languages	
BS in Chemistry.....	196	and Literatures	230
Department of Classics and Mediterranean Studies	198	BA with a Major in Russian.....	230
BA with a Major in Classical Languages and Literatures.....	198	Minor in Russian.....	231
Minor in Ancient Greek or Latin.....	198	BA with a Major in Polish.....	231
BA with a Major in Classical Civilization.....	199	Minor in Polish.....	231
Minor in Classical Civilization.....	199	Minor in Lithuanian Studies.....	231
Department of Communication	199	Department of Sociology	231
BA with a Major in Communication.....	199	BA with a Major in Sociology.....	232
Minor in Communication.....	200	Minor in Sociology.....	232
Department of Criminology, Law, and Justice	200	Department of Spanish, French, Italian, and Portuguese	233
BA with a Major in Criminology, Law, and Justice.....	200	BA with a Major in Spanish.....	233
Minor in Criminology, Law, and Justice.....	201	Minor in Spanish.....	234
Minor in Law and Society.....	201	BA in Spanish-Economics.....	234
Department of Earth and Environmental Sciences	201	BA in the Teaching of Spanish.....	234
BS with a Major in Earth and Environmental Sciences.....	202	Minor in the Teaching of Spanish.....	235
Minor in Earth and Environmental Sciences.....	203	BA with a Major in French.....	236
Department of Economics	203	Minor in French.....	236
BA with a Major in Economics.....	203	BA in the Teaching of French.....	236
Minor in Economics.....	204	Minor in the Teaching of French.....	237
Minor in Human Capital and Labor Markets.....	204	BA with a Major in Italian.....	237
		Minor in Italian.....	238

Statistics and Operations Research238
 BS in Statistics and Operations Research238

Preprofessional Studies240
 Pre-Dentistry240
 Pre-Medicine.....241
 Pre-Occupational Therapy242
 Pre-Physical Therapy243
 Pre-Veterinary Medicine.....244
 Pre-Health Information Management.....245
 Pre-Nursing.....245
 Pre-Nutrition.....246
 Pre-Pharmacy246
 Pre-Elementary Education248
 Pre-Engineering248
 Pre-Urban and Public Affairs.....249
 Pre-Law249
 Accelerated Degree Program in Law.....249

College of Nursing251
 Accreditation251
 Admission.....251
 Degree Requirements (BS in Nursing).....252
 College Policies253
 Academic Advising.....255

College of Pharmacy257
 Accreditation257
 Admission Requirements.....257
 Degree Requirements (Doctor of Pharmacy).....259
 College Policies261
 Academic Advising.....262

College of Urban Planning and Public Affairs.....263
 Admission.....263
 Degree Requirements (BA in Urban
 and Public Affairs).....263
 UPA Policies265
 Academic Advising.....267

Course Descriptions

Rubrics.....269
 Academic Skills Program271
 Accounting271
 African American Studies272
 Anatomy and Cell Biology274
 Ancient Greek.....274
 Anthropology.....274
 Arabic278
 Archaeological Studies.....279
 Architecture.....279
 Art and Design280
 Art History.....283
 Asian American Studies285
 Asian Studies286
 Associated Health Sciences.....286
 Biochemistry and Molecular Genetics.....287
 Bioengineering.....287
 Biological Sciences288
 Biomedical and Health Information Sciences.....290
 Biopharmaceutical Sciences290
 Business Administration.....291
 Catholic Studies.....291
 Central and Eastern European Studies.....292
 Chemical Engineering292
 Chemistry293
 Chinese295
 Civil and Materials Engineering295
 Classics297
 Communication.....298
 Computer Science299
 Criminology, Law, and Justice301
 Curriculum and Instruction303
 Disability and Human Development.....303
 Earth and Environmental Sciences.....303
 Economics.....305
 Education.....306
 Educational Policy Studies308
 Educational Psychology.....308
 Electrical and Computer Engineering.....309
 Engineering311

English312
 English as a Second Language317
 Entrepreneurship.....317
 Finance317
 French.....318
 Gender and Women's Studies320
 Geography322
 Germanic Studies.....324
 Guaranteed Admissions Medicine326
 Health Information Management.....326
 Hebrew327
 Hindi-Urdu327
 History.....328
 Honors College Courses332
 Human Nutrition.....333
 Industrial Engineering334
 Information and Decision Sciences335
 Information Technology337
 Interdisciplinary Public Health Sciences337
 Interdisciplinary Studies in the Arts.....337
 International Studies337
 Italian338
 Japanese339
 Jewish Studies339
 Kinesiology.....340
 Latin341
 Latin American and Latino Studies.....342
 Liberal Arts and Sciences.....344
 Linguistics344
 Lithuanian345
 Management345
 Marketing346
 Maternal-Child Nursing346
 Mathematical Computer Science346
 Mathematics347
 Mathematics Teaching349
 Mechanical Engineering350
 Medicinal Chemistry and Pharmacognosy.....352
 Microbiology and Immunology352
 Military Science352
 Modern Greek.....353
 Moving Image Arts.....353
 Music354
 Native American Studies356
 Natural Sciences.....356
 Naval Science356
 Neuroscience.....356
 Nursing Sciences357
 Pharmacy358
 Pharmacy Administration.....359
 Pharmacy Practice360
 Philosophy361
 Physics363
 Physiology and Biophysics.....365
 Polish365
 Political Science.....365
 Portuguese368
 Psychology368
 Public Administration.....370
 Religious Studies371
 Russian372
 Slavic and Baltic Languages and Literatures.....372
 Sociology373
 Spanish375
 Special Education378
 Statistics379
 Theatre380
 Urban and Public Affairs.....381
 Urban Planning and Policy382
 Women's Health Nursing.....383

Faculty List.....384
Index410
Travel Directions and Visitor Parking.....416
Campus Map417
Academic Calendar.....419

How to Use the Catalog

Navigating UIC

Understanding how to navigate UIC will assist students with finding information in the catalog and getting important questions answered on campus.

The University is made up of colleges, schools, and departments. All UIC students are members of the University community. Students also belong to the college and, if applicable, the department or school offering the students' degree program. For example, a student majoring in Biological Sciences is a member of the UIC community, the College of Liberal Arts and Sciences, and the Department of Biological Sciences. The *Contents* section provides a list of the colleges, departments, schools, and the degree programs offered to undergraduate students.

Students are responsible for adhering to all policies and degree requirements set by the University, their college, and department or school. If there are any differences between University and college requirements or policies, students should always follow the policies and requirements set by their major college.

Using the Catalog

This is the University of Illinois at Chicago *2009–2011 Undergraduate Catalog*. The catalog is an academic planning tool for undergraduate students. The catalog is divided into three major sections:

- University Information
- College and Department Information
- Course Descriptions

Each section of the catalog provides information necessary for the academic planning process. A brief description of each section and its use in the planning process is provided below.

The Undergraduate Catalog is provided online in PDF and html format at <http://www.uic.edu/ucatalog>. The PDF version of the catalog is updated every other year, but the html version catalog is updated each semester to reflect changes to degree requirements and academic policies.

The PDF version of the catalog serves as a record of the requirements and policies in effect at the time of students' initial enrollment at UIC. Students may want to print their college and department sections of the catalog as a tool for tracking progress toward the degree.

University Information

The *University Information* section details policies, resources, and services that impact students in all UIC undergraduate degree programs. Topics include University degree requirements, grading, advising, enrollment, registration, and graduation. These topics help students define degree requirements, academic standards, and track their progress toward degree completion. It is the students' responsibility to know and understand all of the rules and regulations published in this section of the catalog.

College and Department Information

The *College and Department Information* section describes all of UIC's undergraduate degree programs and their requirements in detail. Students use this section of the catalog to ensure that they understand and meet all requirements for their degree program.

Course Descriptions

The *Course Descriptions* section lists all the undergraduate courses at UIC. The course descriptions are arranged alphabetically by subject area. Each course description includes a rubric (subject area abbreviation), course number, course title, semester hours, prerequisites (if any), and course content. A list of rubrics can be found at the beginning of the *Course Descriptions* section.

The catalog includes all undergraduate courses at UIC. However, not all courses are offered during a given semester. Students will find current course offerings in the *Schedule of Classes*, which is published online <http://osssorawebprod2.admin.uillinois.edu/webforstudent/UICScheduleofClasses.asp> before registration begins.

Board of Trustees and Administrative Officers

Board of Trustees of the University of Illinois

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Administrative Officers

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Chancellor

Paula Allen-Meaers

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College of Architecture and the Arts

Judith Russi Kirshner

College of Business Administration

Stefanie A. Lenway

College of Dentistry

Bruce Graham

College of Education

Victoria Chou

College of Engineering

Peter C. Nelson

Graduate College

Clark Hulse

Honors College

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College of Liberal Arts and Sciences

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College of Medicine

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Regional Dean, College of Medicine at Rockford

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Regional Dean, College of Medicine at Urbana-Champaign

Bradford S. Schwartz

College of Nursing

Joan Shaver

College of Pharmacy

Jerry L. Bauman

School of Public Health

Paul Brandt-Rauf

Jane Addams College of Social Work

Creasia Finney Hairston

College of Urban Planning and Public Affairs

Michael Pagano

University Librarian

Mary Case

Organization Chart

UIC UNIVERSITY OF ILLINOIS
AT CHICAGO

Chancellor

Access and Equity
Alumni Relations
Great Cities Commitment
Senate Office
Sustainability
Provost and Vice Chancellor for Academic Affairs

Vice Chancellor for Administrative Services
Vice Chancellor for Development
Vice Chancellor for External Affairs
CEO Healthcare System
Vice Chancellor for Human Resources
Vice Chancellor for Research
Vice Chancellor for Student Affairs

Provost and Vice Chancellor for Academic Affairs

Colleges:

Applied Health Sciences
Architecture and the Arts
Business Administration
Dentistry
Education
Engineering
Graduate College
Honors College
Jane Addams College of Social Work
Liberal Arts and Sciences
Medicine
Nursing
Pharmacy
School of Public Health
Urban Planning and Public Affairs
University Library

Academic Support

Units:
Academic and Enrollment Services
Academic Computing and Communications Center
Admissions
African American Cultural Center
Asian American Resource and Cultural Center
Budgeting and Program Analysis
Campus Learning Environments
Catalog
Classroom Scheduling
Council for Excellence in Teaching and Learning
Data Resources and Institutional Analysis
Degree Progress Office
Disability Resource Center
Faculty and Space Planning
Faculty Affairs
Faculty Affairs Human Resources
Faculty Development/Promotion and Tenure
Gender and Sexuality Center

Vice Chancellor for Administrative Services

Units:

Environmental Health and Safety
• Health and Safety Section
• Radiation Safety
Facilities Management and Capital Programs
• Campus Parking
• Capital Programs
• Facilities Management
• Facility Information Management
• Recycling
• Transportation
• University Mail Services
Facility and Space Planning
University Police

Vice Chancellor for Development

Units:

Brilliant Futures Campaign for UIC
Annual Giving
College and Unit Development
Corporate and Foundation Relations
Development Communications
Development Special Events
Gift Planning
Regional Development Programs
UI Foundation

Vice Chancellor for External Affairs

Units:

Campus Relations
Civic and Corporate Relations
CHANGE Learning Center
Community Relations
Marketing and Communications
Public Affairs
Institute for Policy and Civic Engagement
Educational Outreach and Public Engagement

CEO Healthcare System

Units:

UIC Medical Center
• UI Hospital
• UIC Outpatient Care Center and Clinics

Vice Chancellor for Human Resources

Units:

UIC Human Resources
Medical Center Human Resources

Vice Chancellor for Research

Units:

Biologic Resources Laboratory
Office of Animal Care and Institutional Biosafety
Office of Research Services
Office for the Protection of Research Subjects
Research Development Services
Research Resources Center

Research Centers:

Center for Advanced Design, Research, and Exploration
Center for Research on Women and Gender
Center for Structural Biology
Institute for Environmental Science and Policy
National Center for Data Mining
Software Technologies Research Center

Vice Chancellor for Student Affairs

Units:

Academic Center for Excellence
African American Academic Network
Campus Auxiliary Services
• Campus Housing
• Children's Center
• Meetings, Conferences, and Dining Services
• Publications Services
• Retail Operations
• Student Centers/ Recreation/Campus Programs/UIC Forum
• UIC Pavilion
Career Services
Counseling Center/ Testing Services
Dean of Students
Intercollegiate Athletics
International Services
Native American Support Program
Student Development Services
Student Financial Aid
TRIO Programs

Welcome to UIC

The University

Mission

UIC provides the broadest access to the highest levels of intellectual excellence. UIC's mission is:

- To create knowledge that transforms our views of the world and, through sharing and application, transforms the world.
- To provide a wide range of students with the educational opportunity only a leading research university can offer.
- To address the challenges and opportunities facing not only Chicago but all Great Cities of the 21st century, as expressed by our Great Cities Commitment.
- To foster scholarship and practices that reflect and respond to the increasing diversity of the U.S. in a rapidly globalizing world.
- To train professionals in a wide range of public service disciplines, serving Illinois as the principal educator of health science professionals and as a major healthcare provider to underserved communities.

Overview

The University of Illinois at Chicago is a major research university offering the unique cultural, business, and entertainment opportunities synonymous with a world-class city. UIC ranks alongside University of Chicago and Northwestern University as one of the top 50 research-funded institutions in the nation. In many ways, UIC discovers what other institutions teach. UIC is comprised of 15 academic colleges including the UIC College of Medicine, which educates one in six Illinois physicians and is the largest medical school in the nation.

UIC boasts one of the most diverse student bodies in the country, offering a cultural experience second to none with 15,000 undergraduate and 9,000 graduate and professional students.

On our 240-acre, eco-friendly campus, students will find 100 buildings, 5,000 trees, geothermal energy plants and two state of the art fitness centers. And whether living in residence hall, near campus or commuting, students enjoy a busy social life. With nationally ranked athletic teams, numerous social events, sororities and fraternities, and nearby entertainment venues, there are a lot of opportunities to have fun.

The Faculty

The University takes great pride in its faculty. Many of its members have gained national and international reputations as scholars and researchers, artists, writers, clinicians, and educators.

The quality of UIC faculty members is measured by the recognition they receive through publications, national awards, and the level of grant support for their research and teaching. For example, faculty members have earned awards, fellowships, and grant support from such sources as the American Association for the Advancement of Science, the John Simon Guggenheim Foundation, the National Academy of Science, the National Endowment for the Humanities, the National Institutes of Health, the National Science Foundation, the Sloan Foundation, the U.S. Department of Defense, the U.S. Department of Energy, the U.S. Department of Education, and many other philanthropic organizations and state and federal agencies.

One of the most important measures of the strength of a university's research is the amount of federal funding it receives. A comparison with the U.S. universities in the AAU, a group of outstanding research-intensive universities that UIC frequently uses as a benchmark, shows that between 1996 and 2004 UIC's federally funded research grew faster than any major research university in the country. In that same period, UIC's federal research expenditures grew at an average of 16% per year. By comparison, Vanderbilt University, the fastest growing AAU institution during this time, had an average increase of 13.4% per year. UIC consistently ranks among the top 50 out of more than 637 national universities in federal research funding, with 2008 federal research expenditures of \$197 M. UIC is also among a select group of 96 institutions to be classified in the category Research Universities (very high research activity) by the Carnegie Foundation.

UIC faculty researchers are actively engaged in their disciplines and constantly working to advance their areas of study and students benefit directly as the latest trends and insights are brought into the classroom. Research faculty guide advanced undergraduate and graduate students and provide them with research opportunities that may inspire them to enter research careers themselves. Publication of books and articles is another key measure of faculty strength and UIC's faculty is highly productive, with many holding editorships of prestigious journals. Their scholarship and practices reflect and respond to the increasing diversity of the United States as they create new knowledge both within the traditional disciplines and in interdisciplinary and multidisciplinary endeavors.

The Student Body

The nearly 25,000 students who study at the University of Illinois at Chicago come from the city of Chicago and its suburbs, and from all 50 states, three United States territories, and 100 foreign countries. The UIC student body is rich in its diversity and ranks as the fifth most diverse school in the country. Our 15,000 undergraduate students have high goals: eighty-six percent aspire to post-baccalaureate degrees, ranging from master's and doctoral level study to law, medicine, and divinity degrees. These ambitious students have reported to us that they come to UIC because of its location, its diversity, its strong academic reputation, and because students who graduate from UIC get jobs and get into graduate school. In the last five years, UIC students received 21 Fulbright, 10 Goldwater, and three Gates-Cambridge Scholarships.

UIC's undergraduate students study abroad in such locations as Hong Kong, Melbourne, Paris, and Santiago. They conduct research in the tropical forests of Amazonia and the Congo. They work in laboratories researching Parkinson's disease, sickle-cell anemia, and autism. They work on public policy, issues of social justice, and school-based mental health interventions. They have volunteered with Habitat for Humanity, have created Thanksgiving bags for the elderly, sent cards to soldiers overseas, hosted blood drives, worked in soup kitchens, cleaned up Lake Michigan beaches, raised money for breast cancer and HIV/AIDS, worked with children in the pediatric unit at UIC Hospital, and donated hundreds and hundreds of shoes to our annual shoe drive.

They relax in one of our on-campus sports and recreation facilities, play water polo, table tennis, soccer, rugby, or volleyball. They dance, play paintball, fish, fence, and cycle, or join one of our 233 student organizations. A growing number, including half of the freshman class, call UIC residence halls home.

UIC

Welcome to UIC

The Campus

Located a mile west of Chicago's Loop, the University of Illinois at Chicago features 110 buildings on a 244-acre campus, comprised of east and west sides (see maps at the back of the catalog). Undergraduate education takes place principally on the east side, whereas professional programs in the health sciences form the programmatic core of the west side. UIC offers students a learning environment of contemporary classrooms, lecture centers, laboratories, libraries, on-campus residence halls, and the latest sport and fitness facilities. Students have access to two of the largest student unions in the country, as well as sports and entertainment at the UIC Pavilion. Nearly 25 percent of the UIC undergraduate student body resides in on-campus housing, and the campus is also readily accessible to students commuting from residential neighborhoods.

Accreditation

The University of Illinois at Chicago is accredited by the Higher Learning Commission (HLC) of the North Central Association of Colleges and Schools (NCA), 30 North LaSalle Street, Suite 2400, Chicago, Illinois 60602-2504, (312) 263-0456, <http://www.ncahigherlearningcommission.org>. The Higher Learning Commission is recognized by the U.S. Department of Education and the Council on Higher Education Accreditation (CHEA). In 2007, NCA voted to continue accreditation of UIC for the maximum period of 10 years. The next comprehensive evaluation of UIC is scheduled for 2016–2017. Verification of accreditation status is available in the Office of the Chancellor (312) 413-3350.

The undergraduate academic degree programs (and including the Doctor of Pharmacy degree) described in this catalog have been approved by the Illinois Board of Higher Education, 431 East Adams, Second Floor, Springfield, Illinois 62701-1418, (217) 782-2551.

In addition to institutional accreditation, certain individual programs are accredited by the following organizations.

Art and Design

BFA programs in Graphic Design and Industrial Design

National Association of Schools of Art and Design (NASAD)
11250 Roger Bacon Drive, Suite 21
Reston, Virginia 20190
(703) 437-0700

<http://nasad.arts-accredit.org/index.jsp>

Business

BS programs in Accounting, Economics, Entrepreneurship, Finance, Information and Decision Sciences, Management, and Marketing

AACSB International—The Association to Advance Collegiate Schools of Business
777 South Harbour Island Boulevard, Suite 750
Tampa, Florida 33602
(813) 769-6500
<http://www.aacsb.edu/>

Engineering

BS programs in Bioengineering, Chemical Engineering, Civil Engineering, Computer Engineering, Electrical Engineering, Industrial Engineering, and Mechanical Engineering are accredited by the Engineering Accreditation Commission of ABET.

The BS program in Computer Science is accredited by the Computing Accreditation Commission of ABET.

Accreditation Board for Engineering and Technology, Inc. (ABET)

111 Market Place, Suite 1050
Baltimore, Maryland 21202
(410) 347-7700
<http://www.abet.org/>

Health Information Management

BS in Health Information Management

Commission on Accreditation of Health Informatics and Information Management Education (CAHIIM)
233 North Michigan Avenue, Suite 2150
Chicago, Illinois 60601
(312) 233-1131
<http://www.cahiim.org/>

Nutrition

BS in Nutrition

Commission on Accreditation for Dietetics Education (CADE)
American Dietetic Association
120 South Riverside Plaza, Suite 2000
Chicago, Illinois 60606-6995
(800) 877-1600
<http://www.eatright.org/cps/rde/xchg/ada/hs.xsl/CADE.html>

Nursing

BS in Nursing

Commission on Collegiate Nursing Education (CCNE)
One Dupont Circle, NW, Suite 530
Washington, D.C. 20036
(202) 887-6791
<http://www.aacn.nche.edu/Accreditation/>

Pharmacy

Doctor of Pharmacy

Accreditation Council for Pharmacy Education (ACPE)
20 North Clark Street, Suite 2500
Chicago, Illinois 60602
(312) 664-3575
<http://www.acpe-accredit.org/>

State Teacher Certification

The curricula for the preparation of elementary and secondary school teachers as listed in this catalog have been approved by the Illinois Board of Higher Education, the North Central Association of Colleges and Schools, the Illinois State Board of Education, and the University.

Admissions

Executive Director of Admissions, Thomas E. Glenn
 Mailing Address:
 Office of Admissions and Records (MC 018)
 Box 5220
 Chicago, Illinois 60680-5220

Office Location: 1100 Student Services Building (SSB)
 (312) 996-4350
<http://www.uic.edu/depts/oar/home>

Visiting Campus

UIC encourages prospective students to visit the campus. A preadmission information session is offered weekdays (excluding campus holidays), and is followed by an optional campus tour. In addition, preadmission information sessions and campus tours are available on selected Saturdays throughout the year.

UIC Preview Days give prospective students an opportunity to tour campus, visit a residence hall, obtain information about campus housing and financial aid, and attend information sessions with academic advisors from each of UIC's undergraduate programs.

For dates and reservations, prospective students should consult the Office of Admissions and Records (OAR) Web site <http://www.uic.edu/depts/oar/visit/>.

Refer to the *Campus Map* and *Travel Directions and Visitor Parking* at the back of the catalog for instructions on how to reach the UIC campus or visit the UIC Web site <http://www.uic.edu> for more information.

Admission Requirements and Application Procedures

All students who wish to take courses for credit at UIC, whether as degree or nondegree candidates, must submit an application available online <http://www.uic.edu/depts/oar/applyonline/undergrad>, supporting documents, and the required nonrefundable application fee (or application fee waiver) within specified deadlines. All credentials presented for admission become the permanent property of the University, cannot be subsequently released to the student or to another individual or institution, and cannot be held for reconsideration of admission to subsequent terms.

All students should carefully read the application instructions.

For information about registration as a visitor/auditor, see the *Registering and Enrolling in Courses at UIC* section of the catalog.

English Language Competency Requirement for All Applicants

Minimum requirements for competence in English apply to all applicants. An applicant may establish competence in English by certifying that the following requirements have been fulfilled in a country where English is the official/native language and in a school where English is the primary language of instruction: (1) graduation from a secondary school with three units, or the equivalent, of English; or (2) successful completion of a minimum of two academic years of full-time study at the secondary school or college level immediately prior to the proposed date of enrollment in the University.

Applicants who do not meet the above requirement may provide sufficient evidence of competence in English by achieving a minimum score of 80, with subscores of Reading 19, Listening 17, Speaking 20, and Writing 21

on the TOEFL iBT (Internet-based Test of English as a Foreign Language), which is administered by the Educational Testing Service, <http://www.ets.org/toefl>. Higher scores may be required for some programs and colleges. This requirement may be waived by the executive director of the Office of Admissions and the dean of the college concerned if the applicant can provide evidence of competence in English that will clearly justify a waiver.

Undergraduate Applications and Credentials Deadlines

Students are strongly encouraged to apply using the online application <http://www.uic.edu/depts/oar/applyonline/undergrad> within the filing period listed in the chart below. While applications submitted before the filing period will be accepted, processing for the term will begin at the start of the filing period. The application deadline is the last day of the filing period for the term for which the student wishes to enter. Applications and credentials must be post-marked by this deadline to receive an admission review.

Most upper-division and health sciences programs have special deadline dates that may be earlier than those on the chart. Refer to the OAR Web site <http://www.uic.edu/depts/oar/apply/deadlines.html> or the undergraduate application for current dates.

Filing Period for Applications and Credentials

Term in which applicant wishes to enter	International Applicants, Filing Period	Domestic/Immigrant ^b Applicants, Filing Period
Spring ^a	May 1–July 15	July 1–October 15 ^c
Fall	October 1–January 15	September 1–January 15 ^c (Freshman applicants)
		September 1–March 31 ^c (Transfer applicants)

^a Beginning freshman applications are not accepted for spring terms.

^b Immigrant applicants (permanent residents, temporary residents, refugees-parolees, or conditional entrants) must provide proof of immigration status by submitting a notarized Certification of Immigration Status form (available online <http://www.uic.edu/depts/oar/forms> or from the Office of Admissions) or a copy of both sides of their Alien Registration Receipt Card, Temporary Resident Card, or other document.

^c It is recommended that domestic and immigrant applicants with credits from foreign institutions observe the international application/credential filing periods.

Beginning Freshman Applicant

A beginning freshman applicant is either (1) one who applies for admission while attending high school, regardless of the amount of college credit earned or (2) one who has graduated from high school, but has never attended a college or university.

A beginning freshman application is considered complete and ready for evaluation when official high school transcripts and official test scores are on file in the Office of Admissions along with the completed application, personal statement and application fee (or application fee waiver).

Beginning Freshman Admission Requirements

A beginning freshman applicant at UIC must meet the following requirements:

1. Be at least 16 years of age. A 15-year-old applicant who meets all other admission requirements may petition for admission.
2. Submit evidence of graduation from an accredited high school or submit passing scores on the General Educational Development (GED) test.

3. Complete the American College Test (ACT) or the College Board Scholastic Aptitude Test (SAT) or Scholastic Assessment Test-I (SAT-I).
4. Satisfy the minimum high school subject requirements. Students who do not meet these subject requirements, but meet all other requirements, will have their applications reviewed. For information on specific subject requirements, consult the undergraduate application online <http://www.uic.edu/depts/oar/applyonline/undergrad>.

Homeschooled students must satisfy all of the above requirements. A homeschool transcript is acceptable if it includes: (1) a list of all subjects/ courses attempted by year; (2) grades or examination results received (both passing and failing); (3) maximum and minimum grades obtainable; and (4) number of units earned.

International applicants must satisfy additional requirements to be considered for admission. Information pertaining to the additional requirements is available in the following section titled *International Applicant* and in the application instructions available online <http://www.uic.edu/depts/oar/apply/>.

Admission is competitive, and preference is given to those applicants selected to have the best potential for academic success at UIC.

Transfer Applicant

A transfer applicant is one who (1) has completed a minimum of 24 semester or 36 quarter hours of transferable college classroom credit by the time of application and (2) does not meet the definition of a beginning freshman or a readmission applicant. While 24 semester or 36 quarter hours are the minimum number of hours required, most curricula require additional credit hours and the completion of some specific core first-year courses. For specific requirements in each curriculum at the time of application and the time of enrollment, consult the undergraduate application online <http://www.uic.edu/depts/oar/applyonline/undergrad>.

Illinois Articulation Initiative

The Illinois Articulation Initiative (IAI) is a statewide agreement that allows transfer of the completed IAI General Education Core Curriculum (GECC) between participating Illinois institutions. Successful completion of the GECC at any participating college or university in Illinois assures students that general education requirements for the baccalaureate degree have been satisfied. The University of Illinois at Chicago (UIC) is a participating university.

IAI policies, including GECC requirements, course codes and course descriptions, are presented on the Web site <http://www.iTransfer.org> and UIC's implementation requirements are published below. Students who transfer out of UIC will be held to the requirements of their transfer institution.

Eligibility

- Only transfer students entering UIC for the first time are eligible for IAI consideration. IAI policies do not apply to students who are readmitted to UIC or students who take courses elsewhere after enrolling at UIC.
- New transfer students who enter UIC with the GECC completed will be considered to have completed UIC's General Education requirements as defined in the *General Education* section of the catalog. However, additional General Education requirements that have been approved for specific UIC colleges may still be required.

- New transfer students with 30 hours of accepted transfer work who have not completed the GECC may consult with a college advisor to review options for completing General Education requirements. Depending on the number of remaining courses required a student may be allowed the option of completing either UIC's General Education program or the GECC.

Note: The GECC option is made available only when completion of the GECC requirements calls for at least two fewer courses than would be needed to complete UIC's General Education requirements.

For students who complete the GECC prior to UIC enrollment

New transfer students who enter UIC with the GECC completed must meet with a college advisor to ensure that UIC General Education requirements are marked as fulfilled in the University's degree audit system. To assist with first-semester course selection at UIC, students should bring a copy of a community college or participating Illinois university transcript which includes a statement showing completion of the IAI GECC to the Transfer Orientation Program.

For students eligible to complete the GECC at UIC

- All accepted transfer courses completed prior to enrollment at UIC which are identified on the IAI Web site (<http://www.itransfer.org>) with a corresponding GECC course code will be used to satisfy GECC requirements.
- GECC may be completed by enrolling in approved IAI courses at UIC.
- UIC policies on Credit by Examination (ACT/ SAT, AP, IB, and CLEP) in the *Academic Standing* section of the catalog will be used to determine credit used to satisfy GECC requirements. UIC will not award transfer course credit based on another institution's evaluation of test results.
- If a student satisfactorily fulfills the course requirements of a GECC area but earns fewer hours than required, the remaining hours for that area may be waived by the college dean. However, students must complete a minimum of 12 courses, a minimum of 37 hours, and the minimum number of courses required in each area of the GECC.
- Transfer credit from a nonparticipating IAI institution is not acceptable to meet GECC requirements.

UIC's GECC Courses

UIC courses approved for the IAI General Education Core Curriculum are listed officially on the IAI Web site <http://www.iTransfer.org>.

Acceptance of Traditional Transfer Credit

1. Admission of transfer students to UIC is based only on the transfer course work that is similar in nature, content, and level to that offered by UIC. Such courses are normally referred to as transfer work. Other course work completed, such as technical courses similar in content and level to courses taught at the University, will be used in evaluation for admission only upon the request of the dean of the college to which the student seeks admission.

2. Transfer credit, as defined above, will be accepted at full value for admission purposes on transfer to the University if earned at institutions of higher education as defined below:
 - a. Colleges and universities that offer degree programs comparable to programs offered by UIC and are (1) members of, or hold Candidate for Accreditation status from, the North Central Association of Colleges and Schools or other regional accrediting associations, or (2) accredited by another accrediting agency that is a member of the Commission on Recognition of Postsecondary Accreditation.
 - b. Illinois public community colleges that are neither members of nor holders of Candidate for Accreditation status from the North Central Association of Colleges and Schools, but that are approved and recognized by the Illinois Community College Board (ICCB) for a period of time not to exceed five years from the date on which the college registers its first class after achieving ICCB recognition.
3. Certain colleges and universities do not meet the specifications in 2 above but have been assigned a status by the University Committee on Admissions that permits credit to be accepted on a provisional basis for admission purposes on transfer to UIC. Transfer credit, as defined in 1 above, from such colleges and universities is accepted on a deferred basis to be validated by satisfactory completion of additional work in residence. Validation through satisfactory work in residence may be accomplished by earning at UIC or another fully accredited^a college or university, at least a 2.00/4.00 or 3.00/5.00 grade point average (higher if prescribed by the curriculum the student wishes to enter) in the first 12 to 30 semester hours completed following transfer.
4. In all cases, the precise amount of transfer credit applicable toward a particular degree will be determined by the University, college, and department concerned after the student has been admitted.

^a Colleges and universities that meet one or more of the specifications listed in 2 above.

Transfer Student Admission Requirements

1. A transfer applicant must submit evidence of having achieved a minimum transfer grade point average of 2.00/4.00 or 3.00/5.00 on the basis of all transferable work attempted and submit evidence of having completed a minimum of 24 semester or 36 quarter hours of transferable college classroom credit at the time of application. However, most colleges and departments require a higher minimum grade point average, additional credit hours, and the completion of some specific core, first-year courses. For specific information on the requirements for each college, consult the undergraduate application online <http://www.uic.edu/depts/oar/applyonline/undergrad>.
2. For admission purposes only, transfer grades for all baccalaureate-oriented course work attempted and accepted are used in computing the transfer student's average. However, a particular UIC college or school may not accept all courses toward degree requirements.
3. A transfer applicant who was previously dismissed from a collegiate institution for disciplinary or academic reasons must submit a petition to the executive director of the Office of Admissions,

who will forward the petition to the appropriate committee.

4. When a course is repeated the grade point average is computed using both grades and all hours for the course. However, credit for the course is only awarded once.
5. Incomplete grades more than one year old are considered as failing grades in computing the grade point average.
6. Only course work that is similar in nature, content, and level to that offered by UIC is acceptable.
7. Technical, vocational, developmental, and remedial course work generally is not transferable.
8. Courses from other postsecondary institutions must have been completed at the appropriate level to be transferable.
9. Credit for nontraditional experiential prior learning is not transferable.
10. Applicants enrolled in another college at the time they plan to apply to UIC should request a transcript from their current institution including a list of the courses they are taking at the beginning of the last term they are enrolled. (Fall applicants currently attending a quarter-based school should apply at the beginning of their winter term.) A final transcript should be sent to UIC as soon as possible after the final term is completed.

International applicants must satisfy additional requirements to be considered for admission. Information pertaining to the additional requirements is available in the following section titled International Applicant and in the application instructions available online <http://www.uic.edu/depts/oar/apply/>.

Admission is competitive, and preference is given to those applicants selected to have the best potential for academic success at UIC.

Intercampus Transfer Applicant

Undergraduate intercampus transfers among the University of Illinois at Chicago, at Springfield, and at Urbana-Champaign may be admitted to another campus provided (1) they meet the requirements of the program, (2) there is space available in the program, and (3) they submit the application and credentials by the application deadline.

Students who are currently enrolled and who are applying to one of the other campuses for the immediately succeeding semester do not pay an application fee. "Immediately succeeding semester" may mean either the spring semester if the applicant completed the fall semester at the other campus, or it may mean the summer or fall term, provided the applicant completed the spring semester at the other campus.

Readmission Applicant

Readmission applicants are former UIC students who were registered as degree-seeking undergraduates and who left the University for two or more semesters in succession (summer session excluded). Readmission applicants are considered for readmission on the basis of their status at the time they left the University, any college work they have completed elsewhere since their last attendance at the University, and the availability of space in the chosen program. Degree-seeking readmission applicants do not pay the application fee.

Students who interrupt their UIC enrollment by two or more semesters in succession (summer session excluded) must reapply. See *Eligibility to Register: University Policy on Continuing Student Status* in the *Registering and Enrolling in Courses at UIC* section of the catalog.

Former UIC students who left the University on academic dismissal status, regardless of whether they have attended another collegiate institution in the interval, must submit a petition with an application when they apply for readmission. Admission is granted upon approval of the dean of the college concerned and of the executive director of the Office of Admissions.

Former students who left the University on probation, or who left UIC on clear status but have attended another collegiate institution where they have earned an academic GPA below 2.00/4.00, may be readmitted to the University only with a petition approved by the dean of the college concerned.

A former UIC student who was dismissed for disciplinary reasons must submit a petition to the executive director of the Office of Admissions, who will forward it to the appropriate committee.

Applicants for readmission to any of the health professional programs should contact the program or department for instructions.

Nondegree Applicant

Students who do not presently wish to enroll in a degree program at UIC, but who wish to take courses for credit may apply for nondegree status.

During the fall and spring semesters, acceptance of a student in nondegree status is at the discretion of the dean of the college to which the student is applying. Nondegree applicants for fall and spring semesters must meet all regular admission requirements and complete a current Undergraduate Application, available online <http://www.uic.edu/depts/oar/applyonline/undergrad>.

Nondegree students are not eligible for most financial aid. Priority in admission and registration is given to degree students.

Summer Session Only Applicant

A student who wishes to take undergraduate courses at UIC during the *summer only* and who does not intend to continue at UIC in the fall may apply as a Summer Session Only student. Typical Summer Session Only students include students enrolled in degree programs at other colleges or universities who are in the Chicago area for the summer. Individuals who have already completed undergraduate degrees but need to take undergraduate-level courses to fill deficiencies in preparation for advanced study may also apply as Summer Session Only students.

Prospective Summer Session Only students must complete a Summer Session Only Application, available online <http://www.uic.edu/depts/oar/applyonline/summersession>.

Students who wish to attend UIC in the summer and continue in the fall or spring semester need to submit a Summer Session Only application for the summer and also complete a regular Undergraduate Application, along with providing the required credentials, for the later term. Each application must be submitted by the appropriate deadline for the specific term of admission.

International Applicant

An international applicant is a person who is a citizen or permanent resident of a country or political area other than the United States and who has a residence outside the United States to which he or she expects to return, and either is, or proposes to be, a temporary alien in the United States for educational purposes.

The University is authorized under federal law to enroll academically qualified nonimmigrant alien students.

International students who will need to apply for F-1 or J-1 immigration status must register as full-time, degree-seeking students and are not eligible for financial aid.

English Language Competency Requirements

See the earlier section on *English Language Competency Requirement for All Applicants*.

Financial Resources Requirement

In order for international students to enter or remain in the United States for educational purposes, evidence of adequate financial resources must be provided before visa documents can be issued. Acceptable documentation of adequate financial resources includes a UIC Declaration and Certification of Finances available online <http://www.uic.edu/depts/oar/apply/> or U.S. Citizenship and Immigration Services (USCIS) Affidavit of Support. Either of these documents must be accompanied by a certified letter from a bank showing evidence of adequate funds in U.S. dollars. Applicants unable to provide satisfactory evidence of adequate finances will not be granted admission. The University of Illinois at Chicago does not offer scholarships or other types of financial assistance to international undergraduate students.

Alternative Admission Programs

Guaranteed Professional Program Admissions

The Guaranteed Professional Program Admissions (GPPA) is one of UIC's programs for academically talented students. Each fall, approximately 100 motivated and highly qualified entering freshmen can be admitted to UIC with admission guaranteed to one of the following professional or graduate programs if undergraduate course and performance criteria are met:

- Applied Health Sciences
 - Biomedical Visualization
 - Health Information Management
 - Human Nutrition
 - Kinesiology
 - Occupational Therapy
 - Physical Therapy
- Architecture
- Art and Design
 - Graphic Design
 - Industrial Design
- Business
 - Accounting
 - Management Information Systems
 - Real Estate
- Dentistry
- Education
- Engineering
- Law^a
- Medicine
- Nursing
- Pharmacy
- Public Health
- Urban and Public Affairs

^a Offered pursuant to an agreement between UIC and The John Marshall Law School, which is a private institution and is not part of UIC.

Admission to GPPA is competitive, based on each professional program's requirements for ACT or SAT score, high school percentile rank, preparatory course work, and other criteria.

A minimum ACT score of 28 or an SAT-I score of 1240 and a high school rank in the top 15% are required for application. To be considered for GPPA, students must apply to one of the UIC undergraduate colleges and to GPPA in the professional college of their choice.

Applications are accepted from September 1 through January 15 with the exception of College of Medicine applications. Applications to the College of Medicine are accepted from September 1 through December 15. All decisions will be announced in late March or early April.

To request the GPPA application packet or more information, consult the Web site <http://www.gppa.uic.edu>.

Application questions can be directed to (312) 996-8365. Program information questions can be directed to (312) 355-3407.

Talented Student Program for Illinois High School Seniors

Upon completion of the junior year in high school, superior students in Illinois who meet University requirements may attend classes for college credit at UIC. To qualify for this program, seniors should rank in the upper 10 percent of their class, have a minimum ACT score of 25 (or SAT score of 1120), and be at least 16 years old.

Grades and course credits are recorded on the student's permanent UIC record and appear on any official transcript issued to or for the student. If the student enters the University after graduation from high school, the courses are credited toward University graduation if they are applicable to the chosen degree program.

For application and information, consult the Web site <http://www.uic.edu/depts/oar/applyonline/summersession/special-highschool.html> or contact the Office of Special Scholarship Programs (MC 115), University of Illinois at Chicago, 703 South Morgan Street, Chicago, Illinois 60607; (312) 355-2477.

Early Admission Applicant

An early admission applicant is a superior high school student who wishes to enter UIC at the completion of the junior year in high school. The program is designed to permit the particularly able and mature student to begin an academic career at the university level prior to high school graduation, provided that all the other requirements for a beginning freshman applicant are met.

To qualify, students should rank in the upper 10 percent of their high school class, have a minimum ACT score of 25 (or SAT score of 1120), and have a superior high school record.

Each case is considered on an individual basis by the executive director of the Office of Admissions and the dean of the college concerned. Inquiries may be directed to the Office of Admissions, (312) 996-4350.

Students wishing to apply for early admission should submit the following credentials to the Office of Admissions (MC 018), University of Illinois at Chicago, Box 5220, Chicago, Illinois 60680-5220 by the deadline for fall admission consideration.

1. Application for admission, available online <http://www.uic.edu/depts/oar/applyonline/undergrad> and the nonrefundable application fee.
2. Official copy of high school transcript, reflecting the most recent class rank and all courses completed or in progress.
3. A letter of recommendation from the high school principal.
4. ACT or SAT I: Reasoning Test scores.

5. A letter from the parents or guardians stating why they believe the student should be granted early admission.
6. A recommendation from the Counseling Center at UIC indicating chances for scholastic success.
7. A written statement from the applicant explaining the objective in seeking early admission.
8. The successful completion of any University subject examinations that may be necessary in order to meet admission requirements.

Admission by Special Action

A student not otherwise eligible for admission may be admitted, with the approval of the executive director of the Office of Admissions and the dean of the chosen college, provided evidence is submitted that clearly establishes ability to do satisfactory work in the curriculum or the courses in which enrollment is desired. A letter of petition should be submitted with the application.

Alternative Sources of Credit

Credit for Military Service

Completion of not less than six months of extended active duty in any branch of the armed forces of the United States entitles an applicant to 4 semester hours in basic military science. These four hours will not be used in determining grade point average for transfer admission. Some colleges may limit or not allow credit in basic military science to count toward the degree. Refer to the sections for the individual colleges in this catalog for details.

Credit is also allowed for those United States Armed Forces Institute (USAFI) courses for which the American Council on Education recommends credit at the baccalaureate level, provided the student has passed the appropriate USAFI end-of-course test or examination.

Credit for service school courses successfully completed and for other courses taken while the student was in service may be allowed after the applicant is approved for admission. It is the enrolled student's responsibility to contact the Office of Admissions for an evaluation of service courses for which transcripts are presented.

College Level Examination Program (CLEP) Credits

See *Credit by Examination* in the *Academic Standing* section of the catalog.

Credit through ACT or SAT

See *Credit by Examination* in the *Academic Standing* section of the catalog.

Credit through Advanced Placement Program (AP)

See *Credit by Examination* in the *Academic Standing* section of the catalog.

Credit through the International Baccalaureate Program (IB)

See *Credit by Examination* in the *Academic Standing* section of the catalog.

Registering and Enrolling in Courses at UIC

Office of Registraton and Records
1200 Student Services Building (SSB)
(312) 996-4385
<http://www.uic.edu/depts/oar>

Accessing and Using my.UIC

UIC's comprehensive online resource for students can be found at <http://my.UIC.edu> or by going to the UIC home page <http://www.uic.edu> and scrolling down to *Quick Links*. Students can use *my.UIC* to access important information and the computer applications necessary for completing many essential tasks related to being a student at UIC. For example, students can use *my.UIC* to access the *Student Self-Service Login* to register for courses, view their course schedule, or change personal information. Students should see the *Help* section of *my.UIC* for information on establishing the necessary User IDs (NetID and EnterpriseID) for these resources and computer applications.

- **Registration:** Explore *Schedule of Classes*, Class Scheduling Tools, Search for a Class, Registration Policy and Procedures, *Student Self-Service Preview*, *Catalog*, and College & Department Registration Announcements.
- **Records:** Intent to Graduate, Transcript Requests, Certifications, Preview Graduation Information, and Compute your GPA.
- **Personal Information:** Medical Immunization Records, and Address Changes.
- **Financial Matters:** Tuition and Fees, University Student Financial Services and Cashier Operations, and Student Financial Aid Information.
- **Degree Audit:** *DARSWeb for Student* and *DARSWeb for Student* Instructions.
- **Help:** *Student Self-Service Preview*, EnterpriseID information, and Contacts.
- **Student Self-Service Login:** Log into *Student Self-Service* to register for classes, view tuition and fee balance, access online course information, section information, review and change address, emergency contact information, view course schedule, grades, academic history, submit an intent to graduate, holds and other personal information.

E-Mail Is the Official Method of Campus Communication

All students are responsible for maintaining a valid University e-mail address and/or forwarding University e-mails to their preferred non-University e-mail address. If you choose to forward e-mails or change your service, you are still responsible for this information. [OFFICIAL] campus announcements will be sent out via mass e-mail to students for all official information students must be aware of. Colleges and/or departments maintain separate e-mail listservs, which may be used to convey specific information to their own students.

Crucial messages, such as the availability of your tuition E-Bill or your registration Time Ticket, will be sent directly to your UIC e-mail account. You can create an e-mail account after activating the Network ID (NetID) that was assigned to you upon admission. For additional information on creating a UIC e-mail account or forwarding your UIC e-mail, visit the Academic Computing and

Communications Center (ACCC) E-mail Web Page <http://www.uic.edu/depts/accc/index.html/EMAIL.htm>.

Disability Resource Center

Director, Roxana Stupp
1200 West Harrison Street
Room 1190 SSB (MC 321)
Chicago, IL 60607
(312) 413-2183 Voice
(312) 413-0123 TTY/Videophone
(312) 413-7781 FAX
E-mail: drc@uic.edu
Web site: <http://drc.uic.edu>

The Disability Resource Center (DRC) provides accommodations and services to students with permanent and temporary disabilities. To be eligible for accommodations through the DRC, students must be admitted or attending the University of Illinois at Chicago and have a documented disability condition as defined by the Americans with Disabilities Act of 1990 (ADA) and Section 504 of the Rehabilitation Act of 1973.

Students with disabilities are required to provide documentation of their disability and how it may limit their participation at UIC. Students may receive accommodations to ensure access to the classroom and learning environment, campus housing or transportation as deemed appropriate. Students requesting accommodations in campus housing should submit their housing application available for all students, as early as possible, even before they register with the DRC.

Ideally, students should contact the Disability Resource Center preferably six (6) weeks before the start of the semester, or immediately following diagnosis of a disability, to register and discuss accommodation needs.

Incoming freshmen and transfer students may want to contact our office sooner if accommodations will be needed for placement tests. Please visit our web site at <http://drc.uic.edu> for additional information or contact us directly by phone or email.

New Students

After Admission

After a student is admitted to the University, the Office of Admissions and Records sends an admission packet, including a *Letter of Admission* and an *Intent to Enroll* form to the student. Enclosed in the packet are the instructions for placement tests, registration, medical immunizations, and housing. Admission is only valid for the term stated and may not be used for subsequent terms. Students must return the *Intent to Enroll* form to insure their place in the entering class. The Transfer Credit Detail itemizes transfer courses accepted on admission or readmission and also lists credit granted based on Advanced Placement, International Baccalaureate, CLEP, and ACT or SAT test scores. Once admitted, transfer students return their *Intent to Enroll* forms to UIC Admissions; their Transfer Credit Details will be sent to them within approximately three weeks.

Registering for the First Time

To enroll in courses at UIC for the first time, students complete the following steps:

- Take the Pre-enrollment Evaluation Program (PEP) tests (not always required of readmitted or continuing students);
- Participate in academic advising during New Student Orientation and get approval to register; and
- Register for approved courses.

Pre-Enrollment Evaluation Program

Required of students registering at UIC for the first time, these placement tests help in determining educational choices and career plans as well as placement in certain subjects. They are taken after an applicant receives notice that admission has been granted for the desired term. Instructions on how to sign up for placement tests are included in the notice of admission. It is recommended that students sign up for the earliest possible test dates in order to qualify for earlier registration dates.

The University does not accept placement test results from other institutions because the UIC tests are specifically designed for UIC courses. Students should be aware that they must arrange to come to the University to take placement tests before they can participate in orientation, academic advising, and registration. Testing is available during late registration, but it is not recommended and a late charge is levied.

The Pre-enrollment Evaluation Program includes four tests: mathematics, writing, chemistry, and foreign language.

Initial Academic Advising and New Student Orientation

Students who have been granted admission for the fall semester are invited (after taking PEP tests) by their college to orientation and advising on campus during the summer months. At that time they are advised by representatives of their college who assist them in selecting courses for the fall semester.

Students admitted for the spring semester will receive academic advising as part of a spring orientation day. Class registration will follow academic advising.

Register for Approved Courses

The Office of Registration and Records is responsible for handling course registration and official academic records, called transcripts.

Students register for classes through *Student Self-Service*. Students should consult the *Schedule of Classes* <http://ossorawebprod2.admin.uillinois.edu/webforstudent/uicscheduleofclasses.asp> for complete instructions on using the system to register for courses.

All Students

Change of Course Schedule—Dropping Courses

The course self-drop deadline (using UIC *Student Self-Service*), for all students, is the second Friday of fall and spring, the first Wednesday of Summer Session 1, or the first Friday of Summer Session 2.

Starting with the third week and ending with the tenth week of the term (second Wednesday of Summer Session 1 and weeks 2 through 5 for Summer Session 2), undergraduate students may drop individual courses in their college offices, up to the maximum permitted limit of four over the course of their undergraduate degree programs. Undergraduate and graduate students who drop during this time period will receive a W grade on their academic records. **There is no refund for course drops made after the second Friday of fall and spring, the first Wednesday of Summer Session 1, or the first Friday of Summer Session 2.**

International students in F-1 or J-1 status are required to be registered full time (12 semester hours) every semester. International students who wish to register for less than 12 semester hours should speak with an advisor in the Office of International Services (OIS) prior to drop-

ping courses or under-enrolling. In order to maintain immigration status, permission must be granted by OIS in advance of dropping below full time. OIS is located in 2160 Student Services Building (SSB) and may be contacted at (312) 996-3121 or ois@uic.edu.

Students should consult their college section of the catalog for information on how to drop courses with permission of the college.

Change of College or Degree Program for Current Students

Any continuing student who wishes to transfer from one college or major to another within the University shall do the following:

1. Initiate a request for change of college, major, or curriculum by contacting the appropriate college office for approval, in accordance with college deadlines. For intercollege transfers, contact the college to which transfer is sought. For change of major/curriculum within a college, contact the college in which currently enrolled.
2. The college will evaluate the request and notify the student regarding acceptance. Certain colleges may require a supplementary application process. Approved changes will be processed in the college office. After the start of Advance Registration, approved changes will be forwarded to the Office of Registration and Records for processing. Note: Any changes received after classes have begun will be effective for the next academic term.
3. Any student who has been inactive for two consecutive semesters and thereby has lost continuing status must request a change of college or major as part of an application for readmission.

Course Numbering

001–099

Courses numbered 001–099 do not carry academic credit but meet special program requirements. These courses carry semester hours that do not count toward the total hours required for graduation, but do count in the calculation of tuition and toward full- or part-time enrollment status and financial aid eligibility. Grades for these courses are not calculated in the grade point average.

100–199

Courses numbered 100–199 are open to all undergraduate students. These are introductory courses generally appropriate for the first-year college student.

200–299

Courses numbered 200–299 are intended for sophomores, juniors, and seniors who have completed the 100-level prerequisites.

300–399

Courses numbered 300–399 are generally intended for juniors and seniors. Sophomores may register for them if they have completed 200-level prerequisites.

400–499

Courses numbered 400–499 are intended for advanced undergraduate and graduate students. Students will note that some 400-level courses listed in the catalog and *Schedule of Classes* have sections (CRNs) with differential credit (i.e., one CRN is offered for 3 semester hours for undergraduate students and one CRN is offered for 4 semester hours for graduate students). Undergraduate students who enroll in a 400-level course should enroll in the designated, lower-credit-level CRN. Graduate students should enroll in the designated, higher-credit-level CRN.

Course Prerequisites

Prerequisites, if any, are included in the course description. Students are responsible for completing all prerequisites prior to enrolling in a course. For some courses, the student registration system will prevent students from registering if prerequisites have not been completed. Regardless of whether or not the registration system prevents a student from enrolling in a course, the University will not be responsible for a student's failure to adhere to those prerequisites.

Eligibility to Register: University Policy on Continuing Student Status

For the purpose of determining eligibility to register, continuing students are defined as students whose enrollment at UIC has not been interrupted for two or more semesters in succession (summer session excluded). Students who lose continuing status are considered "former students." Should they wish to reenroll after having lost continuing status, reapplication and readmission to the University are required.

International students must contact the Office of International Services if they do not intend to enroll for any term.

1. Currently enrolled students are eligible to register and should receive online Time Tickets (or appointments) for advance registration.
2. Students who are continuing but not currently enrolled are eligible to register beginning with the open registration period.
3. Readmitted students will receive registration information along with their notices of readmission.
4. When any one of the following conditions is present, a student is not eligible to register:
 - a. Loss of continuing status (i.e., nonattendance for two or more semesters in succession, excluding students on approved leave of absence).
 - b. Dismissed by the student's college or the University for poor scholarship or disciplinary reasons.
 - c. Financial indebtedness to the University.
 - d. Failure to satisfy the requirements of the Illinois Proof of Immunity Law.
 - e. Any other academic or administrative hold that precludes registration.

Leave of Absence

In extenuating circumstances, a college may grant a leave of absence extending a student's continuing status, provided that a request for leave is submitted prior to the tenth day of instruction that begins the period of leave. Upon approval, the college will notify the Office of Records and Registration indicating the reasons for and the duration of the leave.

Special Enrollment Categories—Visitors/Auditors

Enrolled students or others wishing to attend meetings of a course without earning academic credit may register as visitors (auditors).

Because the courses offered by the University of Illinois at Chicago are primarily intended for students registering for academic credit, auditors may register only during the add/drop and late registration period. The privilege of attending classes as an auditor is granted on a space-available basis on or after the first day of instruction. Audit registra-

tion requires the approval of the course instructor and the dean of the college offering the course, and must be completed no later than the last day of late registration. The instructor or dean may refuse to permit an audit registration in the course.

Degree-seeking students considering the audit option should discuss it with their academic advisers to determine if it is the best choice, or if another grading option, such as credit/no credit, may be more appropriate.

Courses taken for audit do not apply toward any academic degree and do not count as part of a student's full-time or part-time course load for purposes of financial aid, loan deferments, athletic eligibility, or fulfillment of the enrollment residence requirement.

Requirements/Conditions. The following requirements and conditions apply:

- Not all courses may be audited. Each college/department may designate courses that do not accept auditors.
- Students may not audit a course requiring the use of laboratories, studios, or computers; courses offered on an individual instruction basis; military science courses; or physical education and other activity courses. Students who audit a course do not have the privilege of participating in class activities in any way.
- In courses in which auditing is permitted, the instructor will set the attendance conditions of the audit.
- When enrollment limits are a concern, students taking a class for credit will be given preference over auditors.
- Individual college policies may, in some cases, prohibit a student from enrolling for credit after a course has already been taken on an audit basis.
- A student may not receive academic credit for an audited course nor be eligible to take a proficiency examination.
- A student who is auditing a course but who wishes to take the course for credit must change his or her registration by the end of the late registration period.
- There is no limit to the number of courses that may be audited. However, for currently enrolled students, audited courses may be counted toward the maximum number of semester hours allowed for the term.
- Students who have been dismissed from the University for academic or disciplinary reasons or are otherwise ineligible to attend classes, are not eligible to audit classes.
- A student attending as an auditor only is not considered a continuing student.

Procedure. Students planning to audit a course must complete the following procedure:

- A registration for audit may not be completed until the first day of classes.
- Persons who wish to audit must obtain a *Visitor's Permit* form from the Office of Registration and Records during the Late Registration/Add-Drop period. They must secure the written approval of the course instructor and the dean of the college offering the course, submit the approved *Visitor's Permit* to Registration and Records, and pay the required audit fee no later than the tenth day of instruction (first Wednesday of Summer Session 1 or first Friday of Summer Session 2).

- Upon request of the student's college, an audited course will be indicated on a currently enrolled student's academic record with a grade of AU.
- If a currently enrolled student wants an audited course to appear on a transcript, the student should make such a request in the Office of Registration and Records. The student should submit a note, signed by the instructor, verifying that the student met the regular attendance policy of the course.
- Auditors will be assessed a \$15 audit fee for the privilege of visiting/auditing a class. Exchange change or cashier's check made out to the University of Illinois is required for payment. Students who are assessed tuition at the full-time rate and those who are exempt from tuition do not pay the audit fee.

Transcripts

Students may request copies of their official transcripts from the Office of Registration and Records by mail or online <http://www.uic.edu/depts/oar/rr/transcripts.shtml>. Or go to the UIC homepage of <http://www.uic.edu> and scroll down to Quick Links. Students who are indebted to the University or who have been admitted to the University pending the receipt of credentials are not eligible to receive transcripts until these obligations are cleared. For mailed-in requests, students should allow at least two weeks from the date of their request for their transcripts to be processed. Online requests are typically mailed or ready for pickup the next business day. There is a charge for each transcript.

Withdrawal from the University

Withdrawal from the University is governed by specific regulations that must be observed to protect the student's academic standing. Failure to do so results in a grade of F (failure) in each course in which the student is registered. Undergraduate students should initiate an official withdrawal from the University in their college office in person or by written request. Telephone requests to withdraw must be verified by the student in writing.

Students who withdraw from all courses for which they are enrolled are considered withdrawn from the University. Students who withdraw from the University are eligible to register for a subsequent term unless they lose their continuing student status. Students lose their continuing student status when they have not attended UIC for two or more semesters in succession (excluding summer session or an approved leave of absence). Students whose enrollment has been interrupted for two or more semesters in succession must submit an application for readmission to the University.

A student who has been charged with an offense that may result in disciplinary action may not officially withdraw from the University until the hearing of the case has been conducted by the appropriate disciplinary committee.

Withdrawal to Enter U.S. Military Service

Policies and Procedures Regarding Undergraduate Students Leaving for and Returning from Military Service

Students who have been called to military service or who anticipate being called are entitled to certain rights as defined by the University Senate and outlined below. Students withdrawing for military service can do so quickly and easily and will know what steps are required to reenroll at the end of their deployment. Students begin the process of withdrawing from or returning to UIC with the two offices described below that have designated staff to

work with students leaving for military service and returning veterans.

Office of Registration and Records
Student Services Building Room 1200
1200 West Harrison Street
(312) 996-1825

The Veteran's Registration Coordinator in the Office of Registration and Records coordinates the formal withdrawal from the university and classes, tuition and fee refunds, and health insurance options; coordinates with academic departments on issues of grades and graduation; and activates a student's enrollment upon return to the university. All students withdrawing from or returning to UIC from military service must meet with the Veteran's Registration Coordinator. Students should bring their activation orders or other official notification with them to their appointment.

Office of Student Financial Aid
Student Services Building Room 1800
1200 West Harrison Street
(312) 413-2697

The Veteran's Affairs Office Coordinator within the Office of Student Financial Aid assists veterans receiving educational benefits from the Department of Veterans Affairs. All students receiving benefits at the time of deployment must meet with the Veteran's Affairs Office Coordinator before deployment. All returning veterans must meet with this office for counseling and assistance in processing applications for VA benefits.

Undergraduate Students Withdrawing from UIC to Enter U.S. Military Service

1. Are entitled to withdraw without penalty and without academic credit, and receive a full refund of tuition and fees.

OR

2. If withdrawal for deployment occurs upon completion of the 12th week of the semester, undergraduate students are entitled without examination to receive full credit for each course in which they attained a standing of C or better at the time of withdrawal. Students will receive the grade attained in each course at the time of withdrawal. Grades reported below C are recorded as W (withdrawn). Students using this option are not eligible for a full refund of tuition and fees. Nursing students and other students in majors that have licensing, credentialing, or accreditation requirements are not eligible for this option.
3. Policy Governing Graduating Seniors

A student in his/her last semester of study leading to graduation, who qualifies for full credit upon completion of the twelfth week, or later, of the final semester, may be recommended for the degree at the discretion of the student's college and major department provided that the following conditions are met:

- a. The student has been in residence at UIC for at least two full semesters (not including the term of withdrawal);
- b. The student has met all requirements for graduation (including minimum scholarship requirements), except for those requirements that the student would fulfill by completing the courses for which he/she is registered at the time of withdrawal during the last term.

A senior in good standing who withdraws from the University at any time to enter military service as a result of state or national emergency, and who does so enter within ten instructional days and who lacks no more than one-sixteenth of the total semester hours required for the degree, may, at the discretion of the student's college and on approval of the major department concerned, be recommended for such degree. No such student who has acquired hours under the twelfth weeks rule adopted by the Senate, however, shall be considered eligible for this privilege.

A "senior in good standing" is meant as one whose progress during University registration has been satisfactory to the administrators of the student's college. Among grounds for dissatisfaction might be negligence in meeting requirements or scholastic deficiencies.

"At any time" shall be interpreted to mean "during any semester in residence or the interim between semesters." It is not intended for students who, after these rules are operative, stay out of college for any semester, and who thus do not make continuous progress to their degrees.

4. Campus housing residents are entitled a prorated refund of room and board charges.

Undergraduate Students Returning to UIC after U.S. Military Service

1. Returning students must meet with the Veteran's Registration Coordinator in the Office of Records and Registration and the Veteran's Affairs Office Coordinator within the Office of Student Financial Aid.
2. Undergraduate students who have attended classes and withdraw from the University to enter military service are entitled to a leave of absence for a period of up to five years, and may return to the University without having to apply for readmission. Withdrawal for military service stops the clock for Illinois residents with a four-year-tuition guarantee. Returning veterans will continue paying their four-year guaranteed tuition rate until they have reached a maximum of four years at the guaranteed tuition rate.
3. Students admitted to UIC as first time students, who did not attend any classes before deployment, are entitled to defer their admission for up to 24 months after their return from military service and may return to the University without having to apply for readmission.
4. All students returning from military service will have priority registration. A returning veteran must check in with the Veteran's Registration Coordinator in the Office of Registration and Records in order to be granted priority registration.
5. All students returning from military service will have priority for on-campus housing including the option of temporary campus housing while making a decision about where to live.

(Military withdrawal and reentry policies updated 8/14/08 by VPAES.)

Additional Policies Affecting Registration and Enrollment

Admission or Readmission Denied Because of Misconduct

The University reserves the right either to deny admission or readmission to any person because of previous misconduct that may substantially affect the interest of the University, or to admit or readmit such a person on an appropriate disciplinary status. The admission or readmission of such a person will not be approved or denied until his or her case has been heard by the appropriate disciplinary committee. This applies to persons not now enrolled in the University who might apply for admission or readmission. A favorable action of the appropriate disciplinary committee does not abrogate the right of any dean or director to deny admission or readmission on the basis of scholarship.

Falsification of Documents

Any student who for purposes of fraud or misrepresentation, falsifies, forges, defaces, alters, or mutilates in any manner an official University document or representation thereof may be subject to discipline. Some examples of official documents are identification cards, student schedules, medical and immunization records, grade reports, receipts, transcripts, library documents, and petitions for change in state residence status.

Any applicant who knowingly withholds information or gives false information on an application for admission or readmission may become ineligible for admission to the University or may be subject to discipline.

Medical Immunization Requirements

Illinois state law mandates that all students born on or after January 1, 1957, entering a postsecondary institution are required to present documented proof of immunity against measles, mumps, rubella, tetanus, and diphtheria as a prerequisite to registration. The Medical Immunization Form, required for student completion, is mailed with the student's acceptance letter. In addition, students may request that their Illinois high school health record, the Certificate of Health Examination, be forwarded to the University at the time that the high school transmits the official high school academic record.

Those students who are not properly immunized and have not submitted a written statement of medical or religious exemption are required to undergo immunization within the first term of enrollment. Failure to provide the required proof of immunity shall prevent a student from enrolling in a subsequent term. *Students registering for on-campus course(s) (includes previous terms) or are registered for more than 5 credit hours (includes previous terms) are required to fulfill immunization requirements. Prior to registering for on-campus courses or for more than five credit hours, students must submit the required proof of immunity which can be found online at the Office of Admissions and Records Web site.*

Questions pertaining to acceptable proof of immunity may be directed to the Office of Medical Immunization Records, 1300 Student Services Building or (312) 413-0464. The mailing address is Office of Medical Immunization Records, Box 5220 (MC 018), Chicago, Illinois 60680-5220.

Social Security Number (Student Identification Number)

In accordance with the Privacy Act of 1974, applicants for admission and enrolled students are advised that the requested disclosure of the social security number is voluntary. The applicant or student has the right to refuse disclosure of this number or request its removal from records without penalty. If no social security number is entered or submitted as part of the application process, then a special 9-digit Temporary Control Number (TCN) is assigned. The 9-digit number is used by new students to initially establish accounts for registration purposes. Thereafter, registration services are accessible utilizing the student's EnterpriseID and the student University Identification Number (UIN).

The social security number is needed to help identify student financial records. It is required as an identifier for grants, loans, and other financial aid programs. It may also be needed to verify the accuracy of admission-related records and permanent academic records.

Any inaccuracies in social security number (or assigned student number) should be reported immediately to the Office of Registration and Records.

The social security number will not be disclosed to individuals or agencies outside the University of Illinois except in accordance with the UIC Student Records Policy and applicable law.

Use of Animals in Instruction

The University of Illinois at Chicago offers certain courses in which live, euthanized, or preserved vertebrate animals are used as part of course requirements. Such courses are identified in the *Schedule of Classes* with the note "Animals used in instruction."

Students who have ethical concerns about the use of animals in teaching have the responsibility to contact the instructor, prior to enrollment in any course in which animals may be used as part of course instruction, to determine whether class exercises involving animals are optional or required, and what alternatives, if any, are available. If no alternatives are available, the refusal to participate in required activities involving animals may result in a failing grade in the course.

Alternative Sources of Credit for Continuing Students

Guided Individual Study

Guided Individual Study courses taken through the University of Illinois may be accepted for credit. After matriculation, students may count toward the degree as many as 60 semester hours of credit earned in Guided Individual Study. Students currently in residence on a University of Illinois campus must have the approval of the dean of their college to enroll in any courses through Guided Individual Study.

The final 30 semester hours of work toward a degree must be earned in enrollment residence at the University of Illinois, unless students have previously completed three full years of resident work here. Credit earned through Guided Individual Study neither interrupts nor counts toward fulfillment of the enrollment residence requirement for graduation.

Students, including those in high school, who wish to pursue study through this program should write directly to Guided Individual Study, University of Illinois at Urbana-Champaign, 302 East John Street, Suite 1406, Champaign, Illinois 61820, call (800) 252-1360, or go online <http://www.continueding.uic.edu/outreach/gis.cfm>.

Demonstrating Writing Proficiency for a Waiver of English 160 or English 161

The First-Year Writing Program in the Department of English is responsible for administering waivers of English 160 or English 161 to eligible students. Students should consult the First-Year Writing Program for more information on the writing portfolios described below.

English 160 requirement is waived for students who:

- Have an ACT English subscore of 27 or more or an SAT Verbal score of 610 or more; students meeting this criterion receive three hours of passing credit for English 160 and a waiver of the course.
- Received a grade of 4 or 5 on the AP English-Language and Composition test; students meeting this criterion receive three hours of passing credit for English 160.
- Qualify for and submit a writing portfolio that is approved by the First-Year Writing Program at UIC (criteria described online <http://www.uic.edu/depts/engl/programs/1styearwriting/>); students meeting this criterion receive a waiver of the English 160 course work requirement.

English 161 requirement is waived for students who:

- Qualify for and submit a writing portfolio that is approved by the First-Year Writing Program at UIC (criteria described online <http://www.uic.edu/depts/engl/programs/1styearwriting/>); students meeting this criterion receive a waiver of the English 161 course work requirement.

Proficiency Examinations for Enrolled Students

See *Credit by Examination* in the *Academic Standing* section of the catalog.

College Level Examination Program (CLEP) Credit for Current UIC Students

See *Credit by Examination* in the *Academic Standing* section of the catalog.

Rights Under The Family Educational Rights and Privacy Act

Annually, the University of Illinois at Chicago informs students of the Family Educational Rights and Privacy Act (FERPA). FERPA affords students certain rights with respect to their education records. They are as follows:

1. *The right to inspect and review the student's education records within 45 days of the day the University receives a request for access.* Students should submit to the Office of Registration and Records, dean, department head, or other appropriate records custodian, written requests that identify the record(s) they wish to inspect. The University official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the University official to whom the request was submitted, that official will advise the student of the correct official to whom the request should be addressed.
2. *The right to request the amendment of the student's education records that the student believes are inaccurate or misleading.* Students may ask the University to amend a record that they believe is inaccurate or misleading. They should write to the University official responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading.

If the University decides not to amend the record as requested by the student, the University will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

3. *The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.* One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the University in an administrative, supervisory, academic, research, or support staff position (including law enforcement personnel and health staff); a person or company with whom the University has contracted (such as an attorney, auditor, or collection agent); a person serving on the University of Illinois Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Upon request, the University of Illinois at Chicago will disclose education records without consent to officials of another school in which a student seeks or intends to enroll.

4. *The right to file a complaint with the U.S. Department of Education concerning alleged failures by the University of Illinois at Chicago to comply with the requirements of FERPA.*

The name and address of the Office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, S.W.
Washington, D.C. 20202-4605

Directory Information

FERPA prohibits access by non-University personnel to information about individual students without the student's written authorization, except that which is considered public information. The University of Illinois at Chicago hereby designates the following as public or "directory information." Such information may be disclosed by the University for any purpose, at its discretion.

1. Student name(s)
2. University Identification Number (UIN)
3. Student address(es), electronic address (E-mail), and telephone number(s)
4. Class/level (graduate, undergraduate, professional, nondegree; freshman, sophomore, junior, senior)
5. College and major field of study/concentration/minor
6. Previous institutions attended
7. Date and place of birth
8. Participation in officially recognized activities and sports
9. Weight and height if the student is an athletic team member
10. Dates of admission/attendance
11. Attendance site (campus, location)
12. Expected graduation date

13. Degrees conferred, with dates
14. Current term hours enrolled and enrollment status (full-time, part-time, not enrolled, withdrawn and date of withdrawal)
15. Awards, honors, and achievements (including distinguished academic performance), with dates
16. Eligibility for membership in honoraries
17. Picture

To examine his or her record, the student must submit a written request to the appropriate record-keeping office. The appropriate office will comply with the request within a reasonable amount of time, not to exceed 45 days after receipt of the request.

To prevent the release of directory information, the student must submit a request form to the Office of Registration and Records no later than the tenth day of the semester (fifth day of Summer Session 2). Such requests for nondisclosure will be honored so long as the student is continuously enrolled or unless he/she sooner revokes the request in writing.

Student Tuition, Fees, and Assessments

Undergraduate degree-seeking students entering the University in Summer 2004 or after are provided a four-year tuition guarantee. The purpose of the undergraduate guaranteed tuition plan is to provide a high degree of certainty about tuition costs for students and families.

The plan applies to all undergraduate students enrolled in a baccalaureate degree program on one of the three campuses of the University of Illinois. The plan treats every student as part of a cohort defined by the date of entry to the University. Each cohort is guaranteed an unchanged tuition schedule for four years. Students extending their graduation beyond four years should be prepared for a tuition increase. Please note that fees are subject to change annually. For more information on guaranteed undergraduate tuition, consult the Web http://www.vpaa.uillinois.edu/policies/tuition_guarantee.as.

Tuition

By registering for classes, students contract to pay tuition and fees unless they officially withdraw by the published refund deadline. Tuition and fees are assessed on registered students and are payable by the due date printed on the online bill. The amount of tuition and fees varies by the date a student enters the University, changes in student level, changes of program within the University, and the number of semester hours for which the student registers. Subsequent changes in the number of hours carried could result in a change from the amounts originally assessed. Tuition also varies according to the students' state residence—state of Illinois resident or nonresident. For a description and definition of state resident status, see *Regulations Governing the Determination of State Residence Status for Admission and Assessment of Student Tuition* later in this section. Tuition and fees are set annually by the University of Illinois Board of Trustees and are subject to change without notice any time prior to the first day of instruction. Consult the Office of Registration and Records Web site <http://www.uic.edu/depts/oar/rr/tuition.shtml> for current information on tuition and fees. The table on the following page lists Tuition and Fees for the 2008–2009 academic year.

State Residence Classification

The state residence classification of an applicant is determined on the basis of information given on the application and other credentials. Tuition is assessed in accordance with this information. A student who has legitimate cause for change of status may petition for change on a residency petition form provided by the Office of Admissions and Records. See *Regulations Governing the Determination of State Residence Status for Admission and Assessment of Student Tuition*.

Exemptions and Assessments

A student who qualifies under the stated conditions may be exempted from one or more of the following charges.

Tuition is waived for:

1. Holders of tuition-waiver scholarships.
2. All academic employees, except graduate assistants, of the University on appointment for at least 25 percent of full-time service. Such appointments require service for not less than three-fourths of the term.
 - a. Tuition may be waived for the total number of semester hours taken by an academic employee. The total number of semester

hours that can be taken by academic employees is determined by the employee's college.

- b. The staff members must provide service for at least three-quarters of the term in which the course work is taken to maintain the waiver. The term is defined as beginning with the first day of class and extending through final examinations. For staff members who resign their appointments or otherwise become ineligible for a waiver, the waiver is void; the staff member is responsible for payment of the full amount of tuition unless an official withdrawal from the University is initiated immediately.
 - c. Enrollment in courses will be in accordance with all University and campus rules and regulations.
 - d. The academic/professional employee and his/her head or director will determine the manner in which job responsibilities are to be carried out while the employee is taking course work.
3. Support staff employees:
 - a. Support staff employees of the University in status appointments or in appointments designed to qualify for status in an established class (e.g., trainee, intern) who register in regular University courses not to exceed Range II in a semester if on full-time appointment or Range III if on 50 to 99 percent time appointment. They must also (1) meet conditions and eligibility for admission as prescribed by the Office of Admissions and Records; (2) not be students as defined in Civil Service Rule 7.7c; and (3) have approval from their employing departments for enrollment and a makeup schedule to cover any time in course attendance during their regular work schedule. The waiver of tuition also applies to any additional hours of registration by employees that keep them within the same fee assessment credit range. Employees whose total registration is in a higher range than that authorized by their tuition waiver pay only the difference between the waiver authorization and the higher range in which their total registration places them.
 - b. Support staff employees in a status, learner, trainee, apprentice, or provisional appointment who enroll in regular courses directly related to their University employment are included. The number of credit hours per term may not exceed Range II. Employees must have made application and received prior approval for enrollment as required by procedures issued by the director of support staff personnel and set forth in the publication *Policy and Rules Nonacademic*.
 4. Holders of graduate tuition-and-fee waivers awarded by the Graduate College.
 5. Holders of outside-sponsored grants or contracts that provide payments to cover the total costs of instruction.

Fall 2008 and Spring 2009	Resident	Nonresidents
Full-time Tuition and Fee Range per Semester	\$5,457 - \$7,610	\$11,652 - \$13,805

The table below provides 2008–2009 Tuition and Fee Ranges.

To use the table, add these four amounts: ① tuition + ② tuition differential + ③ fees + ④ assessment

① Undergraduate Tuition

	University of Illinois at Chicago Tuition and Fees 2008-2009 FALL 2008 AND SPRING 2009 SEMESTER RANGE RATES							
	Range I - (12 hours & over)		Range II - (6 to 11 hrs)		Range III - (1 to 5 hrs)		Range IV- 0 hrs	
	In state	Out of state	In state	Out of state	In state	Out of state	In/Out of state	
General Undergraduate Guaranteed 4-Year Tuition (entered Summer 2008 through Spring 2009)	\$4,065	\$10,260	\$2,710	\$6,840	\$1,355	\$3,420	\$678	

② Undergraduate Tuition Differentials

	Range I	Range II	Range III	Range IV
Architecture and the Arts Entered Summer 2008 through Spring 2009	\$548	\$365	\$183	\$91
Engineering Entered Summer 2008 through Spring 2009	\$899	\$599	\$300	\$150
Nursing Entered Summer 2008 through Spring 2009	\$1,752	\$1,168	\$584	\$292
Business Administration Entered Summer 2008 through Spring 2009	\$500	\$333	\$167	\$83
Kinesiology Entered Summer 2008 through Spring 2009	\$500	\$333	\$167	\$83
Human Nutrition entered Summer 2008 through Spring 2009	\$315	\$210	\$105	\$53
Health Information Management Entered Summer 2008 through Spring 2009	\$548	\$365	\$183	\$91
Physics, Biological Sciences, Neuroscience, Chemistry, Biochemistry, & Earth and Environmental Sciences entered Summer 2008 through Spring 2009	\$500	\$333	\$167	\$83

③ Undergraduate Fees

	Range I	Range II	Range III	Range IV
General Fee	\$409	\$409	\$409	\$409
Student to Student Fee	\$3	\$3	\$3	\$3
Service Fee	\$307	\$307	\$196	\$196
Health Service Fee	\$108	\$108	\$108	\$108
Health Insurance Fee With proof of insurance, this fee can be waived at www.uic.edu/hsc/campuscare	\$401	\$401	\$401	\$401
CTA U Pass Transportation Fee Assessed for full time study defined as 12 hours.	\$95	Not assessed for less than full time		
Subtotal fees	\$1,323	\$1,228	\$1,117	\$1,117

④ Assessment

	Range I	Range II	Range III	Range IV
Academic Facilities Maintenance Fund Assessment (see note 6 & 7 below). Assessed to undergraduate students except those in the 2005 guaranteed rate cohort.	\$270	\$180	\$90	\$45
Library and Information Technology Assessment (see note 8 below). Assessed to students entering Fall 2008 and after.	\$200	\$133	\$67	\$33
Subtotal assessments	\$470	\$313	\$157	\$78

Notes

- Tuition and fees are subject to change without notice any time prior to the first day of instruction.
- Students admitted to online programs will be assessed \$675 per credit hour "eTuition." eTuition is assessed to students admitted into formally recognized online programs (with program codes ending in "U"). The program of admission will control tuition and fee assessment.
- In fall and spring semesters, an additional \$3.00 will be assessed for the Student-To-Student Assistance Program (refundable). Not assessed in summer.
- All full-time students are assessed a \$95 transportation fee for the CTA U Pass. Full time is defined as 12 or more credits hours for undergraduate students.
- The transportation fee will be assessed to degree and nondegree students in the categories listed in note 4 above.
- Undergraduate degree seeking students entering the University in Summer 2004 or after are provided a four-year tuition guarantee. Students who entered in Summer 2004 through Spring 2005 ("2004 Cohort") are now placed in the cohort of students who entered Summer 2005 through Spring 2006 ("2005 cohort"). The 2004 Cohort will continue to move to successive guaranteed cohorts each year. The purpose of the undergraduate guaranteed tuition plan is to provide a high degree of certainty about tuition costs for students and families. The plan applies to all undergraduate students enrolled in a baccalaureate degree program on one of the three campuses of the University of Illinois. The plan treats every student as part of a cohort defined by the date of entry to the University. Each cohort is guaranteed an unchanged tuition schedule for four years. Please note that fees are subject to change annually. For details on guaranteed undergraduate tuition see <http://www.vpaa.uillinois.edu/Policies>.
- The Academic Facilities Maintenance Fund Assessment (AFMFA) is assessed to all undergraduates except those in the 2005 guaranteed rate tuition cohort. AFMFA is \$270 per semester for full-time students enrolled for at least 12 credit hours. For less than full-time enrollment, the AFMFA will be based on enrolled credit hours pro-rated according to range calculations.
- In order to generate the resources to improve the learning environment, a Library and Information Technology Assessment of \$200 per semester is charged to new undergraduate, graduate, and professional students enrolling in Fall 2008 and after. For students at less than full-time enrollment the assessment is pro-rated according to tuition range calculations.

6. Cooperating teachers and administrators who receive assignment of practice teachers; social agency field instructors who receive assignment of social work students. Such persons who register in University courses are exempted from tuition and the service fee for one semester or summer session for each semester of service rendered. The exemption shall apply to the semester or summer session of registration, as designated by the student, that is concurrent with, or following, the term of service, but must be applied no later than one calendar year from the end of the term of service. Concurrent registration on more than one campus of the University or in University extramural courses constitutes one semester or session of eligibility for exemption.
7. Persons registered in noncredit seminars only.
8. University employees registered at the request of their departments in noncredit courses especially established to improve the work of the employee.
9. University of Illinois retirees.
10. Illinois residents, age 65 or older, whose annual household income is less than \$12,000.
11. Teacher of the Year.
12. Fifty percent of tuition is waived for eligible children of eligible University of Illinois employees:
 - a. An eligible employee must be a current University of Illinois employee at 50 percent time or more, eligible for employer-provided benefits, and in active status as of the first day of the academic term for which the waiver is being requested (changes in status after the first day will affect only future academic terms). In addition, the employee must have completed at least seven years of eligible employment as of the first day of the academic term, although the seven years do not have to be consecutive.
 - b. An eligible child must be under 25 years of age at the beginning of any academic year (defined as the first day of instruction) in which the waiver will be effective; and must be the natural child, adopted child, child of current spouse, or under court-appointed guardianship of the eligible employee. The eligible child must qualify for admission under the same requirements, standards, and policies applicable to general admissions.
 - c. The 50 percent tuition waivers under this program apply only to Board of Trustees approved undergraduate tuition rates (not fees). Waivers under this program are applicable at any campus within the University of Illinois system to which the child has been admitted.
 - d. Extramural and correspondence courses are not eligible for any waiver under this program.
 - e. An eligible child, who remains under the age of 25 at the beginning of any academic year, can expend a total of four years worth of waivers as long as satisfactory progress toward graduation at the University is maintained. Each year consists of two semesters and one summer session.
13. CPS College Bridge students.

The **nonresident portion of tuition** (if the enrollee is subject to payment of tuition) is waived for:

1. All staff members (academic, administrative, or permanent support staff) on appointment for at least 25 percent of full time and not less than three-quarters service for the term, or on an appointment for less than 25 percent of full time with the University. The faculties of state-supported institutions of higher education in Illinois holding appointments of at least one-quarter time.
2. The professional staff in private and public elementary and secondary schools in Illinois.
3. The spouses and dependent children of those listed in items 1 and 2. (Dependent children are those who qualify as dependents for federal income tax purposes.)
4. Persons actively serving in one of the armed forces of the United States who are stationed and present in Illinois in connection with that service.
5. The spouses and dependent children of those listed in item 5, as long as they remain stationed, present, and living in Illinois.

For assessment purposes, a staff appointment must require service for not less than three-fourths of the academic term. Specific dates marking completion of service for three-fourths of the term shall be established by the chancellor or his designee on each campus. Staff tuition-and-fee privileges do not apply to students employed on an hourly basis in either an academic or support staff capacity or to persons on leave without pay.

For assessment purposes, a permanent support staff employee is defined as a person who has been assigned to an established, permanent, and continuous support staff position and who is employed for at least 25 percent of full time. University employees appointed to established, civil service positions whose rate of pay is determined by negotiation, prevailing rates, or union affiliation are entitled to the same tuition-and-fee privileges accorded other staff members under the regulation.

For assessment purposes, an academic/professional employee is defined as an employee whose appointment is not prescribed by Article X, Section 1, of the *University Statutes*, or for whom the rules of the University Civil Service System are not applicable. Therefore, academic/professionals are those staff members who are *not* (1) in the professorial ranks, (2) instructors or lecturers, (3) research or teaching associates, (4) research or teaching assistants (graduate or undergraduate), or (5) support staff (University Civil Service) employees. Staff members who have “visiting” or “adjunct” prefixes to the above ranks in their titles are also excluded from the academic/professional category.

Excluded are all academic/professional appointees on leaves of absence without pay.

A student who resigns a support staff or academic appointment, or whose appointment is cancelled before service has been rendered for at least three-fourths of the term, becomes subject to the full amount of the appropriate tuition and fees for that term, unless withdrawal from the University classes is effective at the same time the appointment becomes void or unless clearance for graduation is filed within one week after the appointment becomes void.

Fees

All fees are subject to change without notice.

Application Fee

All applicants for admission pay a nonrefundable application fee of \$40.00 for domestic/immigrant students or \$50.00 for international students. Undergraduates applying for readmission are not required to pay another application fee.

The application fee may be waived for:

1. Members of the University faculty and staff.
2. Extramural nondegree applicants.
3. Applicants who, because of extreme financial hardship, cannot meet the cost of the fee. (Subject to the approval of the executive director of admissions.)
4. Applicants under approved international exchange programs in which the University participates such as LASPAU and ASPAU, and international students participating in approved exchange programs where the waiver of fees is reciprocal.
5. University of Illinois intercampus transfers at the same level: undergraduate to undergraduate, graduate to graduate, or professional to professional.
6. Applicants denied admission to one campus who wish to apply for admission on the same level at another campus for the same term.
7. Graduate and professional applicants whose entry is advanced or delayed by action of their major departments.
8. UIC students applying for work on a second campus as concurrent registrants.
9. Cooperating teachers and administrators who receive assignment of student teachers; social agency field instructors who receive assignment of social work students.
10. Students on "leave of absence" status who are re-entering.
11. Applicants to the Talented High School Senior Program.
12. Summer Session Only (SSO) applicants.
13. Chicago Public Schools Bridge Program.

The following UIC Student Fees are assessed upon enrollment:

Service Fee

This fee supports staff salaries, programming, and general operating expenses for the following student services: Student Centers, Intercollegiate Athletics, Student Leadership Programs, Student Legal and Ombudsperson Services, Student Government, and student services at Rockford, Peoria and Quad Cities. The fee is mandatory.

The service fee is waived for:

1. Holders of tuition-and-fee waivers awarded by the Graduate College.
2. Holders of grants or contracts from outside approved sponsors if the service fee is charged to the contract or to grant funds.

The following groups are exempt from the service fee:

1. All the staff members of the University who are on appointment for at least 25 percent of full-time service.
2. Cooperating teachers and administrators and social agency field instructors who meet the qualifications of item 6, tuition waiver exemptions.

3. Persons registered in noncredit seminars only.
4. University employees registered at the request of their department in noncredit courses for the purpose of improving their work.
5. University of Illinois retirees.
6. Teacher of the Year.

General Fee

This fee supports the fixed costs, such as utilities, of operating fee-supported facilities on campus including: Student Centers, Campus Recreation, Campus Housing, the UIC Pavilion, the UIC Forum, and the Flames Athletics Center. The fee is mandatory.

Health Service Fee

This fee supports staff salaries, programming, and general operating expenses for the campus health service providers: Family Practice/Student Health Center, the Counseling Center, the Wellness Center, and pharmacy services. The fee is mandatory.

Student Health Insurance Fee

This fee provides health insurance that is mandatory for students. The fee is assessed on all students who enroll but may be waived for those who can demonstrate equivalent health insurance coverage.

Student-to-Student Fee

This fee provides financial support to undergraduate and graduate students who demonstrate high financial need. The fee is mandatory and is assessed each term. However, it is refundable each term if a cancellation is requested.

Transportation Fee—CTA U Pass

Full-time (12 or more hours) undergraduate, full-time (9 or more hours) graduate, and full-time (12 or more hours) professional students are assessed a transportation fee for the CTA U Pass.

Assessments

Academic Facilities Maintenance Fund Assessment

The Academic Facilities Maintenance Fund Assessment (AFMFA) is assessed to all undergraduates except those in the 2004 and 2005 guaranteed rate tuition cohorts to address the deferred maintenance backlog in academic facilities. The AFMFA is assessed to all graduate and professional students enrolled Summer 2006 and after and those enrolled prior to Summer 2005.

Library and Information Technology Assessment

In order to generate the resources to improve the learning environment, a Library and Information Technology Assessment is charged to undergraduate, graduate, and professional students enrolling Fall 2008 and after. A change of student level from nondegree to degree, undergraduate to graduate or professional, is considered a new admission term. Students making a change in student level Fall 2008 or after will be assessed the Library and Information Technology Assessment.

Other Fees and Charges

One or more of the following additional fees and/or charges are assessed as applicable.

- The visitor/auditor fee of \$15.00 is assessed all class visitors who are not in Range I in the tuition-and-fee schedule. Exact change, check, or money order required.

- A late placement test fee of \$15.00 per individual test is charged to all students taking placement tests during late registration.
- The late-registration fee of \$50.00 is assessed all students who complete registration after the tenth day of the fall and spring semesters, and after the first Wednesday of Summer Session 1 or first Friday of Summer Session 2.
- The lost-photo-identification-card fee of \$20.00 is assessed for replacing a lost or destroyed i-card, issued to the student at the time of first registration at UIC.
- The special examination fee of \$10.00 is assessed for a special examination taken in the hope of obtaining credit in a course that has been failed at the University of Illinois.
- The transcript request fee of \$5.00 is assessed for each transcript request.
- The first four requests for verification of enrollment or graduation verification per semester are free. Each thereafter incurs a certification fee of \$5.00 for each verification of enrollment or graduation verification. Exact change, check, or money order required.

CampusCare Student Health Benefit Program

The University requires all students to have healthcare coverage. All newly admitted students are automatically enrolled in *CampusCare* and assessed the *CampusCare* fee as part of their tuition. *CampusCare* is the University-Based Health Benefits program designed to provide protection against unexpected accidents and illnesses. The program covers services such as: inpatient and outpatient hospitalization, prescription drugs, physical therapy, home health care, mental health and substance abuse services and emergency services.

During the open enrollment period at the beginning of each term, new and continuing students have an opportunity to make choices concerning their healthcare coverage. Students enrolled in *CampusCare* may also enroll or disenroll qualified dependents such as a spouse or unmarried children.

Coverage begins on the first day of the term and ends on the first day of the subsequent term. The *CampusCare* Fee is billed with tuition and payable in full unless a waiver is approved. Students enrolled in academic programs that begin earlier than the term dates identified will be assessed an additional fee to cover the extended benefit coverage period. Students who withdraw from the University on or after the first day of class do not receive a refund of the *CampusCare* Fee and are covered for the balance of the term from which they withdrew. *CampusCare* does not pro-rate the insurance premium.

Students who show proof of comparable health insurance coverage prior to the published deadline, may “waive out” of the program by logging onto the *CampusCare* Web site at <http://www.uic.edu/hsc/campuscare> and submitting an online “waiver form” during the open enrollment period. Once approved, a waiver remains in effect for the entire duration you are a registered student at UIC or until a request for reinstatement of coverage is submitted.

Detailed information about covered benefits, premium rates, dependent coverage, summer coverage, how to access care, print ID cards, deadline dates, and all online forms are available to students at <http://www.uic.edu/hsc/campuscare>. Information is also available in the online

Schedule of Classes, <http://www.uic.edu/index.html>/ home page by typing in *CampusCare* in the search function or at their campus-specific Web site.

Payment of Tuition and Fees

University Student Financial Services and Cashier Operations
1900 Student Services Building (SSB)
(312) 996-8574
usfscohelp@uillinois.edu
<http://www.usfsc.uillinois.edu>

The University of Illinois utilizes electronic billing (E-Bills) for the billing of tuition and fees. Billing statements are not mailed to students. Currently enrolled students receive an e-mail notification early each month, at their UIC assigned e-mail address, indicating when tuition and fee statements are available online. The online statement, called the E-Bill, allows students to view charges in an easy-to-read, user-friendly format.

In addition, students can set up other individuals, such as a parent or guardian, to view their E-Bill, receive e-mail notification when E-Bills are available, or to make an online payment on their behalf. For additional information about E-Bills, please refer to the following Web site <http://www.usfsc.uillinois.edu>.

There are a variety of payment options. Payments may be made online using an electronic check, MasterCard, American Express credit card, or Discover credit card via UI-Pay, the online billing and payment system. Please note that there is a 2.4% convenience fee added for credit card payments. Refer to the UI-Pay Web site <http://www.usfsc.uillinois.edu> for information about online payments.

The U of I offers three payment plans allowing for payment of tuition, mandatory fees, room, and board charges to student accounts. The University’s Pre-Payment Plan is administered by Nelnet Business Solutions. This is an **optional** pre-payment plan that students may enroll in as an alternative to the regular University Payment policy. Refer to <http://www.usfsc.uillinois.edu/prepaymentplan.html> for more information about Pre-Payment Plans.

Checks or money orders may also be mailed to University of Illinois, Student A/R, PO Box 19455, Springfield, IL 62794-9455.

Encumbered Students

An encumbered student is one who owes any money to the University. Encumbered students will not be permitted to register, and will not be entitled to receive an official transcript until their indebtedness has been paid.

Past due accounts are subject to a late payment charge at the annual percentage rate of 18 percent (1.5 percent per month on the unpaid balance of each month).

Please note that the University of Illinois at Chicago does refer past due accounts for collection. Where appropriate, the University will authorize legal action to effect settlement of an account. Students will be liable for all reasonable collection costs, including attorney fees and other charges necessary for the collection of a past due account.

Refunds

Refunds of a portion of tuition and fees may be authorized for students withdrawing from the University or from one or more courses as detailed below.

Refund Schedule:

Cancel registration by the first official day of instruction	100 percent refund
Withdraw from University during first through tenth week of term	Pro rata refund based upon official date of withdrawal (See Refund Schedule below)
Course Drop	No rebate after the second Friday of fall or spring (first Wednesday of Summer Session 1 or first Friday of Summer Session 2)

Refund on Withdrawal from the University

Requests for withdrawals should be initiated using *Student Self-Service* or after the late add/drop period, in the student’s college office. A pro rata refund of tuition and fees (excluding the health service, health insurance, and transportation fees) will be issued to a student who withdraws on or before 60 percent of the enrollment period has elapsed (i.e., the tenth week of the fall or spring semester or fifth week of Summer Session 2). Refunds for withdrawal from the University will be prorated based upon the official date of withdrawal as follows:

Fall and spring refund schedule:

Date University Withdrawal Initiated Refund ^a	
1st day of instruction week 1	100%
Week 1	90%
Week 2	90%
Week 3	80%
Week 4	70%
Week 5	70%
Week 6	60%
Week 7	60%
Week 8	50%
Week 9	40%
Week 10	40%
Week 11–16	0%

^a Less an administrative fee of \$100.

Before a refund is made to the student, the University will make a refund to the appropriate financial aid programs providing assistance to the student. If a student is indebted to the University at the time of withdrawal, the amount that is owed will be deducted from the refund amount paid to the student.

Refund on Withdrawal from a Course

If withdrawal from a course is completed by the second Friday of instruction of the fall or spring semester (the first Wednesday of instruction of Summer Session 1 or first Friday of Summer Session 2) and results in a reduction in the student’s program to a lower tuition-and-fee range, the full difference is refunded.

Refund on Withdrawal by a Visitor/Auditor

A full refund of the Visitor/Auditor Fee is issued if the withdrawal is made within the first 10 days of fall and spring term (the first Wednesday of Summer Session 1 or first Friday of Summer Session 2).

Refund on Withdrawal to Enter U.S. Military Service

A student who withdraws from the University to enter military service must meet certain requirements in order to be eligible to receive a refund of tuition and fees or receive academic credit. For full information, see *Withdrawal to Enter U.S. Military Service* in the *Registering and Enrolling in Courses at UIC* section.

Cancellation of Enrollment

Students who wish to cancel their registration and receive a complete refund of tuition and fees must do so by the first day of classes. They may do this online or in person.

Important Note: If a student receives federally funded financial aid, the refund may be adjusted in accordance with federal regulations. If a student owes money to the University, the refund will be reduced by the amount owed.

Regulations Governing the Determination of State Residence Status for Admission and Assessment of Student Tuition

The University of Illinois is a land-grant institution assisted by funding from state of Illinois tax revenue. As a state, tax-assisted institution, the University (with some exceptions) extends preference in admission and tuition to residents of the state of Illinois—that is, to students whose circumstances conform to the University’s definition of state resident status stated below.

The University of Illinois’ definition of the term “resident” may be different from the definitions developed by other, non-University agencies. Thus, a person who is an Illinois resident for tax or voting purposes, for example, is not necessarily a state resident for University of Illinois tuition and admission purposes. The University’s definition of state resident status applies both to payment of tuition and admission to the University of Illinois.

Principal elements determining state residency are domicile in Illinois and actions that evidence the intent to make Illinois the person’s permanent residence. A person has but one domicile at any time. Mere physical presence in Illinois, regardless of how prolonged, is insufficient to establish state residency without existence of action and intention to make the place a permanent residence and principal home. In order to establish bona fide residence in Illinois under this policy, a person must demonstrate presence and intent to reside permanently in Illinois for reasons other than educational objectives.

The burden of establishing that a student is domiciled in Illinois for other than educational purposes is upon the person. The regulations, factors, and procedures enumerated in this policy will be considered by the University in determining state residence status.

State residence status regulations are subject to change from time to time at the discretion of the Board of Trustees. A person holding nonresident status is subject to rules in effect when the petition seeking Illinois residency is filed. Nothing in these rules shall be applied retroactively to reverse in-state residence status previously granted under former regulations.

Regulations

The following regulations are used to determine the state resident classification of a person for admission and tuition assessment.

- A. A person's domicile is presumed to be that of his/her parent(s) or legal guardian unless the student is independent and establishes a separate domicile. A person who is dependent upon his/her parent(s) or other person in authority, other than spouse, for financial support shall not be considered independent for the purpose of these regulations. A person claiming independence may be requested to present satisfactory evidence that his/her parent(s) or legal guardian have not contributed significantly to his/her support nor claimed him/her as a dependent for federal or state income tax purposes during the period in which the person attempts to establish and/or maintain residency. Filing and payment of Illinois income tax is necessary to establish residency.
- B. In order to be classified as a resident for purposes of admission, an independent person shall be domiciled in Illinois and a bona fide resident of the state for at least one calendar year immediately preceding the date of receipt of the application for admission. To be considered a resident for purposes of assessment of tuition, an independent person must be a bona fide resident of the state for at least one calendar year immediately preceding the first scheduled day of classes for the term for which residency is sought.
- C. During the one-year period in which a person attempts to establish residency, a person must be financially independent. He/she must rely upon gainful employment in Illinois or prove reliance upon resources in Illinois for more than fifty percent of the income sufficient to provide for tuition, fees, and normal living expenses, e.g., food, clothing, housing, and transportation. Income earned as a result of University enrollment, such as educational loans, graduate assistantships, or student employment, is not considered as evidence of intent to establish residency. During the one-year period in which a person attempts to establish Illinois residency, a person must reside in the state primarily for other than educational purposes.
- D. A person who is not a citizen of the United States of America may establish resident status unless the person holds a visa, which precludes an intent to permanently reside in the United States. A list of the visa classifications may be obtained from the Office of Admissions and Records.
- E. Noncitizens may commence establishment of state residence with notification of permanent residency status by the United States Citizenship and Immigration Services provided the person meets and complies with all the applicable requirements of these Regulations.
- F. The minor children of persons who, having resided in this state for at least 12 months immediately prior to such a transfer, are transferred by their employers to some location outside the United States shall be considered as Illinois residents for purposes of the computation and payment of tuition. However, this Section shall apply only when the minor children of such parents enroll in a state-supported college or university within five years from the time their parents are transferred to some location outside the United States.

If the parent(s) or legal guardian of a resident person establishes a domicile outside the state of Illinois after the person has been admitted, the person shall continue to be classified as a resident student until degree completion, assuming timely matriculation and providing the person maintains continuous enrollment and maintains a separate residence within the state of Illinois.

- G. It is required that a person who claims Illinois domicile while living in another state or country will provide proof of the continued Illinois domicile. Proof may include, but is not limited to, evidence that the person (or parent or legal guardian as applicable) has not acquired a domicile in another state, has maintained a continuous voting record in Illinois, and has filed regular Illinois resident state income tax returns during absence from the state.
- H. A person whose parents move to Illinois may become a resident at the beginning of the next term following the move.

An independent person whose parent or parents have established and are maintaining a bona fide residence in Illinois will be regarded as a resident if the independent person lives in Illinois.

Even though a divorced or separated parent who is not a resident of Illinois provides significant financial support, a person shall be classified as a resident as long as the other parent resides permanently in Illinois.

- I. A nonresident shall be classified as a resident if his/her spouse is a resident of Illinois and meets the applicable requirements of these regulations. A noncitizen may establish residency through his/her resident spouse, provided the noncitizen complies with Section D of these regulations.
- J. A person who is actively serving in the armed forces of the United States and who is stationed and/or present in the state in connection with that service, may be eligible for a waiver of the nonresident portion of tuition in accordance with Board policy as long as the person remains stationed and/or present in Illinois. The waiver is extended to the person's spouse and dependent children when they also live in the state. A resident of Illinois, and the spouse and dependent children, who is stationed outside of Illinois in active service in the armed forces of the United States and who has maintained residency under Section G shall be classified as a resident.
- K. Staff members of the University and of allied agencies, and faculties of state-assisted institutions of higher education in Illinois, holding an appointment of at least one-quarter time, and their spouses and dependent children, shall be treated as residents.

The term "staff member" as used in these regulations shall mean a person appointed to a faculty, academic professional, or permanent civil service position for a specific amount of time at a salary or wage commensurate with the percentage of time required. The appointment shall require service for not less than three-fourths of the term. For purposes of residency, the term "staff member" shall not apply to persons employed on an hourly basis in an academic capacity, nor to persons on leave without pay.

- L. Nonresident teachers in the private and public elementary and secondary schools in Illinois holding an appointment of at least one-quarter time shall, if required to pay tuition, be assessed at the resident rate. This privilege also extends to the summer session immediately following the term of the appointment.

Any nonresident teacher who qualifies for resident tuition as described above shall become subject to nonresident tuition for the entire term if the school appointment is vacated prior to completion of three-fourths of the term in question.

Resignation or cancellation of the appointment prior to the close of the spring term also cancels the eligibility for the resident tuition privilege in the following summer term.

Factors in Determining State Residency

Bona fide residency must be maintained in the state of Illinois for at least one calendar year immediately preceding the date of receipt of the application for admission; or for tuition purposes, one calendar year immediately preceding the first scheduled day of classes for the term for which resident classification is sought. The following circumstances, although not necessarily conclusive, have probative value in support of a claim for state resident classification.

1. Continuous physical presence—defined as no more than a three-week absence from the state of Illinois—for at least one calendar year as described above.
2. Domicile in Illinois of parent(s) or guardian legally responsible for the student. Domicile in Illinois of spouse.
3. Voting or registration for voting in Illinois.
4. Illinois driver's license or identification card and automobile registration.
5. Financial independence and payment and filing of Illinois income/property taxes and/or ownership of property in Illinois during the tax year or partial tax year immediately preceding the term for which the person is requesting resident classification. Just the filing of an Illinois state income tax form, or filing a form without substantial Illinois income earned, will not be judged as a significant criterion for reclassification.
6. One calendar year of gainful employment in Illinois or proven reliance upon resources in Illinois for more than fifty percent of the income sufficient to provide for tuition, fees, and normal living expenses, e.g., food, clothing, housing, and transportation. Reliance upon income earned from loans is not viewed as evidence of intent to establish residency. Employment in Illinois must be in other than graduate assistantships or student employment.
7. The lease of living quarters and payment of utility bills in Illinois.
8. Former domicile in the state and maintenance of significant connections therein while absent.
9. Admission to a licensed practicing profession in Illinois.
10. Long-term military commitments in Illinois and/or proof that Illinois is the home of record.
11. A one calendar year period of presence in the state for other than educational purposes.
12. Establishment of financial accounts at Illinois institutions.

13. Public records, for example, birth and marriage records.
14. Other official documents verifying legal, official connection with Illinois or with organizations or institutions within the state of Illinois.
15. Exclusive use of the Illinois address when home or mailing address is requested.

The University may request documentation of the evidence. Missing evidence, the lack of evidence, or inconsistent evidence may be used to refute the claim of state residency.

Procedures

The executive director of admissions, or a designee, shall determine the initial state residence classification of each person at the time the person enters or re-enters the University.

A person who is not satisfied with the determination of his/her state residence classification may request that the responsible official reconsider it. For the purposes of admission, the written request must be received by the Office of Admissions and Records within 20 calendar days from the date of notification of state residency status. For the purposes of assessment of tuition, the written request must be received by the Office of Admissions and Records by September 30 for the fall semester, February 15 for the spring semester, June 20 for the summer term, or some other date as set by the Office of Admissions and Records.

The request should include the Petition for Determination of Residency Status (available online and from the Office of Admissions and Records) and all other materials that are applicable to the claim. The request and accompanying documentation will not be returned, and the person is advised to maintain a copy for his/her record.

If the person is still not satisfied with the determination after it has been reconsidered, the person may appeal the decision to the director, Office of University-Wide Student Programs. The appeal shall be in writing and shall include reasons for the appeal. The appeal must be received by the executive director of admissions within 20 calendar days of the notice of the ruling. The appeal will then be referred to the Office of University-Wide Student Programs. A person who fails to file such an appeal within 20 calendar days of the notice of the ruling waives all claims to reconsideration for that academic session. Filing deadlines cannot be extended or waived, and late applications and appeals will not be reviewed. The decision of the Office of University-Wide Student Programs shall be final in all cases.

A person may be reclassified at any time by the University upon the basis of additional or changed information. If the person is classified in error as a state resident, nonresident tuition shall be assessed in the next term; if the person is classified in error as a nonresident, state resident tuition shall be assessed in the term in which the classification occurs, provided the person has filed a written request for a review in accordance with these regulations.

A person who fails to notify the University of a change of facts or provides false information that might affect classification or reclassification from state resident to nonresident status and/or who provides false information or conceals information for the purpose of achieving resident status may be subject to appropriate disciplinary action, as well as other penalties which may be prescribed by law. Further information or clarification may be secured by contacting the Executive Director of Admissions, 1100 Student Services Building (MC 018), University of Illinois at Chicago, Office of Admissions and Records, Box 5220, Chicago, Illinois 60680-5220.

Financial Aid

Office of Student Financial Aid (OSFA) MC 334

Suite 1800, Student Services Building (SSB)

1200 West Harrison Street

Chicago, Illinois 60607-7163

Phone: (312) 996-3126

Fax: (312) 996-3385

Email: money@uic.edu

Web Site: <http://www.financialaid.uic.edu>

Introduction

The Office of Student Financial Aid (OSFA) is responsible for assisting students and their families in meeting the educational expenses of attending UIC. There are various types of financial aid such as gift assistance (grants, scholarships and waivers) and self-help (loans and employment) which are available to UIC students from federal, state, institutional and private sources. However, please keep in mind that the primary financial responsibility for meeting educational expenses rests with the student and their families as financial aid is only meant to bridge the gap between what a student can afford as determined by the Free Application for Federal Student Aid (FAFSA) and the cost of attending UIC.

Note: The financial aid process and most types of financial aid awards are regulated by the federal and state governments. Therefore, the financial aid information contained in this catalog is subject to change at any time. For much more detailed information about the financial aid process, awards, etc., and the most current information, it is advised that you refer to the OSFA Web site.

Financial Aid Counselors

The OSFA is open Monday through Friday from 8:30 a.m. to 5:00 p.m., except during scheduled holidays. During office hours professional staff are available in the reception area to answer questions. If you feel the need to discuss your situation more in depth, you can make an appointment with your assigned financial aid counselor, which is based on the college in which you are currently enrolled. Students can find out the name of their counselor via the OSFA Web site. To schedule an appointment, please call the main office phone number (listed above) at least one business day in advance and request to schedule an appointment. Out of courtesy for all, please arrive on time for appointments. There are no appointments available on Wednesdays and the first week of classes for each semester, though counselors can still be reached in reception, by phone, or by e-mail.

If you e-mail or leave a voicemail for your counselor, please be sure to include your University ID Number (UIN). Staff will make every attempt to respond to your inquiry within 24 hours. However, at the start of each semester, due to the large volume of e-mails, phone calls and walk-ins, please allow 2-4 business days for a response. If at all possible, please try not to wait till the last minute, especially at the start of the fall semester. The office is open all summer long to assist with questions, process paperwork, etc. and makes every attempt to limit wait times at the start of each semester.

Keep in mind that most information is available via the financial aid Web site. Additionally, for students who are enrolled or have been admitted to UIC and have a University Identification Number (UIN), they may also access student specific financial aid information by logging into the UIC Portal at <http://connect.oss.uic.edu>. This information is the exact same information that staff view when a student inquires with questions. Via the portal a

student can view a list of outstanding document requirements, accept/decline their financial aid awards, view past year's financial aid awards and view what financial aid awards have been disbursed to their student account.

Applying for Financial Aid

Eligibility

Students must meet the following minimum criteria to be considered for the federal, state and most institutional programs:

- File the Free Application for Federal Students Aid (FAFSA) each year.
- Be a U.S. Citizen or an Eligible Noncitizen.
- If male, be registered with Selective Service.
- Have a high school diploma or GED High School Equivalency diploma.
- Be enrolled in a degree-seeking or approved certificate program.
- Not be in default on any federal educational loans or owe a refund on a federal grant.
- Be making Satisfactory Academic Progress.

The Free Application for Federal Student Aid

Students who wish to be considered for financial aid must complete the Free Application for Federal Student Aid (FAFSA). FAFSAs are available on January 1 of each year (for classes beginning the following August). UIC's priority deadline for completion of the FAFSA for each upcoming school year is March 1. FAFSAs are accepted after March 1, but due to limited funding in some programs, students may no longer be eligible for some types of assistance.

When completing the FAFSA, it is vital that students consistently report their Name, Social Security Number and Date of Birth. The U.S. Department of Education will verify the information reported with various other federal agencies. If the information does not match, it will delay processing. Additionally, the information reported on the FAFSA must match exactly with the permanent student record at UIC. Once again, if the information reported on the FAFSA does not match, it will delay processing.

The OSFA recommends that students complete the FAFSA online at <http://www.fafsa.ed.gov>. UIC's school code (001776) must be listed; otherwise, UIC will not receive the FAFSA information. Completing the application online reduces processing time and errors. To complete the FAFSA online the student and parent (if the student is dependent) must have a Federal Student Aid Personal Identification Number (PIN) in order to be able to sign the form electronically. You may apply for a PIN at <http://www.pin.ed.gov>. Although the OSFA recommends that students complete the FAFSA online, paper FAFSAs are available upon request from the U.S. Department of Education.

Please note that students are considered dependent or independent based on information provided on the FAFSA. Most undergraduate students are considered dependent. All graduate students are considered independent. Dependent students must report parental income information on the FAFSA. Dependency is not a status of choice. Dependency status for financial aid is not based on whether or not a student lives with a parent; whether or not a student is financially self-supportive; or whether or not parents claim a student as a dependent on their taxes.

After receiving your FAFSA, the federal processor will send the student a Student Aid Report (SAR) electronically (unless you filed a paper FAFSA). The SAR lists all the information submitted on the FAFSA and explains the EFC calculated from that information. You should review the SAR for accuracy and make any necessary corrections.

Additional Document Requirements

Per the federal regulations, approximately 30% of students must submit additional documentation to the OSFA in order to verify the information reported on the FAFSA. This may include, but might not be limited to, a Verification Worksheet and signed copies of your and your parents’/spouse’s federal tax returns and W2’s.

If additional information is required, the OSFA will send the student a letter or e-mail detailing the specific documentation being requested. It is important that all required documentation be submitted with proper signatures in a timely manner as until all required documentation is received and reviewed, we cannot finalize a financial aid award. Students should return the required documentation within 2 to 4 business days from the initial correspondence. Students are highly encouraged to mail or drop off at reception all the documents at the same time.

If as a result of reviewing the information an error is noticed, the OSFA will submit corrections of your FAFSA information to the U.S. Department of Education. The verification process generally takes two to three weeks, provided all the information has been submitted in its entirety.

Applying for Summer Financial Aid

To be considered for financial aid for the summer term, students must also complete and submit to the OSFA a Summer Financial Aid Application. Applications will be made available at reception and the financial aid Web site around February 1. The priority deadline for applying for summer aid is April 1. The final deadline for submitting a summer aid application is June 30. There are limited sources of financial aid in the summer, so please apply early.

To be eligible for federal student loans in the summer, students must be enrolled at least 6 hours (5 hours for the Graduate College and School of Public Health). For financial aid purposes, summer counts as one term. So, if you are enrolled in multiple summer sessions, the sum of all your summer enrollments must add up to the 6 hour requirement (5 for the Graduate College and School of Public Health).

Determining Financial Need

After completing the FAFSA, the U.S. Department of Education will calculate the student’s Expected Family Contribution (EFC) based on the income, assets, and family information provided on the FAFSA. The EFC is a specific dollar value the student and the student’s family (if dependent) are expected to contribute towards educational costs during a regular academic year. The EFC is **not** the amount that the student will pay the university.

For each student the OSFA must determine an estimated Cost of Attendance (COA) which reflect costs the student may encounter during the regular nine month academic year. Such expenses may include:

- Tuition
- Fees
- Tuition Differential (if applicable)
- Books and Supplies
- Room and Board
- Transportation
- Miscellaneous Personal Expenses

The total COA is **not** the amount that the student will owe the university for the year. Some items in the COA are indirect costs, and some are estimates. Direct Costs are those the student pays directly to the university and

include tuition, fees, and tuition differential. Room and board are direct costs for those living in campus housing. Indirect Costs are costs a student will likely face during the academic year but which are not owed directly to the university. Indirect costs include books and supplies, transportation, and miscellaneous personal expenses. Room and board are indirect costs for those not living in campus housing.

Financial need is determined by subtracting the students Expected Family Contribution (EFC) and any other outside resources from the students Cost of Attendance (COA) as per the formula below:

$$\begin{array}{r}
 \text{Cost of Attendance (COA)} \\
 - \quad \text{EFC} \\
 - \quad \text{Any outside resources} \\
 \hline
 = \quad \text{Financial Need}
 \end{array}$$

A student must have financial need in order to be eligible for need based financial aid. Additionally, the sum total of financial assistance a student receives from all sources (grants, scholarships, waivers, loans, work study, etc.) cannot exceed the students estimated cost of attendance.

Award Notification

Once the student’s FAFSA and any additional required documents have been processed, the OSFA is able to award the student financial aid. At such time, an e-mail will be sent to the students UIC e-mail address (or preferred e-mail to those only admitted) with instructions on how they can view their Award Notification online. Students must accept and decline their financial aid awards online and notify the OSFA of any additional sources of funding not listed on the Award Notification. If needed, the student may print a copy of their award letter themselves.

Ideally, the OSFA will begin to process awards for new incoming students in mid-late March. However, much depends upon notification from the federal and state governments about funding levels for the various programs. Awards for continuing students will be processed after the spring term has ended and grades have been reviewed by the OSFA. So awards should be made available in late May or early June.

Please be aware that financial aid awards can be adjusted (increased, decreased or cancelled) at any point during the academic year. Awards can be adjusted for a variety of reasons, such as if the OSFA learns of outside financial resources (including tuition waivers and scholarships), if corrections are made to the students FAFSA, if the student changes enrollment, grade levels, majors, etc. If an award is adjusted, the student will be sent an e-mail informing them that a revised Award Notification is available to be viewed online.

There are several types of special circumstances that can affect student status and aid eligibility during the year. Special circumstances must be unaccounted for by the regular awarding process. For example, an unexpected loss of employment could potentially be a reason for filing a special circumstances request. Lifestyle choices, such as the purchase of a new car or home, and other situations unrelated to higher education, such as credit card debt, are not considered special circumstances. Special circumstances are not always be thoroughly documented. If the student (or the parents) experiences a change in financial situation, the student should contact the OSFA.

Disbursement of Financial Aid and Refunds

The soonest the OSFA can disburse financial aid is 10 days before the start of each semester. All aid must be credited to the students UIC student billing account each semester.

Financial aid will first be credited toward any outstanding balance assessed to the account. If the financial aid disbursed is greater than the total student account balance, Student Accounts Receivable will issue a refund to the student. This is done either by Direct Deposit (much faster and encouraged) or a refund check. UIC does not have a book voucher program. If the student plans on using financial aid funds to purchase books, they must do so after they have received their refund from Student Accounts Receivable.

Withdrawal Policy

When a student withdraws from the University, two separate processes occur—the Office of Admissions and Records (OAR) prorates tuition and some fees (according to their withdrawal policy and refund schedule) and the OSFA prorates the student's financial aid.

When a student withdraws, stops attending classes, or is dismissed by the university, they will be billed for any amount of federal/state aid that is considered an advanced payment. In addition, if the student is due a refund of tuition and fees, a portion of that refund may be retained to repay the federal aid accounts on their behalf or to serve as a prepayment on loan(s). If there are questions about how changes in enrollment can affect a student's current or future financial aid eligibility, contact the OSFA.

If a student's withdrawal takes place before completing 60 percent of the term, the OSFA will calculate an earned aid percentage based upon the number of days attended, divided by the total number of days in the term. This percentage will be multiplied by the total amount of federal aid received. The result is the amount of aid the student earned before withdrawing and are, therefore, allowed to keep. The difference between the federal aid disbursed to the student and the amount of aid the student is entitled, must be returned to the federal programs in the following order:

1. Unsubsidized Direct Stafford Loan
2. Subsidized Direct Stafford Loan
3. Federal Perkins Loan
4. Direct PLUS Loan
5. Federal Pell Grant
6. Academic Competitiveness Grant
7. National SMART Grant
8. Federal SEOG
9. TEACH Grant
10. Other Title IV Funds

If a student has received funds from a state or an outside agency, or if the student received institutional funds, the OSFA must follow the guidelines specified by those organizations regarding withdrawals. For most aid types a prorated return is required.

Satisfactory Academic Progress Policy (SAP) for Financial Aid

Students must make Satisfactory Academic Progress (SAP) towards completion of their degree. If you do not meet the SAP requirements, you may lose your aid eligibility.

SAP requirements apply to all undergraduate and graduate/professional students who receive federal, state, and institutional aid administered by UIC. At the conclusion of each spring semester, the OSFA reviews all students to

ensure they are making SAP. Students not meeting SAP requirements are notified in writing via mail or e-mail.

Important: SAP requirements for financial aid are separate from degree progress requirements monitored by academic departments.

SAP Policy

UIC's SAP policy includes both qualitative and quantitative measures. Failure to meet any one of the criteria will result in cancellation of aid eligibility. All terms of a student's UIC enrollment, whether or not the student received aid in those terms, are included in this review. In addition, transfer hours are included in the maximum time frame review and cumulative grade point average (GPA), if GPA can be determined from transcripts.

Undergraduate SAP Policy

Qualitative Measure (Cumulative GPA)

Students must have at least a 2.00 (or C average) cumulative GPA by the end of their second academic year. So, this requirement applies to students who began at UIC in fall 2007 or earlier. For transfer students who began attending after Fall 2007, the 2.0 cumulative GPA requirement applies when the student has at least 60 combined UIC attempted hours and transfer hours or after 2 years at UIC, whichever comes first.

Quantitative Measure (Maximum Time Frame and Course Completion Ratio)

Students must complete their program within 150% of the published length of their program. The minimum number of credit hours required for an undergraduate degree at UIC is 120. Therefore, 180 credit hours (150% of 120 hours) is the limit for aid eligibility. The 180 hour limit applies even in cases of changed majors or the pursuit of multiple degrees. The only exception allowed is for programs that require more than 120 hours for a degree. Students exceeding the maximum time frame will have their aid cancelled.

Students must also successfully complete 67% of their cumulative attempted credit hours at UIC. All hours for which a student is registered after the add/drop deadline each term will be included as attempted hours. Successfully completed credit hours are those in which a student receives a grade of A, B, C, D, S, or P. If students fall below the 67% cumulative standard, they will be put on financial aid probation for up to one academic year. Students can continue receiving aid during probation periods; therefore, appeals for probation periods are unnecessary. After the probation period, students remaining below a 67% completion ratio will have their aid cancelled.

Assessment of course withdrawals, incompletes, repeated courses, grade forgiveness, and non-credit remedial courses

Withdrawals: Courses dropped before the conclusion of the add/drop period each semester will not count as attempted hours. Classes dropped after this point will count as attempted hours.

Incompletes: Courses in which a student has an incomplete at the time in which SAP is reviewed will be included in attempted hours.

Repeated courses/Grade forgiveness: For SAP purposes, all grades and attempted hours will be counted when calculating SAP, even if only some of these hours appear on your transcript.

Noncredit remedial course: Non-credit remedial courses are included neither in attempted hours nor in the student's cumulative GPA.

Reinstatement

Students whose aid is cancelled can have their eligibility reinstated once they again meet all SAP requirements. A student may reestablish eligibility for financial aid at any point during the academic year and be given the same consideration for aid as other students maintaining SAP. Depending upon when students regain eligibility, they may become eligible for financial aid for the semester in which it is determined they are satisfying the SAP requirements. Otherwise, reinstatement would become effective the following semester. Students should keep track of their own progress as it is their responsibility to notify the OSFA in writing if they feel they have regained their financial aid eligibility. As SAP is only reviewed at the conclusion of the spring term, it is extremely important that students who come to meet SAP requirements during the summer and/or fall terms notify the OSFA in writing. Students should keep track of their own progress and notify the OSFA in a timely fashion.

SAP Appeals

Students whose aid has been cancelled may appeal their cancellation by submitting to the OSFA a typed and signed appeal, along with proper documentation of extenuating circumstances (e.g. doctor's notice, letter from an academic advisor, etc.). The SAP Appeal Committee comprised of members of various colleges and departments will review the appeal. Students are notified via mail or e-mail of the committee's decision. The committee may reinstate a student's aid for a year or just for one semester. The committee also requires students to maintain certain standards, which are reviewed each term. The committee's decision is final. Students should submit appeals at least 30 days prior to the start of the semester for which they are seeking reinstatement. Late or incomplete appeals may not be reviewed until the following semester.

Major Financial Aid Programs at UIC

In this section, the major federal, state and institutional financial aid programs at UIC are listed. For a detailed listing of all the federal, state and institutional programs, please visit the financial aid Web site. This information is current as of the 2009–2010 academic year, unless noted otherwise. Please be aware this information may change annually.

Federal

Federal Pell Grant

The Federal Pell Grant is a federally funded program designed to assist students from low-income families. Pell Grants are awarded only to undergraduate students who have not earned a bachelor's or professional degree. The amount of the award varies based on the expected family contribution (EFC) as calculated by the FAFSA and the number of hours for which a student is enrolled at the end of the add/drop period each term. For the 2009-10 academic year, the Pell eligible EFC range is between \$0 and \$4617. Depending upon the EFC and enrollment hours as illustrated by the table below, awards can range from \$976 to \$5,350.

Number of hours enrolled per term	Percentage of Pell Grant
12+ hours	100% of award
9–11 hours	75% of award
6–8 hours	50% of award
1–5 hours	25% of award

Federal Supplemental Educational Opportunity Grant (FSEOG)

Like the Federal Pell Grant, the Federal Supplemental Educational Opportunity Grant (FSEOG) is a federally funded program designed to assist students from low-income families. Only students who are eligible to receive the Pell Grant, have an EFC of \$0, and are enrolled at least half time (6 hours a semester) will be considered for the FSEOG. Funding for this program is specific to each university and is very limited, thus not all students who meet the above criteria will be awarded the FSEOG. For the 2009-10 academic year FSEOG awards will range from \$750 to \$1,000 for the full year.

Academic Competitiveness Grant (ACG)

Students who are eligible to receive the Federal Pell Grant may also be eligible to receive the Academic Competitiveness Grant (ACG). To be eligible for the ACG, a student must be enrolled at least half time (6 hours a semester); have completed a rigorous secondary school program of study; and, if a sophomore, must also have at least a 3.00 cumulative GPA. Freshmen are eligible to receive up to a \$750 award and sophomores up to a \$1,300 award. A student can only receive one award at each of these grade levels. Juniors and seniors are not eligible for this award.

The National Science & Mathematics Access to Retain Talent Grant (National SMART Grant)

Students who are eligible to receive the Federal Pell Grant may also be eligible to receive The National Science & Mathematics to Retain Talent Grant (SMART Grant). To be eligible for the SMART Grant, a student must be enrolled at least half time (6 hours a semester); majoring in physical, life or computer science, engineering, mathematics, technology, or a critical foreign language; and have at least a 3.00 cumulative GPA. Both juniors and seniors are eligible to receive \$4,000 per each grade level. A student can only receive one award at each of these grade levels. Freshmen and sophomores are not eligible for this award.

Stafford Loans

The Federal Direct Stafford loan program allows students to borrow low-cost educational loans from the federal government. To be eligible for a Direct Stafford loan, students must be enrolled at least 6 hours (5 hours for the Graduate College and School of Public Health). Repayment of these loans begins 6 months after students leave school or fall below half time enrollment. There are 2 types of Federal Direct Stafford loans: subsidized and unsubsidized. Subsidized Direct Stafford loans are need-based loans. They are subsidized in that the federal government pays the interest on the loan until repayment begins. Unsubsidized Direct Stafford loans are not need-based. Interest begins accruing from the date of first disbursement. You can choose to pay the interest quarterly while in school, or you can allow it to accumulate and be capitalized when repayment begins.

**Annual Limits for Stafford Loans
(2009/10 academic year)**

	Subsidized	Combined Annual Maximum (subsidized & unsubsidized)
Dependent Undergraduates		
Freshman (1–29 credit hours)	\$3,500	\$5,500
Sophomore (30–59 credit hours)	\$4,500	\$6,500
Junior/Senior (60+ hours)	\$5,500	\$7,500
Independent Undergraduates		
Freshman (1–29 credit hours)	\$3,500	\$9,500
Sophomore (30–59 credit hours)	\$4,500	\$10,500
Junior/Senior (60+ hours)	\$5,500	\$12,500
Graduate & Professional Students		
Graduate	\$8,500	\$20,500
Pharmacy, Master of Public Health	\$8,500	\$33,000
Dentistry (DDS & IDP only)	\$8,500	\$40,500

**Aggregate Limits for Stafford Loans
(2009/10 academic year)**

	Subsidized	Combined Annual Maximum (subsidized & unsubsidized)
Dependent Undergraduates	\$23,000	\$31,000
Independent Undergraduates	\$23,000	\$57,500
Graduate & Professional Students		
Graduate	\$65,000	\$138,500
Pharmacy, Master of Public Health, & Dentistry DDS & IDP	\$65,000	\$224,000

Federal Direct Parent PLUS Loan

Parents of a dependent undergraduate student are eligible to borrow under the Federal Direct Parent Loan for Undergraduate Students (PLUS) program, pending credit check approval by the U.S. Department of Education. You must be enrolled at least 6 credit hours to receive a Parent PLUS loan. An approved parent can borrow up to the total cost of attendance (COA) minus all financial aid and other resources received by the student. The PLUS Loan is an unsubsidized loan, meaning the borrower will be charged interest from the time the loan is disbursed until it is paid in full.

Federal Direct Graduate PLUS Loan

Graduate students are eligible to borrow under the Federal Direct Graduate PLUS Loan program, pending a credit check approved by the U.S. Department of Education. You must be enrolled at least 6 credit hours (5 or more for the Graduate College and School of Public Health) to receive the Graduate PLUS loan. The maximum amount that can be borrowed is the cost of attendance minus any other financial aid. The Graduate PLUS Loan is an unsubsidized loan, meaning the borrower will be charged interest from the time the loan is disbursed until it is paid in full.

Federal Perkins Loan

The Perkins Loan is funded by the federal government and awarded to students who show exceptional financial need. Exceptional financial need is defined as those students who have financial need remaining after subtracting the student's Expected Family Contribution (EFC) and all other financial aid/resources from the student's Cost of Attendance. You must be enrolled for at least 6 credit hours (5 or more for the Graduate College and School of Public Health) to receive the Perkins Loan. Unlike Direct Stafford Loans, when you accept a Perkins Loan, you are borrowing from UIC. Funding for the Perkins program is limited and awarded on a first-come, first-serve basis. Due to limited funding in the summer for most other types of financial assistance, most Perkins Loan funds are awarded to students during the summer term. The interest rate for this loan is fixed at 5%.

Federal Work-Study

Federal Work-Study (FWS) is a financial aid program that provides part-time jobs for undergraduate and graduate students with financial need, allowing them to earn money to help pay education expenses. The program encourages community service work and work related to the recipient's course of study. Maximum awards vary from year to year based upon funding.

State

Monetary Award Program (MAP)

The Monetary Award Program (MAP) Grant is funded by the State of Illinois and administered by the Illinois Student Assistance Commission (ISAC). In order to be eligible, students (and parents, if dependent) must be Illinois residents, be an undergraduate, have completed the FAFSA before ISAC's deadline, and meet ISAC's financial eligibility criteria (generally, having an EFC less than \$9,000). MAP grants are limited based on the number of applicants and funding levels appropriated by the Illinois General Assembly. For this reason students are highly encouraged to file the FAFSA annually by UIC's priority deadline of March 1. For the 2009-10 academic year, MAP awards will range from \$300 to \$4,968 for the full year.

Payment for each term is made according to the equivalent number of credit hours eligible for MAP payment, with the minimum being 3 and the maximum being 15. The following chart details MAP eligibility by term based on credit hours enrolled as of the end of the add/drop period for the fall and spring terms.

Hours	Approximate Percentage of MAP
15+	100%
14	93%
13	87%
12	80%
11	73%
10	67%
9	60%
8	53%
7	47%
6	40%
5	33%
4	27%
3	20%

Silas Purnell Illinois Incentive for Access (IIA) Program

The Silas Purnell Illinois Incentive for Access (IIA) Program is funded by the State of Illinois and administered by the Illinois Student Assistance Commission (ISAC). To be eligible for IIA, students (and parents, if dependent) must be Illinois residents, have completed the FAFSA in a timely manner, and have an EFC of \$0. IIA grants are limited based on the number of applicants and funding levels appropriated by the Illinois General Assembly. For this reason students are highly encouraged to file the FAFSA annually by UIC's priority deadline of March 1. The IIA grant is a one-time grant of up to \$500 for freshmen enrolled at least half time.

Institutional

The UIC Undergraduate Grant Program (Effective for Students Matriculating Fall 2009 and after)

The University of Illinois at Chicago (UIC) is committed to providing access to higher education and minimizing loan debt for all undergraduate students, by optimizing the positive impact of university supported grants on student retention and graduation while controlling the campus-based financial aid budget. UIC has allocated a portion of its operating budget to provide Illinois residents who are Pell or MAP eligible with supplemental grant aid that will support them to degree completion while attending UIC. There are two levels of grant aid in this program, the UIC Access to Excellence Grant and the UIC Gateway Grant.

The UIC Access to Excellence Grant is awarded to the neediest UIC undergraduates as defined by their eligibility to receive both the Pell Grant and MAP Award. The UIC Access to Excellence Grant in combination with the Pell Grant and the MAP Award will fully fund direct costs (defined as tuition, fees, and books) and will partially fund indirect costs (defined as room and board in UIC-owned housing).

The UIC Gateway Grant is awarded to eligible UIC undergraduates receiving the MAP Award, but not receiving the Pell Grant. The UIC Gateway Grant award is \$1,500 per year.

Eligibility for the UIC Access to Excellence Grant

Students must be enrolled at UIC and must complete a Free Application for Federal Student Aid (FAFSA) each academic year. All FAFSA applicants will be considered for the UIC Undergraduate Grant Program; no other financial aid application is necessary.

In order to qualify for the maximum grant aid, students must also meet the following 8 criteria:

- Must be a U.S. citizen or permanent resident
- Must have demonstrated financial need each semester
- Must qualify to receive the Illinois Monetary Award Program (MAP) each semester
- Must qualify to receive the Federal Pell Grant each semester
- Must qualify for Illinois resident tuition
- Must enroll for at least 6 credit hours each semester
- Must maintain satisfactory academic progress each semester
- Must have not completed their degree requirements for graduation

The UIC Access to Excellence Grant will support up to 135 credit hours earned toward a degree at UIC or support the number of credit hours required to complete a degree program plus 15 additional UIC credit hours, whichever applies.

Eligibility for the UIC Gateway Grant

The UIC Gateway Grant of \$1,500 per year is awarded to those students receiving the MAP Award, but are not eligible for the Pell Grant. Students awarded the UIC Gateway Grant must meet all criteria listed for the UIC Access to Excellent Grant award with the exception of receiving the Pell Grant.

The UIC Gateway Grant will support up to 135 credit hours earned toward a degree at UIC or support the number of credit hours required to complete a degree program plus 15 additional UIC credit hours, whichever applies.

Applying for Other Assistance

Many private scholarships are offered each year to college students by a variety of corporate, professional, trade, government, civic, religious, social, and fraternal organizations. Applying for such scholarships can be time consuming, so it's important to start as early as possible. A quick way to start a scholarship search is to utilize specialized scholarship search sites on the Web.

Several for-profit companies throughout the United States offer similar computerized search services, often charging fees. The University of Illinois at Chicago OSFA does not recommend these services and suggests you thoroughly investigate them before submitting any fees to them.

The OSFA does post all notifications received regarding external scholarships on the scholarship board in our office. The board is updated as notifications are received, so it is recommended that students check the scholarship board in the OSFA periodically throughout the year.